

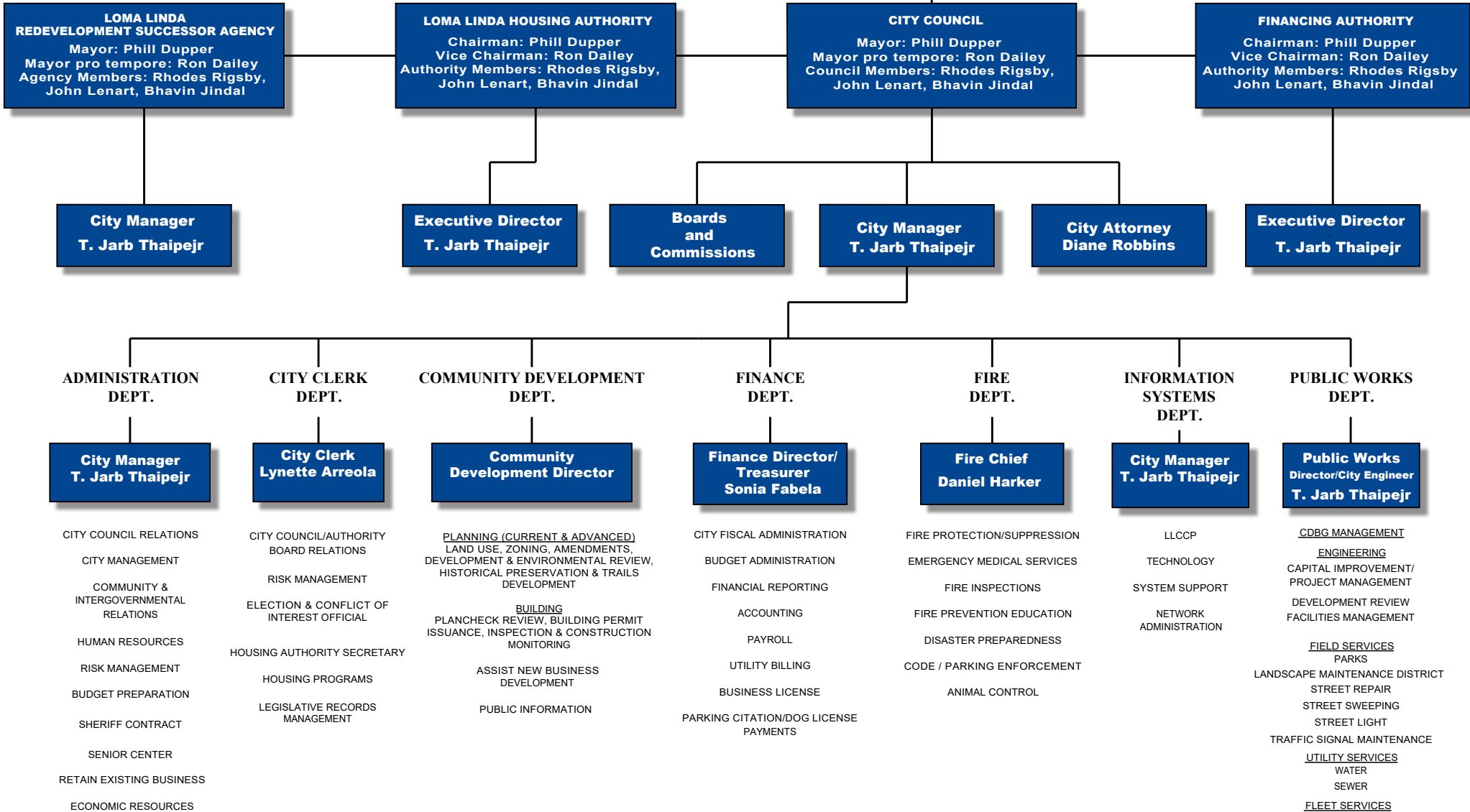
Adopted Budget and Capital Improvement Projects

Fiscal Year 2022-2023



CITY OF LOMA LINDA ORGANIZATION CHART

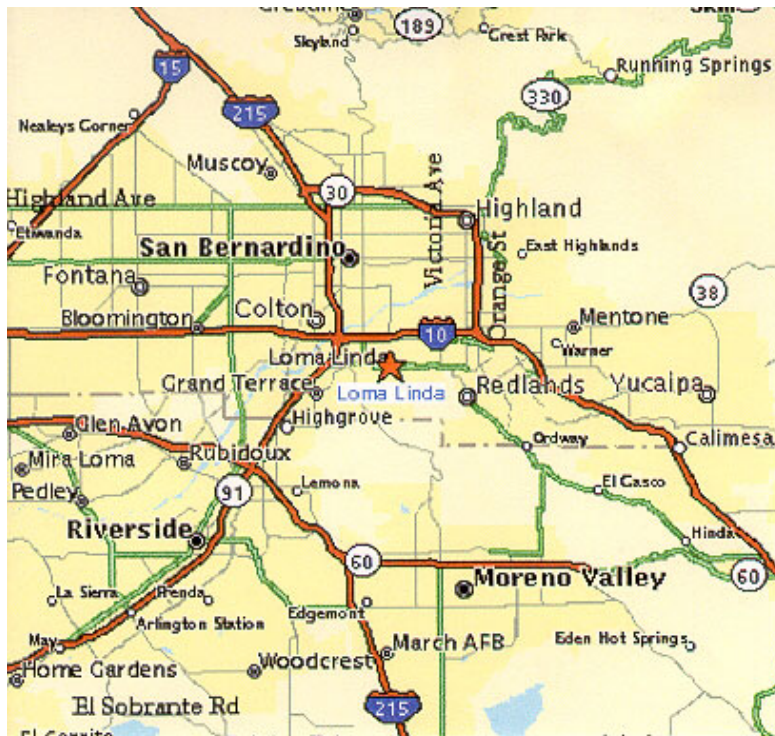
The People of Loma Linda



Loma Linda

The City of Loma Linda is located on the south side of the Interstate 10, just east of the 215 freeway. Loma Linda is on the major route to mountain ski resorts, the desert and Colorado River “playgrounds” for much of Southern California.

Loma Linda is home to the world famous Loma Linda University and Medical Center. The Loma Linda University Medical Center and Children’s Hospital contain one of the largest neonatal intensive care unit in California, the Proton Accelerator Cancer Treatment Center and the infant heart and multiple organ transplant center. Over 1,000 physicians are on the University and Medical Center staff.



Loma Linda (“Beautiful Hill”), originally known as “Mound City,” has a history of being a health-conscious community. The Seventh-day Adventist Church purchased the Loma Linda Resort hotel from a group of businessmen and physicians from Los Angeles hospitals and converted it into the Loma Linda Sanitarium in 1905. The Sanitarium eventually became a full service medical facility and medical college, the forerunners of the Loma Linda University and Medical Center. The tradition of promoting good health has continued over the years. In 1993, Loma Linda became the first “smoke-free” city in San Bernardino County.

Loma Linda covers an area of 7.7 square miles and has a resident population of approximately 25,349. The City also has some of the highest median incomes and highest average home prices in San Bernardino County.

Loma Linda was incorporated on September 29, 1970. The City is governed under charter by the City Council/City Manager plan. The City has five elected Council Members, from which the City Council chooses the Mayor and Mayor pro tempore. The City Council appoints the City Manager, who is responsible for the daily operations of all City departments.

Loma Linda is a full service municipal government. Services provided by the City include police and fire protection; water, sewer and refuse utility services; emergency preparedness; street, storm and waste water drainage maintenance; planning and zoning management and general administrative services. The City has 12 developed parks for recreational use.

**CITY OF LOMA LINDA
FACT SHEET**

Date of Incorporation September 29, 1970

Charter City June 2, 1981

Form of Government Council-Manager

**County San Bernardino, 3rd Supervisorial District
Dawn Rowe, Supervisor**

**State Assembly 40th Assembly District
James Ramos, Representative**

**State Senate 23rd State Senate District
Rosilicie Ochoa Bogh, Senator**

**U.S. Representatives 31st Congressional District
Pete Aguilar, Congressman**

Area 7.7 square miles

Population 25,349

**Police Protection Contract with the San Bernardino County Sheriff's
Department**

**Fire Protection 31 Fire Department Personnel (1 Fire Chief, 3
Batallion Chiefs, 1 Fire Marshal, 6 Captains, 9
Engineers, 9 Firefighter Paramedics, 1 Fire Inspector,
1 Admin Assistant); 2 Fire Stations (Station 251 and
252); 3 Type 1 Engines; 1 Quint Aerial Ladder Truck;
1 Quint Tractor Drawn Aerial (Tiller) Truck; 1 Type III
Brush Engines; 1 Type 6 Quick Attack Apparatus
(OES); 1 Medic Squad; 2 Antique Engines; 2 Chief
Officer Staff Vehicles with 2 additional on order; 1
Alternative Response Vehicle (off road compact); 2
Fire Prevention Staff Vehicle; 2 Animal Control
Officer Vehicles; 1 Parking Enforcement Vehicle; 1
Utility Truck; and 1 Emergency Operations Center
(EOC)**

**Recreation and Parks 1) Hulda Crooks Park, 50 acres; 2) Elmer Digneo
Park, 5.08 acres; 3) Leonard Bailey Park, 9.16 acres;
4) South hills, 1,689.78 acres unimproved with
informal trails system; 5) Seamont Park, .203 acres;
6) Cottonwood Park, 0.916 acres; 7) Edison Easement
Park, 11.08 acres; 8) Ball Park (Little League Fields),
6.388 acres; 9) Dawson Park, .175 acres; 10) Bryn
Mawr park, 1.43 acres; 11) Dog Park, 3 acres; 12)
Heritage Park, 9 acres; 13) Sun Park, 0.165 acres; 13)
Van Leuven Community Garden, 0.77 acres**

Municipal Bus Line Omnitrans (San Bernardino County)

**CITY OF LOMA LINDA
2022-2023 ADOPTED BUDGET
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BUDGETARY POLICIES - PRINCIPLES

Each year, on or before June 30, the City endeavors to adopt a new budget for the ensuing fiscal year. Each year's budget then becomes the basic management control mechanism for the General and Special Revenue Funds, Capital Funds as well as the Loma Linda Housing Authority's operational and housing program expenditures. Upon adoption, the proposed contents become appropriations available for expenditure subject to resource (cash) availability. All appropriations lapse at the end of each fiscal year to the extent they have not been expended. Any outstanding encumbrances by a formal purchase order or contractual agreement must be re-appropriated.

Similar to a majority of local agency governments, budget information is presented on the modified - accrual basis of accounting. Budgeted revenue amounts represent staff's best projections of revenues anticipated to be received in the ensuing year from all traditional as well as new revenue sources. Budgeted expenditures reflect original appropriations as well as supplemental appropriations approved by City Council motion during the year, in response to requirements that materialize after adoption of the budget.

In general, the budget can be defined as a financial plan for completing all of the work projected for the next fiscal period. It is through the budget process that costs, in terms of employees, materials, supplies and equipment are incurred and applied during the fiscal year. With regard to control of the expenditure process, the annual budget appropriation resolution, by reference to the budget document, establishes distinct division of expenditures at fund, department, division and major categories of expense, i.e. personnel, maintenance and operations, and capital outlay levels. Adjustments at the object level within major categories of expense is permissible at the department and division level, however, adjustments involving transfers between major categories of expense, between departmental or divisional budgets or between departments within the same fund, require Finance Director recommendation and City Manager approval. Adjustments between funds or additional supplemental appropriation funding require City Council approval.

The key to budgeting is planning. It has long been established that a good budget requires a great deal of common sense in order to identify and then accomplish a good work program. In this regard it is incumbent upon the City Manager to establish the framework of a well-planned and justified program of services for the community. To this end, it is critical that each contributor to the budget submit a request that is well thought out and that accurately estimates the work effort for the year and correctly provides for the resources required to accomplish it. Each year department heads should be challenged to make additional improvements in the operations of their departments through effectiveness and efficiency measures which result in service improvements without additional staff.

In the final analysis, the budget to be recommended to the City Council should reflect a best effort in maintaining established levels of acceptable public service. Accordingly, all budget requests are carefully considered and evaluated in order to minimize expenditure of the City's limited resources while at the same time maintaining good service.

THE BUDGET PROCESS

The City's annual budget process commences with distribution of an annual budget preparation memorandum that sets forth general instructions and requirements, sets overall budget policy for the next fiscal year, identifies various rates to be used and transmits personnel services cost schedules, the budget calendar and various budget forms. This package of information is generally provided in February, annually after a mid-year City Council review of the City's fiscal and budgetary condition.

Each department head is responsible for coordinating the preparation of their departmental budget. At the same time the annual budget memo is distributed or shortly thereafter, the City's automated budget system is opened and made available for data entry. During March, departments input their initial requests into the system and preliminary revenue projections are developed by the Finance Department. Based on the revenue projections, City Manager - departmental budget review meetings are conducted. In April, the City's Citizen Budget Committee schedules its initial meetings to review departmental requests. In early May, a preliminary document is created and distributed to the City Manager, the departments and to the Citizen Budget Committee.

By the end of May, after follow-up meetings with the Budget Committee and staff as required, a proposed budget is prepared for submission to the City Council as the City Manager's proposed budget. Prior to submission to the City Council, any outstanding matters are dealt with and resolved.

During the latter part of May or first part of June, the City Manager's proposed budget is submitted to the City Council at a public meeting and input from the Budget Committee and the general public is taken. Subsequent to this meeting, any additional adjustments required as a result of the input received, are made and, unless there is some unusual circumstance or problem requiring an extended period of time to resolve, the final budget is set for adoption prior to July 1, which is the beginning of the new fiscal year.

**CITY OF LOMA LINDA
BUDGET PREPARATION CALENDAR
FISCAL YEAR 2022/2023**

RESPONSIBLE DEPARTMENT / STAFF	ACTION / ACTIVITY	TENTATIVE DATE
Departments/City Manager	Mid-Year Budget Review - Departments meet with City Manager and Finance Director to discuss changes to budget at Mid-Year	February 23, 2022
Budget Committee/City Manager	Citizens Budget Committee meeting - City Manager update on mid-year status	N/A
Finance Department/City Manager/City Council	Mid-Year budget approved by City Council	March 8, 2022
Finance Department	Distribution of annual budget material distributed by Finance	March 10, 2022
Finance Department/Interested parties	Budget Training - budget process overview, entering into Munis and answering of questions	By Request
All Departments	Departmental budget requests for 2022/2023 estimated expenditures due - Entered into system with justifications and program descriptions	March 22, 2022
Finance/Community Development/Public Works/LLCCP	Initial forecast of 2022/2023 revenues - all funds - Finance forecasts of revenues to be received by Year-End including development fees and charges	March 22, 2022
All Departments/CM	Departmental meetings with City Manager - <i>Departments presentation of requests to City Manager</i>	March 24, 2022
Departments/Finance	Follow-up budget changes - revenues and expenditures	March 31, 2022
Finance	Preliminary 2022/2023 cash balance projections and summary schedules	April 5, 2022
Finance	Update per City Manager's Adjustments	April 7, 2022
Finance	Preliminary Draft Budget	April 14, 2022
City Council/Budget Committee/Departments/Finance	Joint workshop to present proposed budget (Community Room)	April 21, 2022
Budget Committee	Budget Committee meeting - discuss recommendations	April 27, 2022
Budget Committee	Update per Budget Committee's Recommendations	May 4, 2022
City Council	Final Budget Adoption	May 24, 2022

RESOLUTION NO. 3146

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ADOPTING THE FINAL BUDGET FOR THE CITY OF LOMA LINDA FOR THE FISCAL YEAR COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2023

THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE AS FOLLOWS:

SECTION 1. That the Budget for the City of Loma Linda for the fiscal year commencing July 1, 2022 and ending June 30, 2023, as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the Budget of the City of Loma Linda for said fiscal year.

SECTION 2. That from the effective date of said Budget, the several amounts stated therein as proposed expenditures shall be and become appropriated for the several departments, offices, and agencies of the City with respective objects and purposes therein set forth subject to expenditure pursuant to the provisions of all applicable ordinances of the City and statutes of the State.

SECTION 3. That the authority granted for making expenditures from other than the General Fund shall be limited to the actual amount of money received from the source of funds indicated in the Budget for each department, section, or purpose, and no liability upon the General Fund is assumed nor can be imposed in excess of such amounts as may be provided therefor in this Budget from the General Fund. In the event the amounts of money received and credited to the special funds exceed the amount herein estimated, such excess receipts shall be considered deferred allocations in such special funds, contingent upon such receipt and no expenditure thereof made except with the approval of the City Council by resolution.

SECTION 4. That amounts appropriated to any account for any object or purpose may be transferred to a different account for the same general object or purpose within the same

department or activity upon recommendation of the department head and the Director of Finance and approval of the City Manager.

SECTION 5. That all requisitions, purchase orders, fund transfers, inter-departmental orders or other encumbrances upon any account or appropriate object of any department shall be clearly recorded against the amount available both as to the number of items and total amount thereof, in such a way that there shall never be an overencumbrance or an overexpenditure upon any such accounts or appropriated objects and so the full number of articles set forth enumerated in the Budget or subsequent appropriation can be purchased or acquired out of the amount appropriated therefore.

SECTION 6. That the City Clerk shall certify to the adoption of this resolution.


PASSED, APPROVED AND ADOPTED this 24th day of May 2022 by the following vote:

Ayes: Dupper, Dailey, Rigsby, Jindal
Noes: None
Abstain: None
Absent: Lenart



Phill Dupper, Mayor

ATTEST:



Nataly Alvarez, Acting City Clerk

RESOLUTION NO. 3144

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA ADOPTING AN AMENDED CITY APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-2023 IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE.

WHEREAS, Article XIII B of the Constitution of the State of California as proposed by the Initiative Measure approved by the people at the special statewide election held on November 6, 1979 and amended in June 1990 by the people of the State of California (Proposition 111), provides that the total annual appropriations subject to limitations of each local government shall not exceed the appropriations limit of such entity for the prior year adjusted for changes in the cost of living and population except as otherwise specifically provided for in said Article; and

WHEREAS, the State Legislature added Division 9 (commencing with Section 7900) to Title 1 of the Government Code of the State of California to implement Article XIII B of the California Constitution; and

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that fifteen days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, Proposition 111 as approved by the voters of the State of California, requires a recorded vote of the City Council regarding which of the annual adjustment factors have been selected each year; and

WHEREAS, Section 7902(a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2022-2023 Fiscal Year; and

WHEREAS, the City Council of the City of Loma Linda wishes to revise the appropriations limit for fiscal year 2022-2023 for the City of Loma Linda, California;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda, California, as follows:

SECTION 1. That it is hereby found and determined that the documentation used in the determination of the appropriations limit for the City of Loma Linda for Fiscal Year 2022-2023 was available to the public in the Finance Department of said City at least fifteen days prior to this date.


SECTION 2. That the growth in California per capita income and the City of Loma Linda's population change have been selected for Fiscal Year 2022-2023.

SECTION 3. That the City of Loma Linda reserves the right to change or revise any growth factors associated with the calculation of the Proposition 111 limit if such changes or revisions would result in a more advantageous appropriations limit including non-residential assessed valuation data not currently available.

SECTION 4. That the appropriations limit for the City of Loma Linda as amended in accordance with Section 7902(a) of the California Government Code is \$60,183,619, as set forth in "Exhibit A" included herewith.


PASSED, APPROVED AND ADOPTED this 24th day of May, 2022 by the following vote:

Ayes:	Dupper, Dailey, Rigsby, Jindal
Noes:	None
Absent:	Lenart
Abstain:	None



Phill Dupper, Mayor

ATTEST:



Nataly Alvarez, Acting City Clerk

EXHIBIT "A"
GANN APPROPRIATIONS LIMIT - FISCAL YEAR 2022-2023

Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1979 and placed limits on the amount of proceeds of taxes that state and local governmental agencies can appropriate and spend each year.

The limit is different for each agency and changes each year. Each year's limit is based on the amount of tax proceeds that were authorized to be spent in the base Fiscal Year 1978-79 in each agency, modified for changes in inflation and population in each subsequent year. Inflationary adjustments are, by law, based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. Population adjustments are based on city population growth or county population growth. The annual adjustment factors used in making this calculation are the cost of living adjustment - CPI based on the percentage change in California per capita income and the population adjustment based on the annual population change for the City of Loma Linda.

As established by the following calculations, the City of Loma Linda's appropriations limit for Fiscal Year 2022-2023 is \$60,183,619. The difference between the appropriations limit of \$60,183,619 and the proceeds of taxes subject to the appropriations limit of \$11,899,290 as set forth in the Fiscal Year 2022-2023 Proposed Budget is \$48,284,329. Therefore, the City is \$48,284,329 under its appropriation or "Gann" limit.

Fiscal Year 2021-2022 Appropriation Limit		\$55,858,190
A.	Cost of living adjustment (based on change in CA per capita income)	1.0755
B.	Population adjustment (based on the City's population change)	1.0018
	Aggregate Change Factor (A x B)	<u>1.07743590</u>
	Increase in appropriation limit	<u>\$ 4,325,429</u>
	Fiscal Year 2022-2023 Appropriation Limit	<u>\$60,183,619</u>



DEPARTMENT OF
FINANCE
OFFICE OF THE DIRECTOR
May 2022

Gavin Newsom ■ Governor
1021 O Street, Suite 3110 ■ Sacramento CA 95814 ■ www.dof.ca.gov

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2022, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2022-23. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2022-23 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2022.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER
Director
By:

ERIKA LI
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2022-23 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2022-23	7.55

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2022-23 appropriation limit.

2022-23:

Per Capita Cost of Living Change = 7.55 percent
 Population Change = -0.30 percent

Per Capita Cost of Living converted to a ratio: $\frac{7.55 + 100}{100} = 1.0755$

Population converted to a ratio: $\frac{-0.30 + 100}{100} = 0.997$

Calculation of factor for FY 2022-23: $1.0755 \times 0.997 = 1.0723$

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2021-2022	1-1-21	1-1-22	1-1-2022
San Bernardino				
Adelanto	-0.58	36,569	36,357	36,357
Apple Valley	-0.70	76,160	75,628	75,628
Barstow	-0.56	24,996	24,855	25,202
Big Bear Lake	-0.26	5,054	5,041	5,041
Chino	1.75	86,713	88,228	91,998
Chino Hills	-0.60	78,437	77,964	77,964
Colton	-0.44	53,853	53,617	53,617
Fontana	1.39	209,889	212,809	212,809
Grand Terrace	-0.68	13,131	13,042	13,042
Hesperia	0.10	100,225	100,324	100,324
Highland	-0.65	56,915	56,546	56,546
Loma Linda	0.18	25,269	25,314	25,349
Montclair	-0.54	38,052	37,846	37,846
Needles	-0.79	4,915	4,876	4,876
Ontario	1.60	176,689	179,516	179,516
Rancho Cucamonga	0.00	174,484	174,476	174,476
Redlands	-0.48	72,933	72,585	72,585
Rialto	-0.09	104,050	103,954	103,954
San Bernardino	-0.55	220,768	219,544	220,840
Twentynine Palms	-0.77	15,895	15,772	27,685
Upland	0.31	78,891	79,139	79,139
Victorville	0.82	131,522	132,597	136,561
Yucaipa	-0.61	54,830	54,494	54,494
Yucca Valley	-0.15	21,846	21,813	21,813
Unincorporated	-0.46	292,872	291,532	300,003
County Total	0.14	2,154,958	2,157,869	2,187,665

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment C
Annual Percent Change In Population Minus Exclusions*
January 1, 2021 to January 1, 2022

County	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>	
	2021-22	1-1-21	1-1-22
Napa			
Incorporated	-0.78	112,875	111,995
County Total	-0.92	135,759	134,512
Nevada			
Incorporated	-0.12	34,091	34,051
County Total	-0.67	101,875	101,195
Orange			
Incorporated	-0.21	3,035,639	3,029,167
County Total	-0.23	3,168,941	3,161,604
Placer			
Incorporated	0.97	293,504	296,338
County Total	0.37	407,517	409,025
Plumas			
Incorporated	0.74	2,027	2,042
County Total	-3.23	19,574	18,942
Riverside			
Incorporated	0.33	2,024,440	2,031,128
County Total	0.42	2,417,461	2,427,569
Sacramento			
Incorporated	0.08	966,759	967,512
County Total	-0.28	1,576,263	1,571,784
San Benito			
Incorporated	1.38	44,039	44,647
County Total	1.10	64,769	65,479
San Bernardino			
Incorporated	0.23	1,862,086	1,866,337
County Total	0.14	2,154,958	2,157,869

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

CITY OF LOMA LINDA
FISCAL YEAR 2022-2023
ADOPTED

BUDGET SUMMARY OF AVAILABLE REVENUES AND OTHER RESOURCES, AND EXPENDITURES AND USES OF BUDGET RESOURCES

GENERAL FUND	JULY 1, 2022 ESTIMATED BEGINNING AVAILABLE CASH BALANCE	ESTIMATED REVENUES AND OTHER RESOURCES AVAILABLE				ESTIMATED AVAILABLE RESOURCES FOR BUDGET PURPOSES	ADOPTED EXPENDITURES AND OTHER USES OF RESOURCES				TOTAL USE & DESIGNATION OF RESOURCES	JUNE 30, 2023 ESTIMATED ENDING AVAILABLE CASH BALANCE	Reserve % of Committed FB		Total FB % of Budgeted Exp.	
		ESTIMATED REVENUE	TRANSFERS INCOME	LOANS AND OTHER SOURCES			ADOPTED EXPENDITURES	TRANSFERS EXPENDITURES	LOANS AND OTHER USES				Total Beginning FB 11,735,541	Total Ending FB		Net Chg % of FB 14.82%
				REPAYMENT	NEW(IN)				REPAYMENT	NEW(OUT)				Total Rev/Sources	Total Exp/Uses	
001 GENERAL FUND-UNASSIGNED	8,485,541	22,451,400	3,814,600	125,000		34,876,541	24,229,300	120,000			24,349,300	10,527,241	26,391,000	24,349,300	2,041,700	
GENERAL FUND - RESERVES																
002 GENERAL FUND-ASSIGNED	1,250,000					1,250,000	0				0	1,250,000	0	0	0	
002 GENERAL FUND-COMMITTED	2,000,000					2,000,000	0				0	2,000,000	0	0	0	
ENTERPRISE FUNDS																
405 SEWER UTILITY	1,003,363	5,496,200				6,499,563	5,112,300	0	625,000		5,737,300	762,263	5,496,200	5,737,300	(241,100)	
440 LL CONNECTED COMMUNITIES	173,744	350,800		561,900		1,086,444	584,400			561,900	1,146,300	(59,856)	912,700	1,146,300	(233,600)	
465 WATER UTILITY OPERATIONS	3,321,932	7,525,400		500,000		11,347,332	8,402,700				8,402,700	2,944,632	8,025,400	8,402,700	(377,300)	
ENTERPRISE CAPITAL FUNDS																
417 SEWER CAPITAL FACILITIES	273,306	64,000	0			337,306	298,800				298,800	38,506	64,000	298,800	(234,800)	
438 WATER CAPITAL ACQUISITION	3,147,661	356,300		573,700	4,000,000	8,077,661	7,791,400				7,791,400	286,261	4,930,000	7,791,400	(2,861,400)	
SPECIAL REVENUES FUNDS																
103 HOUSING IN LIEU	197,122	1,500				198,622	0				0	198,622	1,500	0	1,500	
106 TRAFFIC SAFETY	7,689	45,000				52,689	0	45,000			45,000	7,689	45,000	45,000	0	
107 GAS TAX	323,084	1,299,400				1,622,484	567,000	731,900			1,298,900	323,584	1,299,400	1,298,900	500	
108 CASp CERT & TRAINING	29,950	6,000				35,950	0				0	35,950	6,000	0	6,000	
126 MEASURE "I" (2010-2040)	510,008	639,700				1,149,708	810,000				810,000	339,708	639,700	810,000	(170,300)	
127 MEASURE "I" - MSART	(91,497)	2,270,300				2,178,803	2,595,800				2,595,800	(416,997)	2,270,300	2,595,800	(325,500)	
130 ASSET FORFEITURE - FEDERAL	0	0				0	0				0	0	0	0	0	
SPECIAL ASSESSMENT DISTRICTS																
171 LANDSCAPE MAINT DISTRICT	32,882	383,600	120,000			536,482	520,800				520,800	15,682	503,600	520,800	(17,200)	
172 STREET LIGHTING ASSESSMENT DISTRICT	96,580	324,200				420,780	314,800				314,800	105,980	324,200	314,800	9,400	
GRANTS																
110 AQMD FEES	18,846	31,300				50,146	53,000				53,000	(2,854)	31,300	53,000	(21,700)	
121 AMERICAN RESCUE PLAN ACT (ARPA)		2,928,300				2,928,300	0	2,928,300			2,928,300	0	2,928,300	2,928,300	0	
328 FEDERAL/STATE CONST. GRANTS	56,361	0				56,361	0				0	56,361	0	0	0	
129 TRAFFIC CONGESTION RELIEF GRANT	1,739	0				1,739	0				0	1,739	0	0	0	
132 COMMUNITY DEV BLOCK GRANT	(67,080)	140,000				72,920	140,000				140,000	(67,080)	140,000	140,000	0	
135 CITIZENS' OPTION PUBLIC SAFETY	358,879	109,900				468,779	4,800	109,400			114,200	354,579	109,900	114,200	(4,300)	
137 GRANT FUND	48,902	220,600				269,502	220,600				220,600	48,902	220,600	220,600	0	
REDEMPTION FUNDS																
220 SEWER ASSESSMENT DIST 72-1	0	0				0	0				0	0	0	0	0	
221 1978 WATER BONDS	12,756	0				12,756	0				0	12,756	0	0	0	
CAPITAL FUNDS																
304 PARKS DEVELOPMENT	2,162,579	238,000				2,400,579	948,000		300,000		1,248,000	1,152,579	238,000	1,248,000	(1,010,000)	
309 STORM DRAIN	1,207,626	31,900				1,239,526	0				0	1,239,526	31,900	0	31,900	
312 TRAFFIC IMPACT	2,254,227	73,500				2,327,727	1,926,300				1,926,300	401,427	73,500	1,926,300	(1,852,800)	
113 PUBLIC IMPROVEMENTS	65,121	200				65,321	0				0	65,321	200	0	200	
315 FIRE FACILITIES	1,636,184	26,200				1,662,384	0				0	1,662,384	26,200	0	26,200	
316 GENERAL FACILITIES	378,570	11,600				390,170	364,100				364,100	26,070	11,600	364,100	(352,500)	
318 PUBLIC MEETING FACILITIES	900,960	23,500				924,460	0				0	924,460	23,500	0	23,500	
319 PUBLIC LIBRARY FACILITIES	31,353	100				31,453	0				0	31,453	100	0	100	
323 ART IN PUBLIC PLACES	287,652	56,400				344,052	119,500				119,500	224,552	56,400	119,500	(63,100)	
124 REGIONAL TRANSPORTATION	12,099,357	179,000				12,278,357	0				0	12,278,357	179,000	0	179,000	
343 SPECIAL PROJECTS	2,817,129	7,000		1,365,400		4,189,529	152,100		4,000,000		4,152,100	37,429	1,372,400	4,152,100	(2,779,700)	
345 CAPITAL PROJECTS SA BOND PROJECT	962,725	3,000				965,725	298,800				298,800	666,925	3,000	298,800	(295,800)	
LOMA LINDA PUBLIC FINANCING AUTHORITY																
250 PUBLIC FINANCING AUTHORITY	40,301	100				40,401	300				300	40,101	100	300	(200)	
LOMA LINDA HOUSING AUTHORITY																
180 LOMA LINDA HOUSING AUTHORITY	1,785,162	157,300				1,942,462	168,600				168,600	1,773,862	157,300	168,600	(11,300)	
TOTAL CITY	47,820,714	45,451,700	3,934,600	2,564,100	4,561,900	104,333,014	55,623,400	3,934,600	925,000	4,561,900	65,044,900	39,288,114	56,512,300	65,044,900	(8,532,600)	

NOTES * To reconcile this cash schedule of resources & uses of resources with total city expenditures, non-cash sewer, water & LLCCP depreciation expenses (\$1,722,100) must be added back to adopted expenditures plus transfer expenditures. "Interfund/agency loans" should be excluded because they are repayable uses of cash rather than expenditures. **Interfund/agency loan "resources" include both prior loans made that are being repaid and new/additional borrowing budget to occur during the current budget period. Interfund/agency loan "uses" include both repayments of prior borrowing and new/additional loans to be made (paid out) during the current budget period.

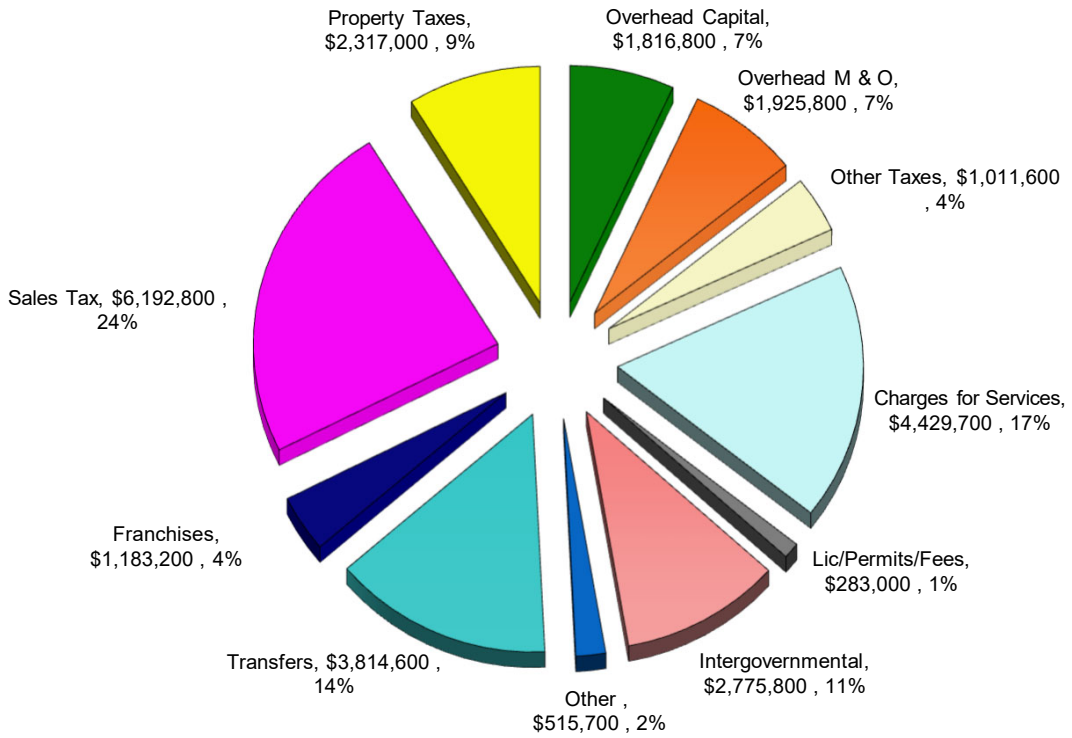
**City of Loma Linda
FY 2022-2023 General Fund Budget**

General Fund Proposed Source and Use of Resources			
Available Resources			
General Fund Balance	\$ 11,735,541		
General Fund Reserves			
Assigned - Capital Equip. Replacement	(1,250,000)		
Committed - "Rainy Day"	(2,000,000)		
Undesignated/available		\$ 8,485,541	
Estimated Revenue			
Taxes	10,539,800		
Licenses & Permits	283,000		
Intergovernmental	2,775,800		
Charges for Services	4,429,700		
Use of Money & Property	409,600		
Other	4,008,500		
Fines & Forfeitures	5,000		
Total Estimated Revenues		22,451,400	
Loans and Other Sources		125,000	
Transfers -In		3,814,600	
Total Resources Available (not including Budget Reserve)			\$ 34,876,541
Use of Resources			
Departmental Expenditures			
Administration	\$ 9,278,800		
Community Development	551,000		
Fire Department	9,503,700		
Public Works	5,015,800		
Total Departmental Expenditures		\$ 24,349,300	
FY 2022-2023 Assigned Fund Balance		-	
FY 2022-2023 Committed Fund Balance		-	
Total Use of Resources			\$ 24,349,300
Estimated Ending General Fund Balance at 6/30/2023 (Not including Budget Reserve)			\$ 10,527,241

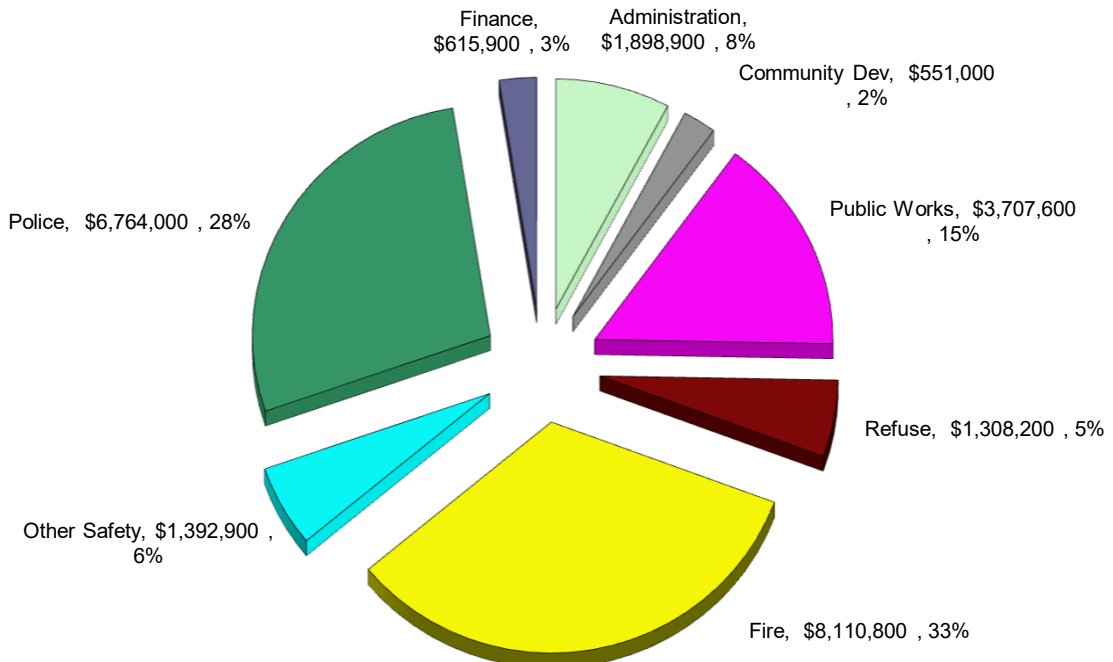
Budget Reserve Recap			
Beginning Budget Reserve at 7/1/2022	\$ 3,250,000		
FY 2022-2023 Assigned Fund Balance	-		
FY 2022-2023 Committed Fund Balance	-		
Ending Budget Reserve at 6/30/2023		\$ 3,250,000	

Fund Balance Recap			
Ending Budget Reserve at 6/30/2023	\$ 3,250,000		
Estimated Ending Undesignated Fund Balance at 6/30/2023	10,527,241		
Total Ending General Fund Balance at 6/30/2023		\$ 13,777,241	

**City of Loma Linda
General Fund
Budgeted Sources of Funds**



**General Fund
Budgeted Uses of Funds**



CITY OF LOMA LINDA
SUMMARY OF ADOPTED REVENUES
FISCAL YEAR 2022-2023

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2021 ACTUALS	2022 ADJUSTED BUDGET	2023 ADOPTED	CHANGE
001	GENERAL FUND					
49101		CURRENT SECURE PROP TAX	\$ 1,185,787	\$ 1,250,000	\$ 1,300,000	\$ 50,000
49102		CURRENT UNSECURED PROP TAX	44,014	43,000	46,000	3,000
49103		STATUTORY PASS THRU TAX INC	156,829	130,000	150,000	20,000
49105		PRIOR YEAR TAX ASSESSMENT	79,093	40,000	40,000	-
49106		SUPPLEMENTAL PROPERTY TAXES	22,371	20,000	20,000	-
49107		MISCELLANEOUS TAXES	12,035	11,000	11,000	-
49108		NEGOTIATED PASS-THRU	180,228	150,000	150,000	-
49109		RESIDUAL BALANCE	455,461	600,000	600,000	-
		Property Tax	2,135,818	2,244,000	2,317,000	73,000
49151		FRANCHISES	899,401	835,000	868,400	33,400
49152		PAVEMENT IMPACT FEE(FRANCHISE)	161,385	150,000	150,000	-
49486		REFUSE FRANCHISE FEE	159,816	160,000	164,800	4,800
		Franchise	1,220,602	1,145,000	1,183,200	38,200
49161		SALES TAX	8,838,519	9,800,000	10,125,600	325,600
49162		SALES TAX - PROP 172	83,901	95,600	102,300	6,700
49168		SALES TAX ABATEMENT	(2,449,606)	(3,000,000)	(4,035,100)	(1,035,100)
		Sales and Use Tax	6,472,814	6,895,600	6,192,800	(702,800)
49163		TRANSIENT OCCUPANCY TAX	694,826	599,000	638,600	39,600
49169		TOT ABATEMENT	(72,546)	(100,800)	(129,000)	(28,200)
49164		PROPERTY TRANSFER TAX	145,433	100,000	100,000	-
49201		BUSINESS LICENSE TAX	235,034	320,000	350,000	30,000
49205		NEW BUSINESS REG APPLICATION	8,031	7,000	7,000	-
49206		BUSINESS REGISTRATION RENEWALS	38,235	45,000	45,000	-
		Other Taxes	1,049,013	970,200	1,011,600	41,400
49220		ANIMAL LICENSES	12,561	18,000	26,000	8,000
49225		PUBLIC WORKS-MISC PERMITS	12,206	10,000	10,000	-
49226		BUILDING PERMITS	371,716	409,000	168,600	(240,400)
49227		FIRE-PLAN CHECK INSPECTIONS	175,997	106,700	13,900	(92,800)
49228		FIRE PERMITS	66,507	100,000	63,500	(36,500)
49239		MISCELLANEOUS PERMITS	980	1,000	1,000	-
		License And Permits	639,968	644,700	283,000	(361,700)
49301		STATE MANDATED FEES	(19)	-	-	-
49304		ANIMAL CODE FINE	1,996	5,000	5,000	-
49306		CODE VIOLATIONS/FINES ABATEMTS	2,521	-	-	-
		Fines And Forfeits	4,498	5,000	5,000	-
49311		INTEREST ON INVESTMENTS	50,678	30,000	30,000	-
49315		LEASE INCOME	343,456	334,000	334,000	-
49903		FACILITIES RENTAL	4,085	40,000	45,600	5,600
49110		LIQUIDATION OF SA ASSETS	180,916	-	-	-
		Use of Money & Property	579,134	404,000	409,600	5,600

CITY OF LOMA LINDA
SUMMARY OF ADOPTED REVENUES
FISCAL YEAR 2022-2023

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2021 ACTUALS	2022 ADJUSTED BUDGET	2023 ADOPTED	CHANGE
49334		FED GRANT - MISC	355,223	-	16,800	16,800
49349		VLf - PROPERTY TAX IN LIEU	2,504,220	2,716,500	2,716,500	-
49352		VEHICLE LICENSE FEE- IN EXCESS	-	30,000	30,000	-
49358		HOMEOWNERS EXEMPTION	10,394	12,500	12,500	-
49360		STATE GRANTS	6,365	-	-	-
49365		MISCELLANEOUS GRANTS	34,855	47,500	-	(47,500)
		Intergovernmental	2,911,057	2,806,500	2,775,800	(30,700)
49321		GENERAL PLAN UPDATE	31,110	20,000	20,000	-
49390		VA HOSPITAL - FIRE SERVICES	239,917	240,000	240,000	-
49392		CSA 38 FIRE SYSTEM	13,000	-	13,000	13,000
49393		LLUMC LAW ENFORCEMENT SVCS	1,160,844	1,605,800	1,686,100	80,300
49394		LLUMC FIRE SERVICES	569,700	569,700	569,700	-
49400		PLANNING FEES	107,890	75,300	70,000	(5,300)
49415		PLANS AND SPECS FOR PROJECTS	1,755	2,500	2,500	-
49445		ENGINEERING INSPECTION	53,490	11,100	342,400	331,300
49446		ENGINEERING PLAN CHECK	172,415	168,600	161,800	(6,800)
49450		TOWING FEES	10,800	8,000	8,000	-
49465		WEED ABATEMENT	16,579	30,000	30,000	-
49482		HOUSEHOLD HAZARDOUS WASTE	33,643	32,000	32,000	-
49483		RECYCLING SERVICE CHARGE	58,252	50,000	50,000	-
49484		REFUSE COLLECTION SERVICE	858,361	870,000	896,000	26,000
49485		REFUSE - PASS THRU	205,332	182,700	188,000	5,300
49490		EMS - MEMBERSHIP FEE	36,245	35,000	35,000	-
49492		EMS RESPONSE FEE	59,273	60,000	60,000	-
49770		MISCELLANEOUS SERVICES	3,111	3,000	3,000	-
49801		CREDIT CARD PROCESSING FEE	14,915	22,200	22,200	-
		Charges For Services	3,646,630	3,985,900	4,429,700	443,800
49803		REFUNDS & REIMBURSEMENTS	663,907	746,600	50,000	(696,600)
49804		MISCELLANEOUS REVENUE	133,399	50,000	50,000	-
49810		CASH OVER OR SHORT	24	100	100	-
49824		DAMAGE CLAIM RECOVERIES	24,253	1,000	1,000	-
49827		GAIN ON ASSET DISPOSAL	25,710			
49901		OVERHEAD - M & O	2,194,621	1,826,300	1,925,800	99,500
49902		OVERHEAD - CAPITAL FUNDS	692,783	1,039,900	1,816,800	776,900
		Other	3,734,696	3,663,900	3,843,700	179,800
49520		TRANSFERS IN	977,004	3,729,900	3,814,600	84,700
		Operating Transfer In	977,004	3,729,900	3,814,600	84,700
		TOTAL GENERAL FUND	23,371,234	26,494,700	26,266,000	(228,700)

CITY OF LOMA LINDA
SUMMARY OF ADOPTED REVENUES
FISCAL YEAR 2022-2023

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2021 ACTUALS	2022 ADJUSTED BUDGET	2023 ADOPTED	CHANGE
103	DEV AGREEMENT CONSIDERATION					-
49311		INTEREST ON INVESTMENTS	1,020	500	500	-
49314		INTEREST FROM LOANS	865	1,000	1,000	-
		Use of Money & Property	1,884	1,500	1,500	-
		TOTAL - DEV AGREEMENT CONSIDERATION	1,884	1,500	1,500	-
106	TRAFFIC SAFETY FUND					
49302		CITY PARKING FINES	39,296	25,000	30,000	5,000
49303		VEHICLE CODE FINES	14,554	15,000	15,000	-
		Fines And Forfeits	53,850	40,000	45,000	5,000
		TOTAL - TRAFFIC SAFETY FUND	53,850	40,000	45,000	5,000
107	GAS TAX FUND					
49353		STATE GAS TAX 2103	163,691	211,100	245,200	34,100
49354		STATE GAS TAX 2107 - 2107.5	180,427	205,600	224,500	18,900
49355		STATE GAS TAX 2106	75,012	93,400	101,600	8,200
49356		STATE GAS TAX 2105	124,997	147,200	160,600	13,400
49357		STATE GAS TAX - RMRA	468,306	515,600	567,500	51,900
		Intergovernmental	1,012,434	1,172,900	1,299,400	126,500
		TOTAL - GAS TAX FUND	1,012,434	1,172,900	1,299,400	126,500
108	CASp CERT & TRAINING					
49301		STATE MANDATED FEES	5,721	6,000	6,000	-
		Charges For Services	5,721	6,000	6,000	-
		TOTAL - CASp CERT & TRAINING	5,721	6,000	6,000	-
110	AQMD FUND					
49311		INTEREST ON INVESTMENTS	126	100	100	-
		Use of Money & Property	126	100	100	-
49350		AB2766 LICENSE FEE	32,037	30,000	31,200	1,200
		Intergovernmental	32,037	30,000	31,200	1,200
		TOTAL - AQMD FUND	32,164	30,100	31,300	1,200
113	PUBLIC IMPROVEMENTS					
49311		INTEREST ON INVESTMENTS	340	200	200	-
		Use of Money & Property	340	200	200	-
		TOTAL - PUBLIC IMPROVEMENTS	340	200	200	-
121	AMERICA RESCUE PLAN ACT					
49334		FED GRANT - MISC	-	2,928,300	2,928,300	-
		Intergovernmental		2,928,300	2,928,300	-
		TOTAL - AMERICA RESCUE PLAN ACT		2,928,300	2,928,300	
124	REGIONAL TRAFFIC DEV. IMPACT					
49311		INTEREST ON INVESTMENTS	42,855	25,000	25,000	-
		Use of Money & Property	42,855	25,000	25,000	-

CITY OF LOMA LINDA
SUMMARY OF ADOPTED REVENUES
FISCAL YEAR 2022-2023

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2021 ACTUALS	2022 ADJUSTED BUDGET	2023 ADOPTED	CHANGE
49409		DEVELOPER FEES	3,417,452	767,600	154,000	(613,600)
		Developer Contribution	3,417,452	767,600	154,000	(613,600)
		TOTAL - REGIONAL TRAFFIC DEV. IMPACT	3,460,307	792,600	179,000	(613,600)
126	MEASURE I (2010-2040)					
49165		T.I.P. SALES TAX MEASURE	562,053	484,300	638,700	154,400
		Tax And Assessments	562,053	484,300	638,700	154,400
49311		INTEREST ON INVESTMENTS	1,145	1,000	1,000	-
		Use of Money & Property	1,145	1,000	1,000	-
		TOTAL - MEASURE I (2010-2040)	563,198	485,300	639,700	154,400
127	MEASURE I MSART					
49166		MSART FUNDING	-	1,224,000	2,269,900	1,045,900
		Tax And Assessments	-	1,224,000	2,269,900	1,045,900
49311		INTEREST ON INVESTMENTS	995	400	400	-
		Use of Money and Property	995	400	400	-
		TOTAL - MEASURE I MSART	995	1,224,400	2,270,300	1,045,900
132	CDBG GRANT FUND					
49332		FED GRANT - CDBG	131,560	328,400	140,000	(188,400)
		Intergovernmental	131,560	328,400	140,000	(188,400)
		TOTAL - CDBG GRANT FUND	131,560	328,400	140,000	(188,400)
135	CITIZENS OPTION PUBLIC SAFETY					
49311		INTEREST ON INVESTMENTS	1,826	1,000	1,000	-
		Use of Money and Property	1,826	1,000	1,000	-
49361		STATE GRANTS - COPS AB3229	96,031	108,900	108,900	-
		Intergovernmental	96,031	108,900	108,900	-
		TOTAL - CITIZENS OPTION PUBLIC SAFETY	97,857	109,900	109,900	-
137	GRANT FUND					
49334		FED GRANT - MISC	306,244	-	-	-
49360		STATE GRANTS	52,500	257,500	220,600	(36,900)
		Intergovernmental	358,744	257,500	220,600	(36,900)
		TOTAL - GRANT FUND	358,744	257,500	220,600	(36,900)
171	LANDSCAPE MAINTENANCE DIST 1					
49111		CURRENT ASSESSMENT	411,072	370,000	379,300	9,300
49112		PRIOR YEAR ASSESSMENT	4,035	4,000	4,100	100
		Tax And Assessments	415,106	374,000	383,400	9,400
49311		INTEREST ON INVESTMENTS	272	200	200	-
		Use of Money and Property	272	200	200	-
49520		TRANSFERS IN	110,000	120,000	120,000	-
		Operating Transfer In	110,000	120,000	120,000	-
		TOTAL - LANDSCAPE MAINTENANCE DIST 1	525,378	494,200	503,600	9,400

CITY OF LOMA LINDA
SUMMARY OF ADOPTED REVENUES
FISCAL YEAR 2022-2023

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2021 ACTUALS	2022 ADJUSTED BUDGET	2023 ADOPTED	CHANGE
172	STREET LIGHTING DISTRICT FUND					
49111		CURRENT ASSESSMENT	350,417	310,000	317,800	7,800
49112		PRIOR YEAR ASSESSMENT	8,264	6,000	6,200	200
		Intergovernmental	358,681	316,000	324,000	8,000
49311		INTEREST ON INVESTMENTS	865	200	200	-
		Use of Money and Property	865	200	200	-
		TOTAL - STREET LIGHTING DISTRICT FUND	359,546	316,200	324,200	8,000
180	LOMA LINDA HOUSING AUTHORITY					
49311		INTEREST ON INVESTMENTS	7,515	1,600	1,600	-
49312		INTERES FROM FISCAL AGENT	-	3,000	3,000	-
49314		INTEREST FROM LOANS	149,963	165,000	150,000	(15,000)
49801		CREDIT CARD PROCESSING FEE	78	-	-	-
		Use of Money and Property	157,556	169,600	154,600	(15,000)
49803		REFUNDS & REIMBURSEMENTS	5,000	-	-	-
49804		MISCELLANEOUS REVENUE	1,057	2,000	1,300	(700)
		Other	6,057	2,000	1,300	(700)
49840		BOND PROCESSING FEES	1,438	1,400	1,400	-
		Proceeds From Ltd	1,438	1,400	1,400	-
		TOTAL - LOMA LINDA HOUSING AUTHORITY	165,050	173,000	157,300	(15,700)
250	LOMA LINDA PUB FIN AUTHORITY					
49311		INTEREST ON INVESTMENTS	213	100	100	-
		Use of Money and Property	213	100	100	-
		TOTAL - LOMA LINDA PUB FIN AUTHORITY	213	100	100	-
304	PARK CAPITAL FUND					
49311		INTEREST ON INVESTMENTS	6,583	2,500	2,500	-
		Use of Money and Property	6,583	2,500	2,500	-
49409		DEVELOPER FEES	124,374	1,887,200	174,800	(1,712,400)
49411		OPEN SPACE ACQ-DEVELOPER FEES	500,515	42,300	60,700	18,400
		Developer Contribution	624,889	1,929,500	235,500	(1,694,000)
		TOTAL - PARK CAPITAL FUND	631,472	1,932,000	238,000	(1,694,000)
309	STORM DRAIN FUND					
49311		INTEREST ON INVESTMENTS	5,038	2,500	2,500	-
		Use of Money and Property	5,038	2,500	2,500	-
49481		STORM DRAIN FEES	207,449	92,100	29,400	(62,700)
		Charges For Services	207,449	92,100	29,400	(62,700)
		TOTAL - STORM DRAIN FUND	212,487	94,600	31,900	(62,700)
312	TRAFFIC IMPACT CAPITAL FUND					
49311		INTEREST ON INVESTMENTS	9,275	7,000	7,000	-
		Use of Money and Property	9,275	7,000	7,000	-

CITY OF LOMA LINDA
SUMMARY OF ADOPTED REVENUES
FISCAL YEAR 2022-2023

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2021 ACTUALS	2022 ADJUSTED BUDGET	2023 ADOPTED	CHANGE
49409		DEVELOPER FEES	1,416,689	318,200	63,800	(254,400)
49412		FAIR SHARE CONTRIBUTION	-	-	2,700	2,700
		Developer Contribution	1,416,689	318,200	66,500	(251,700)
		TOTAL - TRAFFIC IMPACT CAPITAL FUND	1,425,964	325,200	73,500	(251,700)
315	FIRE FACILITIES FUND					
49311		INTEREST ON INVESTMENTS	5,839	3,500	3,500	-
		Use of Money and Property	5,839	3,500	3,500	-
49409		DEVELOPER FEES	519,979	60,400	22,700	(37,700)
		Developer Contribution	519,979	60,400	22,700	(37,700)
		TOTAL - FIRE FACILITIES FUND	525,818	63,900	26,200	(37,700)
316	GENERAL FACILITIES FUND					
49311		INTEREST ON INVESTMENTS	1,423	800	800	-
		Use of Money and Property	1,423	800	800	-
49409		DEVELOPER FEES	130,631	104,300	10,800	(93,500)
		Developer Contribution	130,631	104,300	10,800	(93,500)
		TOTAL - GENERAL FACILITIES FUND	132,054	105,100	11,600	(93,500)
318	PUBLIC MEETING FACILITIES					
49311		INTEREST ON INVESTMENTS	3,014	1,500	1,500	-
		Use of Money and Property	3,014	1,500	1,500	-
49409		DEVELOPER FEES	135,390	245,900	22,000	(223,900)
		Developer Contribution	135,390	245,900	22,000	(223,900)
		TOTAL - PUBLIC MEETING FACILITIES	138,404	247,400	23,500	(223,900)
319	PUBLIC LIBRARY FACILITIES					
49311		INTEREST ON INVESTMENTS	164	100	100	-
		Use of Money and Property	164	100	100	-
		TOTAL - PUBLIC LIBRARY FACILITIES	164	100	100	-
323	ART IN PUBLIC PLACES					
49311		INTEREST ON INVESTMENTS	1,654	700	700	-
		Use of Money and Property	1,654	700	700	-
49409		DEVELOPER FEES	43,794	110,800	55,700	(55,100)
		Developer Contribution	43,794	110,800	55,700	(55,100)
		TOTAL - ART IN PUBLIC PLACES	45,449	111,500	56,400	(55,100)
328	FEDERAL/STATE CONSTRUCTION					
49311		INTEREST ON INVESTMENTS	258	-	-	-
		Use of Money and Property	258	-	-	-
49360		STATE GRANTS	606,816	192,600	-	(192,600)
49803		REFUNDS & REIMBURSEMENTS	7,636	-	-	-
		Intergovernmental	614,451	192,600	-	(192,600)
		TOTAL - FEDERAL/STATE CONSTRUCTION	614,709	192,600	-	(192,600)

CITY OF LOMA LINDA
SUMMARY OF ADOPTED REVENUES
FISCAL YEAR 2022-2023

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2021 ACTUALS	2022 ADJUSTED BUDGET	2023 ADOPTED	CHANGE
343	SPECIAL PROJECTS CONSTN FUND					
49311		INTEREST ON INVESTMENTS	26,087	7,000	7,000	-
		Use of Money and Property	26,087	7,000	7,000	-
49520		TRANSFERS IN	19,740	-	-	-
		Operating Transfer In	19,740	-	-	-
49854		LOAN REPAYMENT	1,065,446	1,065,400	1,065,400	-
		Proceeds From Ltd	1,065,446	1,065,400	1,065,400	-
		TOTAL - SPECIAL PROJECTS CONSTN FUND	1,111,273	1,072,400	1,072,400	-
345	CAPITAL PROJ SA BOND PROCEEDS					
49311		INTEREST ON INVESTMENTS	13,383	3,000	3,000	-
		Use of Money and Property	13,383	3,000	3,000	-
		TOTAL - CAPITAL PROJ SA BOND PROCEEDS	13,383	3,000	3,000	-
405	SEWER ENTERPRISE FUND					
49311		INTEREST ON INVESTMENTS	5,890	3,200	3,200	-
		Use of Money and Property	5,890	3,200	3,200	-
49472		LOMA LINDA SEWER SVC CHARGE	1,960,700	1,900,000	2,000,000	100,000
49473		SAN BERNARDINO SEWER SVC CHARG	2,325,774	2,350,000	2,375,000	25,000
49474		INVOICED SERVICES LL	537,506	570,000	580,000	10,000
49475		INVOICED SEVICES SB	535,811	538,000	538,000	-
49803		REFUNDS & REIMBURSEMENTS	2,481	-	-	-
		Charges For Services	5,359,791	5,358,000	5,493,000	135,000
49520		TRANSFERS IN	67,540	-	-	-
		Operating Transfer In	67,540	-	-	-
		TOTAL - SEWER ENTERPRISE FUND	5,435,701	5,361,200	5,496,200	135,000
417	SEWER CAPITAL FUND					
49311		INTEREST ON INVESTMENTS	1,500	1,000	1,000	-
		Use of Money and Property	1,500	1,000	1,000	-
49409		DEVELOPER FEES	206,061	214,500	63,000	(151,500)
		Developer Contribution	206,061	214,500	63,000	(151,500)
		TOTAL - SEWER CAPITAL FUND	207,561	215,500	64,000	(151,500)
438	WATER ACQUISITION - EXPANSION					
49311		INTEREST ON INVESTMENTS	27,948	10,000	10,000	-
49313		INTEREST FROM OTHER AGENCIES	10,725	4,200	4,200	-
		Use of Money and Property	38,673	14,200	14,200	-
49782		WATER DEVELOPMENT FEES	521,151	1,164,000	342,100	(821,900)
		Charges For Services	521,151	1,164,000	342,100	(821,900)
		TOTAL - WATER ACQUISITION - EXPANSION	559,824	1,178,200	356,300	(821,900)

CITY OF LOMA LINDA
SUMMARY OF ADOPTED REVENUES
FISCAL YEAR 2022-2023

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2021 ACTUALS	2022 ADJUSTED BUDGET	2023 ADOPTED	CHANGE
440	LL CONNECTED COMMUNITIES PROG					
49311		INTEREST ON INVESTMENTS	711	400	400	-
		Use of Money and Property	711	400	400	-
49455		NETWORK INFRA. CERTIFICATION	18,425	20,000	20,000	-
49520		TRANSFERS IN	17,486	-	-	-
		Operating Transfer In	17,486	-	-	-
49530		INTERNET ACCESS	90,298	90,000	90,000	-
49531		COMMERCIAL SERVICES	233,636	240,000	240,000	-
49770		MISCELLANEOUS SERVICES	-	400	400	-
		Charges For Services	323,935	330,400	330,400	-
		TOTAL - LL CONNECTED COMMUNITIES PRO	360,556	350,800	350,800	-
465	WATER ENTERPRISE FUND					
49311		INTEREST ON INVESTMENTS	9,802	3,200	3,200	-
49312		INTERES FROM FISCAL AGENT	6,065	6,000	6,000	-
49315		LEASE INCOME	75,043	70,000	70,000	-
		Use of Money and Property	90,910	79,200	79,200	-
49520		TRANSFERS IN	2,045,066	-	-	-
		Operating Transfer In	2,045,066	-	-	-
49700		WATER SALES	6,704,524	7,200,000	6,870,000	(330,000)
49710		UTILITY SERVICE (INVOICED)	8,600	4,000	4,000	-
49741		INSTALLATION - CONNECTION FEES	64,971	41,600	10,000	(31,600)
49742		UTILITY ACCOUNT SETUP FEE	38,320	20,000	25,000	5,000
49770		MISCELLANEOUS SERVICES	82,748	84,200	84,200	-
		Charges For Services	6,899,163	7,349,800	6,993,200	(356,600)
49775		HYDRANT METER RENTAL	8,889	10,000	10,000	-
49803		REFUNDS & REIMBURSEMENTS	423,439	440,000	440,000	-
49804		MISCELLANEOUS REVENUE	201	2,000	3,000	1,000
49827		GAIN ON ASSET DISPOSAL	4,205	-	-	-
		Other	436,734	452,000	453,000	1,000
		TOTAL - WATER ENTERPRISE FUND	9,471,874	7,881,000	7,525,400	(355,600)
		GRAND TOTAL	\$ 51,027,168	\$ 53,989,800	\$ 50,451,700	\$ (3,538,100)

**CITY OF LOMA LINDA
SUMMARY OF ADOPTED EXPENDITURES
FISCAL YEAR 2022/2023**

ACCT	FUND - DEPT	ACTUAL 2020/2021	ADJUSTED 2021/2022	ADOPTED 2022/2023	CHANGE	% GF
GENERAL FUND						
ADMINISTRATION						
0011000	CITY COUNCIL	166,490	174,800	123,400	(51,400)	0.51%
0011100	CITY CLERK	165,259	230,500	199,700	(30,800)	0.82%
0011200	CITY MANAGER	319,818	399,600	403,900	4,300	1.66%
0011400	FINANCE	582,253	575,900	615,900	40,000	2.53%
0011500	INFORMATION SYSTEMS	169,426	175,400	221,400	46,000	0.91%
0011940	GENERAL GOVERNMENT	964,119	2,811,800	880,800	(1,931,000)	3.62%
0012000	POLICE SERVICES	6,168,907	6,442,100	6,764,000	321,900	27.78%
0015500	SENIOR CENTER	33,952	94,800	69,700	(25,100)	0.29%
	ADMINISTRATION	8,570,223	10,904,900	9,278,800	(1,626,100)	38.11%
COMMUNITY DEVELOPMENT						
0011600	PLANNING	300,205	381,400	427,800	46,400	1.76%
0011650	PLANNING - BUILDING & SAFETY	309,259	308,400	123,200	(185,200)	0.51%
	COMMUNITY DEVELOPMENT	609,465	689,800	551,000	(138,800)	2.26%
FIRE DEPARTMENT						
0012050	CODE ENFORCEMENT	276,449	307,700	305,600	(2,100)	1.26%
0012060	PARKING CONTROL	177,522	243,400	247,900	4,500	1.02%
0012070	FIRE PREVENTION	304,537	362,700	378,300	15,600	1.55%
0012110	FIRE & RESCUE SERVICES	7,085,343	8,698,500	8,110,800	(587,700)	33.31%
0012130	DISASTER PREPAREDNESS	280,123	258,600	461,100	202,500	1.89%
	FIRE DEPARTMENT	8,123,974	9,870,900	9,503,700	(367,200)	39.03%
PUBLIC WORKS						
0013030	STREETS & TRAFFIC SAFETY	208,024	216,700	218,100	1,400	0.90%
0013100	ENGINEERING	244,730	364,000	453,800	89,800	1.86%
0013200	STREET MAINTENANCE	688,724	924,000	1,229,300	305,300	5.05%
0013400	FACILITIES MAINTENANCE	273,259	428,500	417,400	(11,100)	1.71%
0013600	REFUSE	1,220,830	1,098,600	1,279,100	180,500	5.25%
0013610	RECYCLING	19,227	39,400	29,100	(10,300)	0.12%
0014200	PARKS	891,938	1,167,300	1,389,000	221,700	5.70%
0014400	VEHICLE MAINTENANCE	(147)	-	-	-	0.00%
	PUBLIC WORKS	3,546,585	4,238,500	5,015,800	777,300	20.60%
	TOTAL - GENERAL FUND	20,850,247	25,704,100	24,349,300	(1,354,800)	100.00%
ENTERPRISE OPERATION FUNDS						
SEWER OPERATIONS						
4053500	SEWER	4,849,896	5,149,200	5,112,300	(36,900)	
	SEWER OPERATIONS TOTAL	4,849,896	5,149,200	5,112,300	(36,900)	
LL CONNECTED COMMUNITIES						
4405900	LL CONNECTED COMMUNITIES PROG	1,042,303	1,082,300	1,146,300	64,000	
	LL CONNECTED COMMUNITIES TOTAL	1,042,303	1,082,300	1,146,300	64,000	
WATER OPERATIONS						
4657000	WATER ADMINISTRATION	4,634,665	3,654,900	3,382,100	(272,800)	
4657010	WATER PRODUCTION	4,010,398	3,406,700	3,335,200	(71,500)	
4657020	WATER TRANSMISSION & DISTRIBTN	758,337	817,600	1,211,800	394,200	
4657030	WATER - METERS	357,387	353,800	473,600	119,800	
	WATER OPERATIONS TOTAL	9,760,786	8,233,000	8,402,700	169,700	
	TOTAL - ENTERPRISE OPERATION FUNDS	15,652,985	14,464,500	14,661,300	196,800	

**CITY OF LOMA LINDA
SUMMARY OF ADOPTED EXPENDITURES
FISCAL YEAR 2022/2023**

ACCT	FUND - DEPT	ACTUAL 2020/2021	ADJUSTED 2021/2022	ADOPTED 2022/2023	CHANGE	% GF
ENTERPRISE CAPITAL FUNDS						
SEWER CAPITAL						
4173510	SEWER CAPITAL	-	394,400	298,800	(95,600)	
	SEWER CAPITAL TOTAL		394,400	298,800	(95,600)	
WATER CAPITAL						
4387200	WATER IMPROVEMENTS	2,074,383	2,848,200	7,791,400	4,943,200	
	WATER CAPITAL TOTAL	2,074,383	2,848,200	7,791,400	4,943,200	
	TOTAL - ENTERPRISE CAPITAL FUNDS	2,074,383	3,242,600	8,090,200	4,847,600	
SPECIAL REVENUE FUNDS						
1066300	TRAFFIC SAFETY	48,985	40,000	45,000	5,000	
1077300	GAS TAX	934,975	1,018,700	1,298,900	280,200	
1085330	CASp - CERT & TRAINING	123	600	-	(600)	
1265340	MEASURE I	344,824	423,000	810,000	387,000	
1275345	MEASURE I MSART	3,895	2,274,080	2,595,800	321,720	
1715200	LANDSCAPE MAINTENANCE DIST 1	520,363	535,400	520,800	(14,600)	
1725100	STREET LIGHT DISTRICT	406,682	354,100	314,800	(39,300)	
	TOTAL - SPECIAL REVENUE FUNDS	2,259,847	4,645,880	5,585,300	939,420	
GRANT FUNDS						
1105365	AIR QUALITY MGMT DISTRICT	37,861	56,300	53,000	(3,300)	
1215367	AMER RESCUE PLAN ACT	-	2,928,300	2,928,300	-	
1227120	LLEBG	1	-	-	-	
1325400	CDBG GRANT	197,957	328,400	140,000	(188,400)	
1355430	C.O.P.S.	97,847	108,900	114,200	5,300	
1375360	MISC GRANTS	391,941	257,500	220,600	(36,900)	
3283300	FEDERAL/STATE CONSTRUCTION	-	192,600	-	(192,600)	
	TOTAL - GRANT FUNDS	725,606	3,872,000	3,456,100	(415,900)	
CAPITAL PROJECTS FUNDS						
3045320	PARK ACQUISITION & DEVELOPMENT	188,548	836,800	948,000	111,200	
3122340	TRAFFIC IMPACT CAPITAL	4,744	1,592,720	1,926,300	333,580	
3162350	GENERAL FACILITIES	15,416	95,600	364,100	268,500	
3232550	ART IN PUBLIC PLACES	81,238	119,500	119,500	-	
3435980	SPECIAL PROJECTS CONSTRUCTION	2,792,280	1,249,600	152,100	(1,097,500)	
3452400	CAPITAL PROJ SA BOND PROCEEDS	1,141,192	299,900	298,800	(1,100)	
2205000	AD 72-1 REDEMPTION	67,141	-	-	-	
2217100	WATER BOND REDEMPTION	24,431	-	-	-	
	TOTAL - CAPITAL PROJECTS FUNDS	4,314,989	4,194,120	3,808,800	(385,320)	
PUBLIC FINANCING AUTHORITY						
2507500	PUBLIC FINANCING AUTHORITY	315	300	300	-	
	TOTAL - PUBLIC FINANCING AUTHORITY	315	300	300	-	
LOMA LINDA HOUSING AUTHORITY						
1801800	LOMA LINDA HOUSING AUTHORITY	620,481	167,000	168,600	1,600	
	TOTAL - LOMA LINDA HOUSING AUTHORITY	620,481	167,000	168,600	1,600	
	TOTAL - CITY	46,498,853	56,290,500	60,119,900	3,829,400	

**CITY OF LOMA LINDA
FISCAL YEAR 2022/2023 EXPENDITURES
ADOPTED BUDGET
BY FUND AND DEPARTMENT**

ACCT	FUND - DEPT	PERSONNEL	M & O	CAPITAL	TOTAL	% CITY	% GF
GENERAL FUND							
ADMINISTRATION							
0011000	CITY COUNCIL	94,700	27,500	1,200	123,400	0.21%	0.51%
0011100	CITY CLERK	172,200	26,300	1,200	199,700	0.33%	0.82%
0011200	CITY MANAGER	370,400	31,700	1,800	403,900	0.67%	1.66%
0011400	FINANCE	349,300	263,100	3,500	615,900	1.02%	2.53%
0011500	INFORMATION SYSTEMS	182,100	35,800	3,500	221,400	0.37%	0.91%
0011940	GENERAL GOVERNMENT	29,000	851,800	-	880,800	1.47%	3.62%
0012000	POLICE SERVICES	-	6,762,300	1,700	6,764,000	11.25%	27.78%
0015500	SENIOR CENTER	-	69,100	600	69,700	0.12%	0.29%
	ADMINISTRATION	1,197,700	8,067,600	13,500	9,278,800	15.43%	38.11%
COMMUNITY DEVELOPMENT							
0011600	PLANNING	276,900	147,900	3,000	427,800	0.71%	1.76%
0011650	PLANNING - BUILDING & SAFETY		121,800	1,400	123,200	0.20%	0.51%
	COMMUNITY DEVELOPMENT	276,900	269,700	4,400	551,000	0.92%	2.26%
FIRE DEPARTMENT							
0012050	CODE ENFORCEMENT	141,100	162,800	1,700	305,600	0.51%	1.26%
0012060	PARKING CONTROL	172,200	74,100	1,600	247,900	0.41%	1.02%
0012070	FIRE PREVENTION	242,700	134,000	1,600	378,300	0.63%	1.55%
0012110	FIRE & RESCUE SERVICES	6,157,100	1,421,400	532,300	8,110,800	13.49%	33.31%
0012130	DISASTER PREPAREDNESS	156,200	143,100	161,800	461,100	0.77%	1.89%
	FIRE DEPARTMENT	6,869,300	1,935,400	699,000	9,503,700	15.81%	39.03%
PUBLIC WORKS							
0013030	STREETS & TRAFFIC SAFETY	87,900	128,500	1,700	218,100	0.36%	0.90%
0013100	ENGINEERING	261,400	62,300	130,100	453,800	0.75%	1.86%
0013200	STREET MAINTENANCE	456,200	435,200	337,900	1,229,300	2.04%	5.05%
0013400	FACILITIES MAINTENANCE	108,500	278,000	30,900	417,400	0.69%	1.71%
0013600	REFUSE	125,500	1,152,700	900	1,279,100	2.13%	5.25%
0013610	RECYCLING	19,800	9,100	200	29,100	0.05%	0.12%
0014200	PARKS MAINTENANCE	835,000	440,100	113,900	1,389,000	2.31%	5.70%
	PUBLIC WORKS	1,894,300	2,505,900	615,600	5,015,800	8.34%	20.60%
	TOTAL - GENERAL FUND	10,238,200	12,778,600	1,332,500	24,349,300	40.50%	100.00%
ENTERPRISE OPERATION FUNDS							
SEWER OPERATIONS							
4053500	SEWER	825,300	4,279,900	7,100	5,112,300	8.50%	
	SEWER OPERATIONS	825,300	4,279,900	7,100	5,112,300	8.50%	
LL CONNECTED COMMUNITIES							
4405900	LL CONNECTED COMMUNITIES	42,200	1,099,100	5,000	1,146,300	1.91%	
	LL CONNECTED COMMUNITIES	42,200	1,099,100	5,000	1,146,300	1.91%	
WATER OPERATIONS							
4657000	WATER ADMINISTRATION	828,800	2,548,400	4,900	3,382,100	5.63%	
4657010	WATER PRODUCTION	668,900	2,630,700	35,600	3,335,200	5.55%	
4657020	WATER TRANSMISSION & DIST	638,400	303,200	270,200	1,211,800	2.02%	
4657030	WATER - METERS	234,300	192,000	47,300	473,600	0.79%	
	WATER OPERATIONS	2,370,400	5,674,300	358,000	8,402,700	13.98%	
	TOTAL - ENTERPRISE OPERATION FUNDS	3,237,900	11,053,300	370,100	14,661,300	24.39%	

**CITY OF LOMA LINDA
FISCAL YEAR 2022/2023 EXPENDITURES
ADOPTED BUDGET
BY FUND AND DEPARTMENT**

ACCT	FUND - DEPT	PERSONNEL	M & O	CAPITAL	TOTAL	% CITY	% GF
ENTERPRISE CAPITAL FUNDS							
SEWER FACILITIES							
4173510	SEWER FACILITIES	-	48,800	250,000	298,800	0.50%	
	SEWER FACILITIES	-	48,800	250,000	298,800	0.50%	
WATER IMPROVEMENTS							
4387200	WATER IMPROVEMENTS		1,271,400	6,520,000	7,791,400	12.96%	
	WATER IMPROVEMENTS	-	1,271,400	6,520,000	7,791,400	12.96%	
	TOTAL - ENTERPRISE CAPITAL FUNDS	-	1,320,200	6,770,000	8,090,200	13.46%	
SPECIAL REVENUE FUNDS							
1066300	TRAFFIC SAFETY	-	45,000	-	45,000	0.07%	
1077300	GAS TAX	-	731,900	567,000	1,298,900	2.16%	
1265340	MEASURE I	-	-	810,000	810,000	1.35%	
1275345	MEASURE I MSART	-	-	2,595,800	2,595,800	4.32%	
1715200	LANDSCAPE MAINTENANCE DI	-	520,200	600	520,800	0.87%	
1725100	STREET LIGHT DISTRICT	8,600	305,500	700	314,800	0.52%	
	TOTAL - SPECIAL REVENUE FUNDS	8,600	1,602,600	3,974,100	5,585,300	9.29%	
GRANT FUNDS							
1105365	AIR QUALITY MGMT DISTRICT	-	53,000	-	53,000	0.09%	
1215367	AMER RESCUE PLAN ACT	-	2,928,300	-	2,928,300	4.87%	
1325400	CDBG GRANT	-	20,000	120,000	140,000	0.23%	
1355430	C.O.P.S.	-	114,200	-	114,200	0.19%	
1375360	MISC GRANTS	-	220,600	-	220,600	0.37%	
	TOTAL - GRANT FUNDS	-	3,336,100	120,000	3,456,100	5.75%	
CAPITAL PROJECTS FUNDS							
3045320	PARK ACQUISITION & DEVELOPMENT		158,000	790,000	948,000	1.58%	
3122340	TRAFFIC IMPACT CAPITAL		280,600	1,645,700	1,926,300	3.20%	
3162350	GENERAL FACILITIES		286,800	77,300	364,100	0.61%	
3232550	ART IN PUBLIC PLACES		19,500	100,000	119,500	0.20%	
3435980	SPECIAL PROJECTS CONSTRUCTION FUND		24,800	127,300	152,100	0.25%	
3452400	CAPITAL PROJ SA BOND PROCEEDS		48,800	250,000	298,800	0.50%	
	TOTAL - CAPITAL PROJECTS FUNDS	-	818,500	2,990,300	3,808,800	6.34%	
PUBLIC FINANCING AUTHORITY							
2507500	PUBLIC FINANCING AUTHORIT	-	300	-	300		
	TOTAL - PUBLIC FINANCING AUTHOR	-	300	-	300	0.00%	
LOMA LINDA HOUSING AUTHORITY							
1801800	LOMA LINDA HOUSING AUTHC	-	118,000	50,600	168,600	0.28%	
	TOTAL LOMA LINDA HOUSING AUTH	-	118,000	50,600	168,600	0.28%	
	TOTAL - CITY	13,484,700	31,027,600	15,607,600	60,119,900	100%	

**CITY OF LOMA LINDA
CITY COUNCIL
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 146,929	\$ 143,800	\$ 94,700
M & O	19,561	30,100	27,500
CAPITAL	0	900	1,200
TOTAL	\$ 166,490	\$ 174,800	\$ 123,400
 SOURCE OF FUNDS			
GENERAL FUND	\$ 166,490	\$ 174,800	\$ 123,400

For Fiscal Year 2022-2023, the City Council's Department has set the following goals:

1. Provide municipal government leadership which is open and responsive to residents, and is characterized by ethical behavior, stability, promoting public trust, transparency, confidence in the future, and cooperative interaction among civic leaders, residents, business representatives, and staff, while recognizing and respecting legitimate differences of opinion on critical issues facing the City.
2. Operate City government in a fiscally and managerially responsible and prudent manner to ensure that the City of Loma Linda remains one of California's most desirable places to live, work, visit, recreate, and raise a family.
3. Provide and enhance essential infrastructure to ensure that the goals and policies of the City of Loma Linda General Plan are carried out and the City retains its role and reputation as a leader in protecting the environment and preserving limited natural resources.
4. Maintain strong commitment to public safety, including Police, Fire, Emergency Medical Services, and Emergency Management.
5. Swear in the two new or re-elected City Council members into public office following the results of the Primary Elections, June 7, 2022.
6. City Council to appoint new Mayor and Mayor pro tempore for the next two years.

PROGRAM DESCRIPTION

The City Council is the legislative branch responsible for making policy decisions and passing ordinances concerning the conduct, affairs and operations of the City. Additionally, the City Council also serves as acting in the capacity of the Successor Agency to the former Redevelopment Agency. The City Council is comprised of five (5) members, elected at large by residents serving four year overlapping terms. The Mayor and Mayor pro tempore are elected every two years by council action.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0011000	CITY COUNCIL				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	64,385	64,100	64,100	-
50	PERSONNEL - SALARIES Total	64,385	64,100	64,100	-
51	PERSONNEL - BENEFITS				
50500	BENEFITS	82,544	79,700	30,600	(49,100)
51	PERSONNEL - BENEFITS Total	82,544	79,700	30,600	(49,100)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	-	-	200	200
51120	UTILITIES	9,854	11,100	11,500	400
51420	REPAIRS & MAINT - GENERAL	101	100	100	-
51500	PRINTING & PUBLISHING	285	2,600	600	(2,000)
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	-	100	100	-
51540	GENERAL OFFICE	258	500	500	-
51550	SOFTWARE AND SOFTWARE LICENSES	611	800	800	-
51810	TRAVEL MEETINGS & TRAINING	1,440	4,000	4,000	-
51830	CONTRACTUAL AGREEMENTS	2,526	5,800	4,600	(1,200)
51870	MATERIALS & OTHER SERVICES	4,194	5,100	5,100	-
51892	CAP CONT -TRANSF OF CAP ASSETS	292	-	-	-
52	MAINT & OPERATIONS Total	19,561	30,100	27,500	(2,600)
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	900	1,200	300
58	CAPITAL OUTLAY Total	-	900	1,200	300
Grand Total		166,490	174,800	123,400	(51,400)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
CITY COUNCIL
0011000**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
City Council Members 5 - \$1,066.73 per month	64,100
50010 - SALARIES REGULAR Total	64,100
50 - PERSONNEL - SALARIES Total	64,100
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
Cafeteria plan; deferred compensation plan; Public Employees' Retirement System (PERS)	30,100
Governmental Accounting Standards Board (GASB) Statement 45 - Benefits	500
50500 - BENEFITS Total	30,600
51 - PERSONNEL - BENEFITS Total	30,600
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone - Council portion of Civic Center phone costs	200
51110 - COMMUNICATIONS - TELEPHONE Total	200
51120 - UTILITIES	
Utilities for Council Chambers and office portion of Civic Center	11,500
51120 - UTILITIES Total	11,500
51420 - REPAIRS & MAINT - GENERAL	
Repairs and maintenance	100
51420 - REPAIRS & MAINT - GENERAL Total	100
51500 - PRINTING & PUBLISHING	
Supplies and services to print agendas, City promotional materials and business cards	600
51500 - PRINTING & PUBLISHING Total	600
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
International Council of Shopping Centers	100
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	100
51540 - GENERAL OFFICE	
Postage, office supplies, and copier/printer expenses stationary	500
51540 - GENERAL OFFICE Total	500
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share for Microsoft Agreement & Crystal Reports; Dot Gov; KTS voice upgrade, Phase II	800
51550 - SOFTWARE AND SOFTWARE LICENSES Total	800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
CITY COUNCIL
0011000**

TITLE/ACCOUNT NUMBER	AMOUNT
51810 - TRAVEL MEETINGS & TRAINING	
League of CA Cities Ann Conference	
City County Conference	
State of the County	
City business meetings and related expenses	4,000
51810 - TRAVEL MEETINGS & TRAINING Total	4,000
51830 - CONTRACTUAL AGREEMENTS	
Pro-rata share for phone support & backup; printer leases; print overages & freight; VoIP; anti-virus; spam filter; VMWARE support; data domain; licensing for Musical Works SMB; hardware support; Digi cert; network switches support; router support; managed service network & security; camera support; website support, hosting & maintenance; 3PAR HPE NAS support; cable services various locations (50% for service at 25541 Barton Road); Juniper switch support; firewall protection	
	4,600
51830 - CONTRACTUAL AGREEMENTS Total	4,600
51870 - MATERIALS & OTHER SERVICES	
Community, employee and volunteer recognition events	2,500
Employee Service Pins	1,800
Engraving plaques	300
Floral Arrangements	500
51870 - MATERIALS & OTHER SERVICES Total	5,100
52 - MAINT & OPERATIONS Total	27,500
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share for NAS replacement; camera replacement	1,200
58845 - TECHNOLOGY SYSTEMS Total	1,200
57 - CAPITAL OUTLAY Total	1,200
Grand Total	123,400

**CITY OF LOMA LINDA
CITY CLERK
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 158,142	\$ 186,200	\$ 172,200
M & O	7,117	43,400	26,300
CAPITAL	0	900	1,200
TOTAL	<u>\$ 165,259</u>	<u>\$ 230,500</u>	<u>\$ 199,700</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 165,259	\$ 230,500	\$ 199,700

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the City Clerk's Department has set the following goals:

1. Respond to the legislative needs among the City Council, City staff and residents of Loma Linda in a professional and ethical manner;
2. Provide access to the City's official records and legislative documents in as many different mediums as possible;
3. Administer the records management program with an updated Document Management software program promoting transparency information to the public;
4. Serve as the official recorder of the City Council meetings transcribing the meeting's records in a proficient and efficient manner;
5. Effectively perform the department's job duties to the best of my ability with integrity and honesty.

PROGRAM DESCRIPTION

As the custodian of the City's official records, continue to maintain files for the City. The City Clerk's Office is also responsible for the proceeding of the City Council, Successor Agency, and Housing Authority. Such responsibility includes the preparation and distribution of agendas and minutes for these meetings, related correspondence and reports; provides overall keeping of historical, legal and official records of the City for all departments. Other duties include retention of legal documents, microfilming, administration of the State Political Reform Act and the City's Conflict of Interest Code, coordination of City elections, legal advertising; opening of competitive bids, shared risk management duties with Administration Department, and providing general public information. The City Clerk also provides overall coordination of the LL Housing Authority Affordable Housing Programs.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0011100	CITY CLERK				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	110,047	138,800	108,700	(30,100)
50	PERSONNEL - SALARIES Total	110,047	138,800	108,700	(30,100)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	48,094	47,400	58,500	11,100
50550	TUITION REIMBURSEMENT	-	-	5,000	5,000
51	PERSONNEL - BENEFITS Total	48,094	47,400	63,500	16,100
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	-	200	200	-
51500	PRINTING & PUBLISHING	728	1,000	1,000	-
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	-	300	500	200
51540	GENERAL OFFICE	999	800	800	-
51550	SOFTWARE AND SOFTWARE LICENSES	611	800	800	-
51670	SMALL EQUIPMENT & TOOLS	354	400	400	-
51810	TRAVEL MEETINGS & TRAINING	-	300	500	200
51820	PROFESSIONAL SERVICES	1,508	4,000	3,500	(500)
51830	CONTRACTUAL AGREEMENTS	2,616	14,100	13,500	(600)
51870	MATERIALS & OTHER SERVICES	9	1,700	100	(1,600)
51875	ELECTIONS	-	19,800	5,000	(14,800)
51892	CAP CONT -TRANSF OF CAP ASSETS	292	-	-	-
52	MAINT & OPERATIONS Total	7,117	43,400	26,300	(17,100)
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	900	1,200	300
58	CAPITAL OUTLAY Total	-	900	1,200	300
Grand Total		165,259	230,500	199,700	(30,800)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
CITY CLERK
0011100**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
City Clerk - 80%	
Human Resources/Risk Management Analyst - 20%	108,700
50010 - SALARIES REGULAR Total	108,700
50 - PERSONNEL - SALARIES Total	108,700
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	200
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	58,300
50500 - BENEFITS Total	58,500
50550 - TUITION REIMBURSEMENT	
International Institute of Municipal Clerks (IIMC) - College base Classes/Programs for Municipal Certification	5,000
50550 - TUITION REIMBURSEMENT Total	5,000
51 - PERSONNEL - BENEFITS Total	63,500
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	200
51110 - COMMUNICATIONS - TELEPHONE Total	200
51500 - PRINTING & PUBLISHING	
Printing of department documents; publishing of public hearing notices, notices inviting bids, and other notices as required	1,000
51500 - PRINTING & PUBLISHING Total	1,000
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
International Institute of Municipal Clerks annual membership	
City Clerks Association of California Membership	500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	500
51540 - GENERAL OFFICE	
Office supplies including postage, computer paper, printer ink, stationery supplies, required state codes	800
51540 - GENERAL OFFICE Total	800
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share for Microsoft Agreement & Office 365 license; Crystal Reports; Dot Gov; voice server upgrades	800
51550 - SOFTWARE AND SOFTWARE LICENSES Total	800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
CITY CLERK
0011100**

TITLE/ACCOUNT NUMBER	AMOUNT
51670 - SMALL EQUIPMENT & TOOLS	
Minor office materials and equipment	400
51670 - SMALL EQUIPMENT & TOOLS Total	400
51810 - TRAVEL MEETINGS & TRAINING	
Various City Clerk trainings/classes/meetings	500
51810 - TRAVEL MEETINGS & TRAINING Total	500
51820 - PROFESSIONAL SERVICES	
Codification (including updated building codes and development code) and Municipal Code on-line costs	3,500
51820 - PROFESSIONAL SERVICES Total	3,500
51830 - CONTRACTUAL AGREEMENTS	
Destruction of records per Records Retention Schedule	900
Document Management program and support	8,000
Support services for phone support & backup; printer leases; print overages & freight; VoiP; anti-virus; spam filter; VMWARE support; data domain; licensing for Musical Works SMB; hardware support; Digi cert; network switches support; router support; managed service network & security; camera support; website support, hosting & maintenance; 3PAR HPE NAS support; Juniper switch support; firewall protection	4,600
51830 - CONTRACTUAL AGREEMENTS Total	13,500
51870 - MATERIALS & OTHER SERVICES	
Miscellaneous materials and services not included in other accounts	100
51870 - MATERIALS & OTHER SERVICES Total	100
51875 - ELECTIONS	
Any work performed in new fiscal year relating to the June 7, 2022 Election expenses	5,000
51875 - ELECTIONS Total	5,000
52 - MAINT & OPERATIONS Total	26,300
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share for NAS replacement; camera replacement	1,200
58845 - TECHNOLOGY SYSTEMS Total	1,200
57 - CAPITAL OUTLAY Total	1,200
Grand Total	199,700

**CITY OF LOMA LINDA
CITY MANAGER
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 302,010	\$ 371,800	\$ 370,400
M & O	17,808	26,400	31,700
CAPITAL	0	1,400	1,800
TOTAL	<u>\$ 319,818</u>	<u>\$ 399,600</u>	<u>\$ 403,900</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 319,818	\$ 399,600	\$ 403,900

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023 the City Manager’s Department has set the following goals:

1. To supervise the overall maintenance and operations of the City including departmental projects and goals that are set forth.
2. To provide support and assistance to the City Council, Department Staff as well as the residents/citizens of Loma Linda.

PROGRAM DESCRIPTION

The City Manager's Office provides overall coordination of all city services. Departmental functions include general city administration, risk management, public information, special projects and support services for the City Council.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0011200	CITY MANAGER				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	223,866	271,400	253,200	(18,200)
50	PERSONNEL - SALARIES Total	223,866	271,400	253,200	(18,200)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	78,144	100,400	112,200	11,800
50550	TUITION REIMBURSEMENT	-	-	5,000	5,000
51	PERSONNEL - BENEFITS Total	78,144	100,400	117,200	16,800
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	-	200	200	-
51120	UTILITIES	5,306	4,700	5,800	1,100
51410	REPAIRS & MAINT - AUTO EQUIP	884	400	400	-
51420	REPAIRS & MAINT - GENERAL	-	100	100	-
51500	PRINTING & PUBLISHING	615	400	400	-
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	219	500	500	-
51540	GENERAL OFFICE	869	600	600	-
51550	SOFTWARE AND SOFTWARE LICENSES	825	2,400	2,500	100
51610	UNIFORMS	-	300	300	-
51630	MOTOR FUELS & LUBRICANTS	1,052	1,500	1,800	300
51670	SMALL EQUIPMENT & TOOLS	75	300	300	-
51810	TRAVEL MEETINGS & TRAINING	773	6,000	6,800	800
51820	PROFESSIONAL SERVICES	70	1,000	1,000	-
51830	CONTRACTUAL AGREEMENTS	3,878	5,000	7,400	2,400
51840	LEGAL SERVICES	50	-	600	600
51870	MATERIALS & OTHER SERVICES	1,880	2,000	2,000	-
51880	CONTRIBUTION TO SERVICES	845	1,000	1,000	-
51892	CAP CONT -TRANSF OF CAP ASSETS	467	-	-	-
52	MAINT & OPERATIONS Total	17,808	26,400	31,700	5,300
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	1,400	1,800	400
58	CAPITAL OUTLAY Total	-	1,400	1,800	400
Grand Total		319,818	399,600	403,900	4,300

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
CITY MANAGER
0011200**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
City Manager - 60%HR/Risk Mgmt Analyst - 80%City Clerk - 20%	253,200
50010 - SALARIES REGULAR Total	253,200
50 - PERSONNEL - SALARIES Total	253,200
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	700
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	111,500
50500 - BENEFITS Total	112,200
50550 - TUITION REIMBURSEMENT	
	5,000
50550 - TUITION REIMBURSEMENT Total	5,000
51 - PERSONNEL - BENEFITS Total	117,200
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	200
51110 - COMMUNICATIONS - TELEPHONE Total	200
51120 - UTILITIES	
Utilities	5,800
51120 - UTILITIES Total	5,800
51410 - REPAIRS & MAINT - AUTO EQUIP	
Auto repairs and maintenance; oil changes and car washes	400
51410 - REPAIRS & MAINT - AUTO EQUIP Total	400
51420 - REPAIRS & MAINT - GENERAL	
Repairs and maintenance - general	100
51420 - REPAIRS & MAINT - GENERAL Total	100
51500 - PRINTING & PUBLISHING	
Business cards - City Manager and Human Resources	400
51500 - PRINTING & PUBLISHING Total	400
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Membership dues for International Institute of Municipal Clerks (IIMC) and Society of I	500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	500
51540 - GENERAL OFFICE	
General office supplies including postage	600
51540 - GENERAL OFFICE Total	600

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
CITY MANAGER
0011200**

TITLE/ACCOUNT NUMBER	AMOUNT
51550 - SOFTWARE AND SOFTWARE LICENSES	
Adobe Acrobat 2 User License	400
HR: Jotform Subscription/Online fillable forms/HIPPA compliant Version	800
Pro-rate share of Microsoft, Fortinet Security , Crystal Reports, Office 365 License, Do	1,300
51550 - SOFTWARE AND SOFTWARE LICENSES Total	2,500
51610 - UNIFORMS	
Uniform shirts for City Manager and HR Analyst.	300
51610 - UNIFORMS Total	300
51630 - MOTOR FUELS & LUBRICANTS	
Motor fuel and lubricants	1,800
51630 - MOTOR FUELS & LUBRICANTS Total	1,800
51670 - SMALL EQUIPMENT & TOOLS	
Misc. Office supplies, equipment and tools for Admin.	300
51670 - SMALL EQUIPMENT & TOOLS Total	300
51810 - TRAVEL MEETINGS & TRAINING	
Chamber Installation Diner and chamber meetings	200
City Clerk's Association of California Chapter (CCAC) Annual Conference for HR Analyst	500
City Manager travel, meetings and training expenses - League of California City Confer	1,800
IE SHRM Chapter Annual Conference for HR Analyst	1,800
JPIA Academy and Risk Ed. Forum for HR Analyst	800
Technical Training for Clerks (TTC) (4-day course) in Riverside for HR Analyst	1,700
51810 - TRAVEL MEETINGS & TRAINING Total	6,800
51820 - PROFESSIONAL SERVICES	
Access Key Card - On Guard Service Repairs	1,000
51820 - PROFESSIONAL SERVICES Total	1,000
51830 - CONTRACTUAL AGREEMENTS	
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, d:	7,400
51830 - CONTRACTUAL AGREEMENTS Total	7,400
51840 - LEGAL SERVICES	
City attorney and legal services for litigation	600
51840 - LEGAL SERVICES Total	600
51870 - MATERIALS & OTHER SERVICES	
Employee events and required training	2,000
51870 - MATERIALS & OTHER SERVICES Total	2,000
51880 - CONTRIBUTION TO SERVICES	
Contribution to shop 0.71%	1,000
51880 - CONTRIBUTION TO SERVICES Total	1,000
52 - MAINT & OPERATIONS Total	31,700

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
CITY MANAGER
0011200**

TITLE/ACCOUNT NUMBER	AMOUNT
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	1,800
58845 - TECHNOLOGY SYSTEMS Total	1,800
57 - CAPITAL OUTLAY Total	1,800
Grand Total	403,900

**CITY OF LOMA LINDA
FINANCE DEPARTMENT
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 381,485	\$ 330,800	\$ 349,300
M & O	200,769	242,400	263,100
CAPITAL	0	2,700	3,500
TOTAL	<u>\$ 582,254</u>	<u>\$ 575,900</u>	<u>\$ 615,900</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 582,254	\$ 575,900	\$ 615,900

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023 the Finance Department has set the following goals:

1. Continue to prepare and present the audited Annual Comprehensive Financial Report (ACFR) and Budget to City Council on a timely basis.
2. Implement the new financial software - including the core financial operations, utility billing and business licenses programs.
3. Revised Finance related policies (examples – purchasing policy and fund balance policy).
4. Finalize an equipment replacement methodology.

PROGRAM DESCRIPTION

The Finance Department is responsible for overall administration and coordination of all City and Redevelopment Agency operational financial activities and debt management. Major functional areas include accounts payable/receivable, payroll, purchasing, cash receipting and cash management, business licensing and utility billing including all applicable accounting and reporting. Additional responsibilities include coordination and production of the annual City and Redevelopment Agency budget, production of supplementary semi-annual financial reports, Annual Comprehensive Financial Report and other federal, state and county compliance reports, and general financial/budgetary advice to City Departments, the City Manager and City Council Members as requested.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0011400	FINANCE				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	189,318	168,300	196,300	28,000
50015	SALARIES FULL-TIME TEMP WAGES	58,780	37,000	-	(37,000)
50020	SALARIES - PART-TIME/TEMPORARY	14,247	14,800	15,000	200
50110	SALARIES - OVERTIME	3,646	2,000	2,000	-
50	PERSONNEL - SALARIES Total	265,991	222,100	213,300	(8,800)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	115,494	108,700	121,000	12,300
50550	TUITION REIMBURSEMENT	-	-	15,000	15,000
51	PERSONNEL - BENEFITS Total	115,494	108,700	136,000	27,300
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	1,237	1,400	1,200	(200)
51120	UTILITIES	7,580	7,000	8,500	1,500
51410	REPAIRS & MAINT - AUTO EQUIP	8	300	200	(100)
51420	REPAIRS & MAINT - GENERAL	-	600	600	-
51500	PRINTING & PUBLISHING	638	2,700	2,700	-
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	1,003	1,500	2,700	1,200
51540	GENERAL OFFICE	3,965	7,000	7,000	-
51550	SOFTWARE AND SOFTWARE LICENSES	3,731	3,900	3,900	-
51630	MOTOR FUELS & LUBRICANTS	11	300	300	-
51670	SMALL EQUIPMENT & TOOLS	725	6,300	6,300	-
51680	BOOKS & EDUCATIONAL MATERIALS	553	1,300	1,400	100
51810	TRAVEL MEETINGS & TRAINING	348	8,900	10,100	1,200
51820	PROFESSIONAL SERVICES	40,337	94,400	87,200	(7,200)
51830	CONTRACTUAL AGREEMENTS	136,947	102,800	126,900	24,100
51870	MATERIALS & OTHER SERVICES	1,732	1,800	1,800	-
51880	CONTRIBUTION TO SERVICES	1,033	1,200	1,300	100
51892	CAP CONT -TRANSF OF CAP ASSETS	920	-	-	-
51940	BAD DEBT EXPENSE	-	1,000	1,000	-
52	MAINT & OPERATIONS Total	200,769	242,400	263,100	20,700
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	2,700	3,500	800
58	CAPITAL OUTLAY Total	-	2,700	3,500	800
Grand Total		582,253	575,900	615,900	40,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FINANCE
0011400**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Finance Director - 30%	
Accounting Specialist - 15%	
Supervising Accounting Technician - 60%	
Supervising Accounting Technician (Water) - 20%	
Sr. Accountant/Financial Analyst - 30%	
Accounting Technician II - 80%	196,300
50010 - SALARIES REGULAR Total	196,300
50020 - SALARIES - PART-TIME/TEMPORARY	
Student Intern - 100%	15,000
50020 - SALARIES - PART-TIME/TEMPORARY Total	15,000
50110 - SALARIES - OVERTIME	
Paid overtime; compensatory time off not available.	2,000
50110 - SALARIES - OVERTIME Total	2,000
50 - PERSONNEL - SALARIES Total	213,300
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	700
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	120,300
50500 - BENEFITS Total	121,000
50550 - TUITION REIMBURSEMENT	
Tuition Reimbursement	15,000
50550 - TUITION REIMBURSEMENT Total	15,000
51 - PERSONNEL - BENEFITS Total	136,000
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Cell phones for Director and Senior Accountant/Financial Analyst	1,200
51110 - COMMUNICATIONS - TELEPHONE Total	1,200
51120 - UTILITIES	
Utilities (SCE and the Gas Co)	8,500
51120 - UTILITIES Total	8,500
51410 - REPAIRS & MAINT - AUTO EQUIP	
Finance pool car maintenance	200
51410 - REPAIRS & MAINT - AUTO EQUIP Total	200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FINANCE
0011400**

TITLE/ACCOUNT NUMBER	AMOUNT
51420 - REPAIRS & MAINT - GENERAL	
Miscellaneous repairs of office equipment - typewriters and buster machine	600
51420 - REPAIRS & MAINT - GENERAL Total	600
51500 - PRINTING & PUBLISHING	
Check stock and business license forms	1,200
Miscellaneous printing and publishing, budget document production, and Comprehensive Annual Financial Report (CAFR) production	1,500
51500 - PRINTING & PUBLISHING Total	2,700
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Membership dues to governmental financial organizations (GFOA, CSMFO-2, AGA, CMRTA, Payroll Associations, CMTA-2, CAPPO and APA)	1,500
Munis Postal Xpress subscription	1,200
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	2,700
51540 - GENERAL OFFICE	
Miscellaneous general office	3,200
Postage, Xerox and supplies	3,800
51540 - GENERAL OFFICE Total	7,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Adobe and miscellaneous software license purchases	1,500
Pro-rata share of Microsoft, Office 365, Crystal Reports, Voice server, and Dot Gov software licenses	2,400
51550 - SOFTWARE AND SOFTWARE LICENSES Total	3,900
51630 - MOTOR FUELS & LUBRICANTS	
Motor vehicle fuel and lubricants	300
51630 - MOTOR FUELS & LUBRICANTS Total	300
51670 - SMALL EQUIPMENT & TOOLS	
Computer replacements -Two units (IS)	2,000
Conference room improvements and training equipment	1,500
Miscellaneous office equipment (staff chairs, phones, hands-free head set, Printer and high capacity stapler)	2,500
Replace two adding machines	300
51670 - SMALL EQUIPMENT & TOOLS Total	6,300
51680 - BOOKS & EDUCATIONAL MATERIALS	
Books, CDs and educational materials	400
GFOA/GASB updates	700
Payroll training materials	300
51680 - BOOKS & EDUCATIONAL MATERIALS Total	1,400

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FINANCE
0011400**

TITLE/ACCOUNT NUMBER	AMOUNT
51810 - TRAVEL MEETINGS & TRAINING	
Accounting software user conference and local group meetings	2,000
Chapter meetings for professional organizations(CSMFO, CMTA, AGA, APA, CAPPO and CMRTA)	1,700
CSMFO/CMTA conference - finance management professional organizations	2,500
GFOA annual conference and webinars	2,000
Governmental Payroll training	500
Loma Linda chamber meetings	400
Microsoft software program user training	1,000
51810 - TRAVEL MEETINGS & TRAINING Total	10,100
51820 - PROFESSIONAL SERVICES	
Annual financial statement audit	40,400
Fees for GASB 68 Report	1,500
Miscellaneous services (statistical information for CAFR, pre-employment, etc.)	2,200
Sales monitoring and tax audits	7,500
Sales tax auditing and special consulting services	30,000
State Controller's Report	2,700
Accounting Manager professional services	2,900
51820 - PROFESSIONAL SERVICES Total	87,200
51830 - CONTRACTUAL AGREEMENTS	
Bank analysis services	32,000
Cash Register Support	1,900
Collection transmittal services	1,000
Credit card and debit processing fees	22,100
Miscellaneous office equipment supplies and annual document disposal	1,600
Payroll processing services	24,000
Progressive Solutions business license software support	6,000
Progressive Solutions cashier software and hardware support (cash register)	2,100
Pro-rata share of workroom equipment leases	2,700
Support services for copiers, phones, virus and web filters, VoIP, data domain, Wi-Fi system, hardware, servers, and extreme switches	14,500
Tyler Systems financial software support	19,000
51830 - CONTRACTUAL AGREEMENTS Total	126,900
51870 - MATERIALS & OTHER SERVICES	
First aid and conference room supplies	800
Miscellaneous improvements to Finance offices and workroom	1,000
51870 - MATERIALS & OTHER SERVICES Total	1,800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FINANCE
0011400**

TITLE/ACCOUNT NUMBER	AMOUNT
51880 - CONTRIBUTION TO SERVICES	
Contribution to shop - 0.91%	1,300
51880 - CONTRIBUTION TO SERVICES Total	1,300
51940 - BAD DEBT EXPENSE	
Bad debt expense	1,000
51940 - BAD DEBT EXPENSE Total	1,000
52 - MAINT & OPERATIONS Total	263,100
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	3,500
58845 - TECHNOLOGY SYSTEMS Total	3,500
57 - CAPITAL OUTLAY Total	3,500
Grand Total	615,900

**CITY OF LOMA LINDA
INFORMATION SYSTEMS DEPARTMENT
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	BUDGETED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 155,051	\$ 147,600	\$ 182,100
M & O	14,375	25,355	35,800
CAPITAL	0	2,445	3,500
TOTAL	<u>\$ 169,426</u>	<u>\$ 175,400</u>	<u>\$ 221,400</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 169,426	\$ 175,400	\$ 221,400

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023 the Information Systems Department has set the following goals:

1. Identify and implement technology to enhance and expand city services as well as utilize technology to increase efficiency and security.
2. Update and replace City's current Storage Area Network.
3. Refresh and upgrade the existing City wide security camera network.
4. Integrate technology advances into basic City services.

PROGRAM DESCRIPTION

To provide high quality technical services and support to internal City customers. To maintain excellent levels up time and reliability. To evaluate and monitor cyber risks and implement prudent precautions. To support other departments to streamline workflows and access to data and technology.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0011500	INFORMATION SYSTEMS				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	104,539	96,100	105,500	9,400
50110	SALARIES - OVERTIME	1,608	7,000	5,000	(2,000)
50	PERSONNEL - SALARIES Total	106,148	103,100	110,500	7,400
51	PERSONNEL - BENEFITS				
50500	BENEFITS	48,903	44,500	56,600	12,100
50550	TUITION REIMBURSEMENT	-	-	15,000	15,000
51	PERSONNEL - BENEFITS Total	48,903	44,500	71,600	27,100
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	1,537	3,000	6,000	3,000
51220	EQUIPMENT RENTAL	-	300	300	-
51300	REPAIRS & MAINT - CAPITAL FAC	500	500	500	-
51310	REPAIRS & MAINT - BDLGS	1,799	2,000	2,000	-
51410	REPAIRS & MAINT - AUTO EQUIP	70	1,000	1,000	-
51420	REPAIRS & MAINT - GENERAL	432	1,000	1,000	-
51500	PRINTING & PUBLISHING	-	100	100	-
51540	GENERAL OFFICE	718	2,000	4,500	2,500
51550	SOFTWARE AND SOFTWARE LICENSES	1,038	1,355	1,600	245
51630	MOTOR FUELS & LUBRICANTS	-	1,000	2,000	1,000
51670	SMALL EQUIPMENT & TOOLS	1,597	3,000	3,500	500
51810	TRAVEL MEETINGS & TRAINING	501	2,000	2,000	-
51820	PROFESSIONAL SERVICES	-	500	500	-
51830	CONTRACTUAL AGREEMENTS	3,340	5,000	8,000	3,000
51880	CONTRIBUTION TO SERVICES	2,347	2,600	2,800	200
51892	CAP CONT -TRANSF OF CAP ASSETS	497	-	-	-
52	MAINT & OPERATIONS Total	14,375	25,355	35,800	10,445
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	-	1,000	1,000	-
58845	TECHNOLOGY SYSTEMS	-	1,445	2,500	1,055
58	CAPITAL OUTLAY Total	-	2,445	3,500	1,055
Grand Total		169,426	175,400	221,400	46,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
INFORMATION SYSTEMS
0011500**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Information Systems Analyst III - 50%	
Administrative Specialist II - 50% (Shared with Community Development)	
Help Desk Technician - 72%	105,500
50010 - SALARIES REGULAR Total	105,500
50110 - SALARIES - OVERTIME	
	5,000
50110 - SALARIES - OVERTIME Total	5,000
50 - PERSONNEL - SALARIES Total	110,500
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	600
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	56,000
50500 - BENEFITS Total	56,600
50550 - TUITION REIMBURSEMENT	
	15,000
50550 - TUITION REIMBURSEMENT Total	15,000
51 - PERSONNEL - BENEFITS Total	71,600
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	6,000
51110 - COMMUNICATIONS - TELEPHONE Total	6,000
51220 - EQUIPMENT RENTAL	
Equipment rental	300
51220 - EQUIPMENT RENTAL Total	300
51300 - REPAIRS & MAINT - CAPITAL FAC	
Maintenance and repairs of data center	500
51300 - REPAIRS & MAINT - CAPITAL FAC Total	500
51310 - REPAIRS & MAINT - BDLGS	
Maintenance and repairs to Information Systems Offices/buildings	2,000
51310 - REPAIRS & MAINT - BDLGS Total	2,000
51410 - REPAIRS & MAINT - AUTO EQUIP	
Service and repairs of share use city wide vehicles	1,000
51410 - REPAIRS & MAINT - AUTO EQUIP Total	1,000
51420 - REPAIRS & MAINT - GENERAL	
Service and repair of miscellaneous equipment/fiber and copper	1,000
51420 - REPAIRS & MAINT - GENERAL Total	1,000
51500 - PRINTING & PUBLISHING	
Printing and publishing	100
51500 - PRINTING & PUBLISHING Total	100

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
INFORMATION SYSTEMS
0011500**

TITLE/ACCOUNT NUMBER	AMOUNT
51540 - GENERAL OFFICE	
General office/ office furniture	4,500
51540 - GENERAL OFFICE Total	4,500
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata citywide share of Microsoft, Crystal Reports, Website certificate, and screen connect license	1,600
51550 - SOFTWARE AND SOFTWARE LICENSES Total	1,600
51630 - MOTOR FUELS & LUBRICANTS	
Fuel and lubricants share for city wide used vehicles	2,000
51630 - MOTOR FUELS & LUBRICANTS Total	2,000
51670 - SMALL EQUIPMENT & TOOLS	
Small tools- Batteries, hardware, media converters	3,500
51670 - SMALL EQUIPMENT & TOOLS Total	3,500
51810 - TRAVEL MEETINGS & TRAINING	
Travel, meeting, and training	2,000
51810 - TRAVEL MEETINGS & TRAINING Total	2,000
51820 - PROFESSIONAL SERVICES	
Professional services	500
51820 - PROFESSIONAL SERVICES Total	500
51830 - CONTRACTUAL AGREEMENTS	
Pro-rata citywide share of services for copiers, phones, cable service, virus and web filters, data domain, WIFI system, hardware, servers, managed services, HPE NAS support, Network and Cisco router switches support, ONSSI camera support	8,000
51830 - CONTRACTUAL AGREEMENTS Total	8,000
51880 - CONTRIBUTION TO SERVICES	
Contribution to shop - 1.93%	2,800
51880 - CONTRIBUTION TO SERVICES Total	2,800
52 - MAINT & OPERATIONS Total	35,800
57 - CAPITAL OUTLAY	
58500 - INFRASTRUCTURE	
Infrastructure	1,000
58500 - INFRASTRUCTURE Total	1,000
58845 - TECHNOLOGY SYSTEMS	
Pro-rata citywide share of NAS replacement & rectifier replacement	2,500
58845 - TECHNOLOGY SYSTEMS Total	2,500
57 - CAPITAL OUTLAY Total	3,500
Grand Total	221,400

**CITY OF LOMA LINDA
GENERAL GOVERNMENT
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 31,226	\$ 2,027,500	\$ 29,000
M & O	932,893	784,300	851,800
CAPITAL & PROJECTS	0	0	0
TOTAL	<u>\$ 964,119</u>	<u>\$ 2,811,800</u>	<u>\$ 880,800</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 964,119	\$ 2,811,800	\$ 880,800

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023 the goals for the General Government are:

1. To support legal services to the City.
2. To provide personnel services to City staff.
3. To maintain City's memberships with local agencies.

PROGRAM DESCRIPTION

The General Government budget reflects expenditures that are common to and benefit all City Departments, including legal/personnel services, liability/workers compensation insurance and League of California Cities membership.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0011940	GENERAL GOVERNMENT				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	-	-	29,000	29,000
50930	UNEMPLOYMENT INSURANCE	4,632	100	-	(100)
50	PERSONNEL - SALARIES Total	4,632	100	29,000	28,900
51	PERSONNEL - BENEFITS				
50500	BENEFITS	26,594	27,400	-	(27,400)
50540	PENSION UAL	-	2,000,000	-	(2,000,000)
51	PERSONNEL - BENEFITS Total	26,594	2,027,400	-	(2,027,400)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	3,069	5,900	6,700	800
51120	UTILITIES	9,793	34,500	27,500	(7,000)
51140	LIBRARY UTILITIES	559	2,000	2,000	-
51150	PROPERTY TAXES	1,209	1,500	1,500	-
51220	EQUIPMENT RENTAL	-	400	400	-
51420	REPAIRS & MAINT - GENERAL	1,724	10,000	10,000	-
51500	PRINTING & PUBLISHING	600	2,500	2,500	-
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	25,079	26,700	27,900	1,200
51540	GENERAL OFFICE	4,205	500	500	-
51550	SOFTWARE AND SOFTWARE LICENSES	750	-	-	-
51670	SMALL EQUIPMENT & TOOLS	16,537	-	-	-
51680	BOOKS & EDUCATIONAL MATERIALS	8,032	7,000	7,000	-
51820	PROFESSIONAL SERVICES	8,182	31,900	41,900	10,000
51830	CONTRACTUAL AGREEMENTS	293,296	16,000	16,000	-
51840	LEGAL SERVICES	80,625	160,500	155,000	(5,500)
51860	INSURANCE	338,479	319,400	371,400	52,000
51870	MATERIALS & OTHER SERVICES	5,755	15,500	6,500	(9,000)
51881	CONTRIBUTION TO NON PROFITS	25,000	30,000	55,000	25,000
51890	TRANSFERS OUT	110,000	120,000	120,000	-
52	MAINT & OPERATIONS Total	932,893	784,300	851,800	67,500
Grand Total		964,119	2,811,800	880,800	(1,931,000)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023

GENERAL FUND
GENERAL GOVERNMENT
0011940

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Health benefits for retirees - 17 retirees	
6/mo. - \$143	
6/mo. - \$147 (projected)	29,000
50010 - SALARIES REGULAR Total	29,000
50 - PERSONNEL - SALARIES Total	29,000
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone usage	6,700
51110 - COMMUNICATIONS - TELEPHONE Total	6,700
51120 - UTILITIES	
Utility cost for City facilities	4,500
Water for City facilities	23,000
51120 - UTILITIES Total	27,500
51140 - LIBRARY UTILITIES	
Library Utilities	2,000
51140 - LIBRARY UTILITIES Total	2,000
51150 - PROPERTY TAXES	
Property taxes of city owned properties	1,500
51150 - PROPERTY TAXES Total	1,500
51220 - EQUIPMENT RENTAL	
Mail meter annual cost	400
51220 - EQUIPMENT RENTAL Total	400
51420 - REPAIRS & MAINT - GENERAL	
Repairs and Maintenance of Successor Agency properties	10,000
51420 - REPAIRS & MAINT - GENERAL Total	10,000
51500 - PRINTING & PUBLISHING	
New Homeowner booklet	2,500
51500 - PRINTING & PUBLISHING Total	2,500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Costco City membership	200
League of California Cities - Inland Empire Division membership	800
League of California Cities membership	9,200
Local Agency Formation Commission (LAFCO) annual dues	5,800
Miscellaneous subscription to newspapers, publications and subscriptions	1,200
San Bernardino County Transportation Authority (SBCTA) membership	7,800
So. California Association of Government (SCAG) membership	2,900
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	27,900
51540 - GENERAL OFFICE	
Postage, Xerox paper and miscellaneous supplies not apportioned to department	500
51540 - GENERAL OFFICE Total	500
51680 - BOOKS & EDUCATIONAL MATERIALS	
West Group California code update	7,000
51680 - BOOKS & EDUCATIONAL MATERIALS Total	7,000

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023

GENERAL FUND
GENERAL GOVERNMENT
0011940

TITLE/ACCOUNT NUMBER	AMOUNT
51820 - PROFESSIONAL SERVICES	
Actuarial calculation for GASB 68 (CalPERS) and GASB 74/75	8,600
Employee flu vaccines	300
Laserfiche - Document Management Program - annual maintenance fees	30,000
Personnel consulting service	3,000
51820 - PROFESSIONAL SERVICES Total	41,900
51830 - CONTRACTUAL AGREEMENTS	
Annual Access Key Card License.	300
Folder machine annual maintenance	1,600
Mail machine annual cost	1,400
Mail opener annual maintenance	200
Omnivex	1,000
Payroll - human resource software services	4,000
Service fees study update	7,500
51830 - CONTRACTUAL AGREEMENTS Total	16,000
51840 - LEGAL SERVICES	
City attorney and legal services for litigation	155,000
51840 - LEGAL SERVICES Total	155,000
51860 - INSURANCE	
All Risk property and vehicle insurance	96,600
Employee blanket bond	1,300
General liability insurance	207,600
Pollution Liability Insurance	3,700
Worker's compensation insurance	62,200
51860 - INSURANCE Total	371,400
51870 - MATERIALS & OTHER SERVICES	
City building access cards and ribbon	500
City Christmas Tree Lighting, Holiday employee luncheon and other employee related events	5,000
Employee retirement gifts	1,000
51870 - MATERIALS & OTHER SERVICES Total	6,500
51881 - CONTRIBUTION TO NON PROFITS	
Contribution to Chamber of Commerce	50,000
Contribution to the Lopers for Loma Linda Classic	5,000
51881 - CONTRIBUTION TO NON PROFITS Total	55,000
51890 - TRANSFERS OUT	
Transfer to Landscape Maintenance District to for the City landscape frontage area	120,000
51890 - TRANSFERS OUT Total	120,000
52 - MAINT & OPERATIONS Total	851,800
Grand Total	880,800

**CITY OF LOMA LINDA
POLICE
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	6,168,907	6,440,800	6,762,300
CAPITAL	0	1,300	1,700
TOTAL	\$ 6,168,907	\$ 6,442,100	\$ 6,764,000
 SOURCE OF FUNDS			
GENERAL FUND	\$ 6,168,907	\$ 6,442,100	\$ 6,764,000

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the City has set the following goals for the Police Program:

1. To continue to provide Law Enforcement services through the established contract with the County of San Bernardino Sheriff's Department.
2. To assist in the coordination and maintenance of grant requirements and grant funding such as the COPS grants.
3. To continue providing programs such as the Neighborhood Watch program, Citizen's Patrol, Crime Free Multihousing, etc.

PROGRAM DESCRIPTION

The police services budget reflects the contract with the San Bernardino County Sheriff's Department, including costs for participation in CAL ID, County booking fees and one Sheriff's Service Specialists assigned to coordinate the Citizen's Patrol and Neighborhood Watch and Crime Free Multihousing programs (funded by the COPS grant).

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0012000	POLICE SERVICES				
52	MAINT & OPERATIONS				
51540	GENERAL OFFICE	10	-	-	-
51550	SOFTWARE AND SOFTWARE LICENSES	916	1,200	1,200	-
51830	CONTRACTUAL AGREEMENTS	6,167,543	6,439,600	6,761,100	321,500
51892	CAP CONT -TRANSF OF CAP ASSETS	438	-	-	-
52	MAINT & OPERATIONS Total	6,168,907	6,440,800	6,762,300	321,500
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	1,300	1,700	400
58	CAPITAL OUTLAY Total	-	1,300	1,700	400
Grand Total		6,168,907	6,442,100	6,764,000	321,900

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
POLICE SERVICES
0012000**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share of Microsoft, Crystal Reports, Dot Gov, and Screen Connect License Update	1,200
51550 - SOFTWARE AND SOFTWARE LICENSES Total	1,200
51830 - CONTRACTUAL AGREEMENTS	
.40 - Motor Pool Services Assistant	37,710
.56 - Detective/Corporal	147,256
.59 - Lieutenant	214,764
0.50 - Unmarked unit	4,319
15 - Taser replacement (amortized over 5 years)	5,998
15.07 - Deputy Sheriff	3,389,473
2.0 - Deputy Sheriff - Traffic (no relief factor)	449,831
2.52 - Sergeant	786,353
22 - HTs (Amortization, Access & Maintenance)	32,548
3.53 - Office Specialist	298,857
7.0 - Marked units	126,928
Administrative support	30,462
Booking fees	15,000
CAL ID program	30,000
Command Staff Vehicle	5,221
County administrative cost	198,783
Dispatch Services	322,879
Ford Escape (COP)	6,684
Fuel, maintenance and miscellaneous expenditures	55,124
Law Enforcement Experience Modification	79,986
License plate readers extended warranty	2,200
License plate readers software maintenance	4,000
Office automation	87,731
Overtime	20,000
Personnel liability and bonding	192,476
Pickup truck	8,471
Police Tracker annual usage	500
Postage, Xerox and supplies	100
Services and supplies	33,321
Sheriff's Service Specialist	92,390

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
POLICE SERVICES
0012000**

TITLE/ACCOUNT NUMBER	AMOUNT
Support services for copiers, phones, virus and web filters, VoIP, data domain, Wi-Fi system, hardware, servers, and extreme switches, and firewall	6,900
Vehicle Insurance	54,915
Worker's Comp Experience Modification	19,920
51830 - CONTRACTUAL AGREEMENTS Total	6,761,100
52 - MAINT & OPERATIONS Total	6,762,300
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of server and switch replacements - end of life, network hardware (SFP and media converters), air console, and wireless repairs and accessories	1,700
58845 - TECHNOLOGY SYSTEMS Total	1,700
57 - CAPITAL OUTLAY Total	1,700
Grand Total	6,764,000

**CITY OF LOMA LINDA
SENIOR CENTER
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	33,952	94,300	69,100
CAPITAL	0	500	600
TOTAL	<u>\$ 33,952</u>	<u>\$ 94,800</u>	<u>\$ 69,700</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 33,952	\$ 94,800	\$ 69,700

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Administration Department has set the following goals for the Senior Center Division's programs:

1. Provide a Senior Center drive-thru nutrition lunch program.
2. Senior Center will be utilized by San Bernardino Department of Public Health as a Covid-19 testing site.

PROGRAM DESCRIPTION

The Senior Center provides programs and services to senior citizens related to health and wellness, personal finances, life skills, computer skills, and the arts, etc. The Center is intended to be a “gathering place” for senior citizens where they can come to meet and socialize with others, gain knowledge about the resources that are available to them, and learn new skills, hobbies, and crafts.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0015500	SENIOR CENTER				
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	-	400	400	-
51120	UTILITIES	11,237	22,800	22,800	-
51310	REPAIRS & MAINT - BDLGS	1,743	32,800	4,800	(28,000)
51420	REPAIRS & MAINT - GENERAL	-	600	600	-
51500	PRINTING & PUBLISHING	48	100	100	-
51540	GENERAL OFFICE	53	700	700	-
51550	SOFTWARE AND SOFTWARE LICENSES	258	400	400	-
51670	SMALL EQUIPMENT & TOOLS	-	100	100	-
51820	PROFESSIONAL SERVICES	-	2,000	2,000	-
51830	CONTRACTUAL AGREEMENTS	20,120	31,400	32,200	800
51870	MATERIALS & OTHER SERVICES	347	3,000	5,000	2,000
51892	CAP CONT -TRANSF OF CAP ASSETS	146	-	-	-
52	MAINT & OPERATIONS Total	33,952	94,300	69,100	(25,200)
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	500	600	100
58	CAPITAL OUTLAY Total	-	500	600	100
Grand Total		33,952	94,800	69,700	(25,100)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
SENIOR CENTER
0015500**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephones	400
51110 - COMMUNICATIONS - TELEPHONE Total	400
51120 - UTILITIES	
Utilities	22,800
51120 - UTILITIES Total	22,800
51310 - REPAIRS & MAINT - BDLGS	
General maintenance and purchase of supplies to operate the senior center. maintenance and repairs to AC/heat unit, appliances, safety alarms and equipment, lights, kitchen hood, blinds, armchairs, roll up door and other miscellaneous repairs	4,800
51310 - REPAIRS & MAINT - BDLGS Total	4,800
51420 - REPAIRS & MAINT - GENERAL	
Piano tuning twice a year and unanticipated repairs	600
51420 - REPAIRS & MAINT - GENERAL Total	600
51500 - PRINTING & PUBLISHING	
Special print jobs, posters, banners and business cards (senior center manager)	100
51500 - PRINTING & PUBLISHING Total	100
51540 - GENERAL OFFICE	
Postage, Xerox paper, desktop printer cartridges and miscellaneous office supplies	700
51540 - GENERAL OFFICE Total	700
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rate share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server upgrade	400
51550 - SOFTWARE AND SOFTWARE LICENSES Total	400
51670 - SMALL EQUIPMENT & TOOLS	
Small Equipment & Tools	100
51670 - SMALL EQUIPMENT & TOOLS Total	100
51820 - PROFESSIONAL SERVICES	
DJ services - monthly dances	1,200
Speakers, trainers, and entertainment for various events	800
51820 - PROFESSIONAL SERVICES Total	2,000
51830 - CONTRACTUAL AGREEMENTS	
Annual fire alarm and wet risers testing and inspection, halon maintenance, and fire sprinkler system title 19 5-yr inspection	2,100
Annual maintenance of air conditioning	1,000
Fire extinguisher Maintenance	300

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
SENIOR CENTER
0015500**

TITLE/ACCOUNT NUMBER	AMOUNT
Ice machine annual maintenance	900
Janitorial services and special events cleaning	17,700
Pest control service	700
Security system monitoring	200
Support services for copiers, phones, printers, virus and web filters, VM Ware, VolP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	2,300
UL monitoring (FPS) to June 30 ,2023	7,000
51830 - CONTRACTUAL AGREEMENTS Total	32,200
51870 - MATERIALS & OTHER SERVICES	
Background check for volunteers	100
First aid and other miscellaneous items	400
Miscellaneous materials, ie. coffee, cups, plates, utensils, etc.	2,100
Miscellaneous refreshment, ie. cake, punch, etc for dances and gift cards for dance volunteers. Funds come from dance donations	2,400
51870 - MATERIALS & OTHER SERVICES Total	5,000
52 - MAINT & OPERATIONS Total	69,100
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	600
58845 - TECHNOLOGY SYSTEMS Total	600
57 - CAPITAL OUTLAY Total	600
Grand Total	69,700

**CITY OF LOMA LINDA
PLANNING
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	BUDGETED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 266,354	\$ 259,000	\$ 276,900
M & O	33,852	120,450	147,900
CAPITAL	0	1,950	3,000
TOTAL	\$ 300,206	\$ 381,400	\$ 427,800
SOURCE OF FUNDS			
GENERAL FUND	\$ 300,206	\$ 381,400	\$ 427,800

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Community Development Department, Planning and Administration Divisions have identified the following goals:

1. Provide excellent customer service to residents, property owners, business owners, and the development community.
2. Complete the Development Code Update Project to ensure that zoning and subdivision regulations are consistent with General Plan (May 26, 2009).
3. Review and process private sector development proposals, and proposed amendments to the General Plan, Development Code, and specific plans as per California state law requirements.
4. Review and process Loma Linda Redevelopment Agency (RDA) proposals, City capital projects, and City initiated amendments to the General Plan, Development Code, and specific plans that provide public benefit in terms of zoning controls, resource protection, and/or improved public services and needs.
5. Provide excellent support and assistance to the commissions, committees, and boards that the department staffs.
6. Update and replace City's current storage area network.

PROGRAM DESCRIPTION

To prepare and present reports and recommendations to the Planning Commission and City Council on land use planning programs, projects, and issues, including all elements of the General Plan (May 26, 2009). Revise and update zoning and subdivision regulations into a cohesive Development Code. Administer zoning and subdivision regulations as they apply to applications for private property entitlement. As Lead Agency, administer the California Environmental Quality Act (CEQA) and provide environmental assistance and services to other City departments and the RDA. Provide staff assistance to the Planning Commission, Historical Commission, Trails Development Committee, Administrative Review Committee, and other Ad Hoc Committees as assigned. And, most importantly to provide assistance to Loma Linda residents, property owners, business owners, and others to comply with ordinances, policies, and procedures adopted by the City Council. Monitor proposed legislation at the state and federal level that have the potential to change or affect planning and environmental processes.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0011600	PLANNING				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	176,951	179,400	168,200	(11,200)
50020	SALARIES - PART-TIME/TEMPORARY	3,033	8,600	8,600	-
50	PERSONNEL - SALARIES Total	179,984	188,000	176,800	(11,200)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	86,370	71,000	85,100	14,100
50550	TUITION REIMBURSEMENT	-	-	15,000	15,000
51	PERSONNEL - BENEFITS Total	86,370	71,000	100,100	29,100
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	949	1,800	2,000	200
51120	UTILITIES	3,790	5,200	5,500	300
51420	REPAIRS & MAINT - GENERAL	-	100	100	-
51500	PRINTING & PUBLISHING	2,770	7,000	7,000	-
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	676	1,000	1,300	300
51540	GENERAL OFFICE	4,119	3,000	4,000	1,000
51550	SOFTWARE AND SOFTWARE LICENSES	1,411	1,950	2,200	250
51680	BOOKS & EDUCATIONAL MATERIALS	500	-	500	500
51810	TRAVEL MEETINGS & TRAINING	1,066	8,500	8,500	-
51820	PROFESSIONAL SERVICES	67	60,000	80,000	20,000
51830	CONTRACTUAL AGREEMENTS	7,111	8,700	13,000	4,300
51835	PLANNING COMMISSION	-	2,500	3,000	500
51840	LEGAL SERVICES	8,346	18,000	15,000	(3,000)
51870	MATERIALS & OTHER SERVICES	-	-	3,000	3,000
51880	CONTRIBUTION TO SERVICES	2,347	2,700	2,800	100
51892	CAP CONT -TRANSF OF CAP ASSETS	701	-	-	-
52	MAINT & OPERATIONS Total	33,852	120,450	147,900	27,450
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	1,950	3,000	1,050
58	CAPITAL OUTLAY Total	-	1,950	3,000	1,050
Grand Total		300,205	381,400	427,800	46,400

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
PLANNING
0011600**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Sr. Planner - 100%	
Administrative Specialist II - 50%	
Administrative Specialist II - 100%	168,200
50010 - SALARIES REGULAR Total	168,200
50020 - SALARIES - PART-TIME/TEMPORARY	
5 Planning Commission Members	
\$95 per meeting	
18 Meetings per year	8,600
50020 - SALARIES - PART-TIME/TEMPORARY Total	8,600
50 - PERSONNEL - SALARIES Total	176,800
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	1,300
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	83,800
50500 - BENEFITS Total	85,100
50550 - TUITION REIMBURSEMENT	
	15,000
50550 - TUITION REIMBURSEMENT Total	15,000
51 - PERSONNEL - BENEFITS Total	100,100
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	2,000
51110 - COMMUNICATIONS - TELEPHONE Total	2,000
51120 - UTILITIES	
Utilities	5,500
51120 - UTILITIES Total	5,500
51420 - REPAIRS & MAINT - GENERAL	
Repairs and maintenance general	100
51420 - REPAIRS & MAINT - GENERAL Total	100
51500 - PRINTING & PUBLISHING	
Publishing of legal hearing notices for Planning Commission, City Council, and other committees as required and publishing of legal public hearing notices for legislative	7,000
51500 - PRINTING & PUBLISHING Total	7,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
PLANNING
0011600**

TITLE/ACCOUNT NUMBER	AMOUNT
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
APA dues and AICP cert	1,300
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	1,300
51540 - GENERAL OFFICE	
GENERAL OFFICE SUPPLIES	2,550
POSTAGE FOR COMMITTEES, PUBLIC HEARINGS, PAPER AND SUPPLIES FOR PRINTING	1,450
51540 - GENERAL OFFICE Total	4,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata citywide share of Microsoft, Crystal Reports, Website certificate, and screen connect license	2,200
51550 - SOFTWARE AND SOFTWARE LICENSES Total	2,200
51680 - BOOKS & EDUCATIONAL MATERIALS	
Books and educational material	500
51680 - BOOKS & EDUCATIONAL MATERIALS Total	500
51810 - TRAVEL MEETINGS & TRAINING	
Travel, meeting and training - APS seminar - Associate Planner, Seminar for APA, JPIA classes - California Joint Powers Insurance Authority for management training	8,500
51810 - TRAVEL MEETINGS & TRAINING Total	8,500
51820 - PROFESSIONAL SERVICES	
Interim planning services	80,000
51820 - PROFESSIONAL SERVICES Total	80,000
51830 - CONTRACTUAL AGREEMENTS	
Pro-rata citywide share of services for copiers, phones, cable service, virus and web filters, data domain, WIFI system, hardware, servers, managed services, HPE NAS support, Network and Cisco router switches support, ONSSI camera support	13,000
51830 - CONTRACTUAL AGREEMENTS Total	13,000
51835 - PLANNING COMMISSION	
Training, and other services for Planning Commissioners	3,000
51835 - PLANNING COMMISSION Total	3,000
51840 - LEGAL SERVICES	
City attorney time for Planning Commission agendas, staff reports, advise planning staff and special counsel services	13,000
Cost of City's Prosecutor's time for planning issues	2,000
51840 - LEGAL SERVICES Total	15,000
51870 - MATERIALS & OTHER SERVICES	
County filings for NOE, NOD, and other filings associated with planning projects	3,000
51870 - MATERIALS & OTHER SERVICES Total	3,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
PLANNING
0011600**

TITLE/ACCOUNT NUMBER	AMOUNT
51880 - CONTRIBUTION TO SERVICES	
Contribution to shop - 1.94%	2,800
51880 - CONTRIBUTION TO SERVICES Total	2,800
52 - MAINT & OPERATIONS Total	147,900
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Citywide shared NAS replacement & rectifier replacement	3,000
58845 - TECHNOLOGY SYSTEMS Total	3,000
57 - CAPITAL OUTLAY Total	3,000
Grand Total	427,800

**CITY OF LOMA LINDA
BUILDING & SAFETY
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	BUDGETED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 58,927	\$ 32,700	\$ 0
M & O	250,332	274,800	121,800
CAPITAL	0	900	1,400
TOTAL	<u>\$ 309,259</u>	<u>\$ 308,400</u>	<u>\$ 123,200</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 309,259	\$ 308,400	\$ 123,200

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Community Development Department, Planning and Administration Divisions have identified the following goals:

1. Provide excellent customer service to residents, property owner, business owners, and the development community in terms of building and construction information, plan check services, building permit issuance, and building inspection services.
2. Ensure the safety and welfare of the public by actively enforcing the provisions of the Loma Linda Municipal Code (LLMC), Title 15 and other state and federal codes and regulations, as applicable.
3. Provide special inspections pursuant to the State Housing Code for the City and RDA on an as needed basis.
4. Update and replace City's current storage area network.

PROGRAM DESCRIPTION

To administer the California Building Code (pursuant to Loma Linda Municipal Code Section 15.08.010, Adoption by Reference) through structural plan checks, building permit issuance, inspections and clearances for final inspection, and building occupancy. Also, to enforce the California Building Code on a complaint basis, and to participate with other departments on comprehensive code enforcement. Monitor proposed legislation, new or amended building codes, and building activity reports, and participate in activities of the International Conference of Building Officials (ICBO).

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0011650	PLANNING - BUILDING & SAFETY				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	38,300	22,200	-	(22,200)
50	PERSONNEL - SALARIES Total	38,300	22,200	-	(22,200)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	20,627	10,500	-	(10,500)
51	PERSONNEL - BENEFITS Total	20,627	10,500	-	(10,500)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	-	200	200	-
51120	UTILITIES	2,274	3,000	4,000	1,000
51500	PRINTING & PUBLISHING	61	100	200	100
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	-	100	100	-
51540	GENERAL OFFICE	530	200	300	100
51550	SOFTWARE AND SOFTWARE LICENSES	515	800	900	100
51820	PROFESSIONAL SERVICES	242,825	265,800	109,600	(156,200)
51830	CONTRACTUAL AGREEMENTS	3,834	4,600	6,500	1,900
51892	CAP CONT -TRANSF OF CAP ASSETS	292	-	-	-
52	MAINT & OPERATIONS Total	250,332	274,800	121,800	(153,000)
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	900	1,400	500
58	CAPITAL OUTLAY Total	-	900	1,400	500
Grand Total		309,259	308,400	123,200	(185,200)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023

GENERAL FUND
PLANNING - BUILDING & SAFETY
0011650

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Building division share of telephone and communications cost	200
51110 - COMMUNICATIONS - TELEPHONE Total	200
51120 - UTILITIES	
Building division share of Civic Center utility cost	4,000
51120 - UTILITIES Total	4,000
51500 - PRINTING & PUBLISHING	
Printing for building division	200
51500 - PRINTING & PUBLISHING Total	200
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Membership dues	100
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	100
51540 - GENERAL OFFICE	
GENERAL OFFICE SUPPLIES	300
51540 - GENERAL OFFICE Total	300
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata citywide share of Microsoft, Crystal Reports, Website certificate, and screen connect license	900
51550 - SOFTWARE AND SOFTWARE LICENSES Total	900
51820 - PROFESSIONAL SERVICES	
Projected gross building and plan check fees (65%) for contract buildings services per Willdan- based on inspection fees	109,600
51820 - PROFESSIONAL SERVICES Total	109,600
51830 - CONTRACTUAL AGREEMENTS	
Pro-rata citywide share of services for copiers, phones, cable service, virus and web filters, data domain, WIFI system, hardware, servers, managed services, HPE NAS support, Network and Cisco router switches support, ONSSI camera support	6,500
51830 - CONTRACTUAL AGREEMENTS Total	6,500
52 - MAINT & OPERATIONS Total	121,800
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Citywide share for NAS replacement & rectifier replacement	1,400
58845 - TECHNOLOGY SYSTEMS Total	1,400
57 - CAPITAL OUTLAY Total	1,400
Grand Total	123,200

**CITY OF LOMA LINDA
CODE ENFORCEMENT
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	BUDGETED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 159,191	\$ 155,300	\$ 141,100
M & O	117,258	151,100	162,800
CAPITAL	0	1,300	1,700
TOTAL	<u>\$ 276,449</u>	<u>\$ 307,700</u>	<u>\$ 305,600</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 276,449	\$ 307,700	\$ 305,600

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Community Development Department, Planning and Administration Divisions have identified the following goals:

1. Focus on maintaining the overall livability of City neighborhoods and business districts through application of the Loma Linda Municipal Code (LLMC).
2. Assist various City departments in support of their respective areas of concern (i.e., land use and zoning for Community Development, business licenses for Finance, neighborhood blight and deterioration for City Administration and the RDA, assist the Fire Marshal's Office, and coordinate with the San Bernardino Sheriff's Department, as necessary).
3. Provide special attention to and concentrate efforts for specific target properties and/or areas in the City, in order to improve Code compliance and compatibility with the surrounding neighborhoods or the community at large.
4. Provide a basic level of Animal Control service through a City contract.

PROGRAM DESCRIPTION

The Code Enforcement program is responsible for the application and enforcement of City Codes and ordinances, including but not limited to nuisance and vehicle abatement, signs, and land use and zoning. The Code Enforcement Officer frequently is the first contact that people have with the City and for this reason the program is intended to provide valuable services and assistance to the public.

The Animal Control portion of the program includes enforcement of Loma Linda Municipal Code regulations for stray animals, dog licenses, State mandated rabies control and licensing, injured and dead animal services, and 24-hour emergency services. Animal Control services are accomplished through a City contract.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0012050	CODE ENFORCEMENT				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	-	-	76,700	76,700
50110	SALARIES - OVERTIME	-	-	30,000	30,000
50	PERSONNEL - SALARIES Total	-	-	106,700	106,700
51	PERSONNEL - BENEFITS				
50500	BENEFITS	-	-	34,400	34,400
51	PERSONNEL - BENEFITS Total	-	-	34,400	34,400
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	-	-	1,300	1,300
51120	UTILITIES	-	-	1,200	1,200
51220	EQUIPMENT RENTAL	-	-	100	100
51410	REPAIRS & MAINT - AUTO EQUIP	-	-	1,500	1,500
51500	PRINTING & PUBLISHING	-	-	200	200
51540	GENERAL OFFICE	-	-	2,000	2,000
51550	SOFTWARE AND SOFTWARE LICENSES	-	-	1,200	1,200
51610	UNIFORMS	-	-	600	600
51620	UNIFORMS & SAFETY EQUIPMENT	-	-	500	500
51630	MOTOR FUELS & LUBRICANTS	-	-	3,000	3,000
51670	SMALL EQUIPMENT & TOOLS	-	-	1,000	1,000
51680	BOOKS & EDUCATIONAL MATERIALS	-	-	100	100
51810	TRAVEL MEETINGS & TRAINING	-	-	3,500	3,500
51820	PROFESSIONAL SERVICES	-	-	3,500	3,500
51830	CONTRACTUAL AGREEMENTS	-	-	142,200	142,200
51840	LEGAL SERVICES	-	-	900	900
52	MAINT & OPERATIONS Total	-	-	162,800	162,800
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	-	1,700	1,700
58	CAPITAL OUTLAY Total	-	-	1,700	1,700
Grand Total		-	-	305,600	305,600

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0011660	CODE ENFORCEMENT				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	96,969	83,800	-	(83,800)
50110	SALARIES - OVERTIME	21,223	31,000	-	(31,000)
51	PERSONNEL - BENEFITS Total	118,192	114,800	-	(114,800)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	40,998	40,500	-	(40,500)
51	PERSONNEL - BENEFITS Total	40,998	40,500	-	(40,500)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	1,237	1,300	-	(1,300)
51120	UTILITIES	-	1,200	-	(1,200)
51220	EQUIPMENT RENTAL	-	100	-	(100)
51410	REPAIRS & MAINT - AUTO EQUIP	610	1,500	-	(1,500)
51500	PRINTING & PUBLISHING	-	200	-	(200)
51540	GENERAL OFFICE	2,518	2,000	-	(2,000)
51550	SOFTWARE AND SOFTWARE LICENSES	7,390	1,200	-	(1,200)
51610	UNIFORMS	410	-	-	-
51620	UNIFORMS & SAFETY EQUIPMENT	-	600	-	(600)
51630	MOTOR FUELS & LUBRICANTS	2,039	2,500	-	(2,500)
51670	SMALL EQUIPMENT & TOOLS	304	1,000	-	(1,000)
51680	BOOKS & EDUCATIONAL MATERIALS	100	100	-	(100)
51810	TRAVEL MEETINGS & TRAINING	-	1,000	-	(1,000)
51820	PROFESSIONAL SERVICES	1,134	13,500	-	(13,500)
51830	CONTRACTUAL AGREEMENTS	100,879	109,600	-	(109,600)
51840	LEGAL SERVICES	200	300	-	(300)
51870	MATERIALS & OTHER SERVICES	-	15,000	-	(15,000)
51892	CAP CONT -TRANSF OF CAP ASSETS	438	-	-	-
51	PERSONNEL - BENEFITS Total	117,258	151,100	-	(151,100)
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	1,300	-	(1,300)
51	PERSONNEL - BENEFITS Total	-	1,300	-	(1,300)
Grand Total		276,449	307,700	-	(307,700)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023

GENERAL FUND
CODE ENFORCEMENT
0012050

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
ACO/CEO - 100%	76,700
50010 - SALARIES REGULAR Total	76,700
50110 - SALARIES - OVERTIME	
Authorized overtime	30,000
50110 - SALARIES - OVERTIME Total	30,000
50 - PERSONNEL - SALARIES Total	106,700
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, SS, Life Insurance, Disability Insurance. Cafeteria Plan	34,400
50500 - BENEFITS Total	34,400
51 - PERSONNEL - BENEFITS Total	34,400
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	1,300
51110 - COMMUNICATIONS - TELEPHONE Total	1,300
51120 - UTILITIES	
Portion of Civic Center Utilities cost	1,200
51120 - UTILITIES Total	1,200
51220 - EQUIPMENT RENTAL	
Equipment rental	100
51220 - EQUIPMENT RENTAL Total	100
51410 - REPAIRS & MAINT - AUTO EQUIP	
Repairs and maintenance - Automotive	1,500
51410 - REPAIRS & MAINT - AUTO EQUIP Total	1,500
51500 - PRINTING & PUBLISHING	
Printing and publishing	200
51500 - PRINTING & PUBLISHING Total	200
51540 - GENERAL OFFICE	
General Office items and postage	2,000
51540 - GENERAL OFFICE Total	2,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share of Microsoft, Office 365, Dot Gov, Crystal Reports, & Screen Connect License	1,200
51550 - SOFTWARE AND SOFTWARE LICENSES Total	1,200
51610 - UNIFORMS	
Uniform allowance for Code Officer	600
51610 - UNIFORMS Total	600

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
CODE ENFORCEMENT
0012050**

TITLE/ACCOUNT NUMBER	AMOUNT
51620 - UNIFORMS & SAFETY EQUIPMENT	
Uniform and safety equipment associated with Code and Animal Control	500
51620 - UNIFORMS & SAFETY EQUIPMENT Total	500
51630 - MOTOR FUELS & LUBRICANTS	
Projected cost for fuel and lubricants for Code and Animal Control vehicle	3,000
51630 - MOTOR FUELS & LUBRICANTS Total	3,000
51670 - SMALL EQUIPMENT & TOOLS	
Small equipment and miscellaneous tools, chip reader, dog treats, and euthanasia supplies	1,000
51670 - SMALL EQUIPMENT & TOOLS Total	1,000
51680 - BOOKS & EDUCATIONAL MATERIALS	
Books and Educational Materials	100
51680 - BOOKS & EDUCATIONAL MATERIALS Total	100
51810 - TRAVEL MEETINGS & TRAINING	
Animal Control Academy for Officer	3,500
51810 - TRAVEL MEETINGS & TRAINING Total	3,500
51820 - PROFESSIONAL SERVICES	
Ticket and violation processing and veterinarian fees	3,500
51820 - PROFESSIONAL SERVICES Total	3,500
51830 - CONTRACTUAL AGREEMENTS	
Animal Shelter cost	103,600
Code and Animal Control Database Program	6,800
Online Animal License Processing Annual Fee and Postage	9,400
Online Animal License set up fee	15,500
Support services for copiers, phones virus and web filters, VoIP, data domain Wi-Fi system Hardware support	6,900
51830 - CONTRACTUAL AGREEMENTS Total	142,200
51840 - LEGAL SERVICES	
Administrative Hearing cost and Attorney Fees	900
51840 - LEGAL SERVICES Total	900
52 - MAINT & OPERATIONS Total	162,800
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS replacement and rectifier replacement	1,700
58845 - TECHNOLOGY SYSTEMS Total	1,700
57 - CAPITAL OUTLAY Total	1,700
Grand Total	305,600

**CITY OF LOMA LINDA
PARKING CONTROL
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	BUDGETED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 146,632	\$ 170,000	\$ 172,200
M & O	30,890	72,200	74,100
CAPITAL	0	1,200	1,600
TOTAL	<u>\$ 177,522</u>	<u>\$ 243,400</u>	<u>\$ 247,900</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 177,522	\$ 243,400	\$ 247,900

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Fire Department has identified the following goals:

1. Provide regular and consistent patrolling of City streets in order to facilitate the best use of designated parking areas, for the benefit of the affected businesses, institutions and residents.
2. Provide for routine enforcement of Loma Linda Municipal Code and California Vehicle Code regulations pertaining to parking in residential and commercially-zoned areas.
3. Provide coordination for traffic control during approved special events that utilize city streets, ie., Community Parade, races and walks, triathlons, etc.
4. Review and propose updated parking citation bail schedule.

PROGRAM DESCRIPTION

The Parking Control program is responsible for the enforcement of City and State Codes regulating vehicle parking on streets, and the enforcement of fire lane and handicapped parking on private property.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0012060	PARKING CONTROL				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	89,189	100,800	103,900	3,100
50110	SALARIES - OVERTIME	2,386	8,900	3,900	(5,000)
50	PERSONNEL - SALARIES Total	91,575	109,700	107,800	(1,900)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	55,058	60,300	64,400	4,100
51	PERSONNEL - BENEFITS Total	55,058	60,300	64,400	4,100
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	618	1,000	800	(200)
51120	UTILITIES	1,137	1,300	1,300	-
51410	REPAIRS & MAINT - AUTO EQUIP	8	2,500	1,500	(1,000)
51420	REPAIRS & MAINT - GENERAL	-	100	100	-
51500	PRINTING & PUBLISHING	2,118	3,200	3,400	200
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	-	200	200	-
51540	GENERAL OFFICE	209	400	400	-
51550	SOFTWARE AND SOFTWARE LICENSES	3,785	16,800	14,900	(1,900)
51610	UNIFORMS	600	600	600	-
51620	UNIFORMS & SAFETY EQUIPMENT	-	100	100	-
51630	MOTOR FUELS & LUBRICANTS	343	1,000	1,000	-
51670	SMALL EQUIPMENT & TOOLS	59	200	200	-
51680	BOOKS & EDUCATIONAL MATERIALS	110	200	200	-
51810	TRAVEL MEETINGS & TRAINING	-	1,400	2,500	1,100
51820	PROFESSIONAL SERVICES	25	700	1,000	300
51830	CONTRACTUAL AGREEMENTS	21,461	40,700	44,100	3,400
51870	MATERIALS & OTHER SERVICES	-	1,800	1,800	-
51892	CAP CONT -TRANSF OF CAP ASSETS	416	-	-	-
52	MAINT & OPERATIONS Total	30,890	72,200	74,100	1,900
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	1,200	1,600	400
58	CAPITAL OUTLAY Total	-	1,200	1,600	400
Grand Total		177,522	243,400	247,900	4,500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
PARKING CONTROL
0012060**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Fire Chief - 2.5%	
Fire Marshall II - 5%	
Parking Control/Animal Control Officer - 100%	
Administrative Specialist I - 30%	103,900
50010 - SALARIES REGULAR Total	103,900
50110 - SALARIES - OVERTIME	
Authorized overtime	3,900
50110 - SALARIES - OVERTIME Total	3,900
50 - PERSONNEL - SALARIES Total	107,800
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	800
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	63,600
50500 - BENEFITS Total	64,400
51 - PERSONNEL - BENEFITS Total	64,400
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Parking Control portion of Civic Center telephone costs	800
51110 - COMMUNICATIONS - TELEPHONE Total	800
51120 - UTILITIES	
Parking Control portion of Civic Center utilities	1,300
51120 - UTILITIES Total	1,300
51410 - REPAIRS & MAINT - AUTO EQUIP	
Service and repair of pick-up truck	1,500
51410 - REPAIRS & MAINT - AUTO EQUIP Total	1,500
51420 - REPAIRS & MAINT - GENERAL	
Service and repair of radios, sirens and miscellaneous equipment	100
51420 - REPAIRS & MAINT - GENERAL Total	100
51500 - PRINTING & PUBLISHING	
Parking program printing costs (permits, tickets, ticket holders, etc.)	3,400
51500 - PRINTING & PUBLISHING Total	3,400
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
California Public Parking Association membership	200
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
PARKING CONTROL
0012060**

TITLE/ACCOUNT NUMBER	AMOUNT
51540 - GENERAL OFFICE	
Office supplies and postage	400
51540 - GENERAL OFFICE Total	400
51550 - SOFTWARE AND SOFTWARE LICENSES	
Mobile Pro device license	700
Parking Permit Management software license	10,000
Parking permit manager software	3,100
Pro-rata share of Microsoft, Office 365, Dot Gov, Crystal Reports, & Screen Connect License	1,100
51550 - SOFTWARE AND SOFTWARE LICENSES Total	14,900
51610 - UNIFORMS	
Uniform allowance for Parking Control Officer	600
51610 - UNIFORMS Total	600
51620 - UNIFORMS & SAFETY EQUIPMENT	
Miscellaneous safety equipment	100
51620 - UNIFORMS & SAFETY EQUIPMENT Total	100
51630 - MOTOR FUELS & LUBRICANTS	
Motor fuels and lubricants for Parking Control vehicle	1,000
51630 - MOTOR FUELS & LUBRICANTS Total	1,000
51670 - SMALL EQUIPMENT & TOOLS	
Small tools and equipment	200
51670 - SMALL EQUIPMENT & TOOLS Total	200
51680 - BOOKS & EDUCATIONAL MATERIALS	
Publications and codes (Vehicle Code, etc.)	200
51680 - BOOKS & EDUCATIONAL MATERIALS Total	200
51810 - TRAVEL MEETINGS & TRAINING	
Training, seminars, meetings and conferences of professional organizations	2,500
51810 - TRAVEL MEETINGS & TRAINING Total	2,500
51820 - PROFESSIONAL SERVICES	
Towing expenses	1,000
51820 - PROFESSIONAL SERVICES Total	1,000
51830 - CONTRACTUAL AGREEMENTS	
Delinquent parking ticket recovery program	8,500
Online permit issuance and USPS First Class postage fees	7,400
Parking permit management	9,200
San Bernardino Sheriff's Department dispatch service contract for the parking control officer (PCO)	12,400
Support services for copiers, phones, virus and web filters, VoIP, data domain, Wi-Fi system, hardware, servers, and extreme switches	6,600
51830 - CONTRACTUAL AGREEMENTS Total	44,100

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
PARKING CONTROL
0012060**

TITLE/ACCOUNT NUMBER	AMOUNT
51870 - MATERIALS & OTHER SERVICES	
Miscellaneous items (batteries, ribbons, baggies, etc.)	500
Mobile device for parking citation program	300
Traffic control support costs for races, walks, etc.	1,000
51870 - MATERIALS & OTHER SERVICES Total	1,800
52 - MAINT & OPERATIONS Total	74,100
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS replacement & Rectifier replacement	1,600
58845 - TECHNOLOGY SYSTEMS Total	1,600
57 - CAPITAL OUTLAY Total	1,600
Grand Total	247,900

**CITY OF LOMA LINDA
FIRE PREVENTION
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	BUDGETED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 210,646	\$ 234,700	\$ 242,700
M & O	93,891	126,800	134,000
CAPITAL	0	1,200	1,600
TOTAL	<u>\$ 304,537</u>	<u>\$ 362,700</u>	<u>\$ 378,300</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 304,537	\$ 362,700	\$ 378,300

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Fire Department has identified the following goals:

1. Continue to be actively involved in the prevention or mitigation of fire and other life-safety hazards throughout the city.
2. Provide on-going cooperation and support for the fire and life safety education programs conducted by Loma Linda University Environmental Health & Safety.
3. Provide on-going fire/life safety inspections for all occupancies throughout the City.
4. Support development and building activities in the City through the on-going plan check and inspection program.
5. Re-evaluate and propose an update to the fire plan check and inspection fee structure currently in place.
6. Continue to implement and refine changes to Engine Company inspection process.
7. Continue to provide public education through social media platforms

PROGRAM DESCRIPTION

The Fire Prevention program strives to prevent or reduce the incidence of fire throughout the City, through weed abatement, fire and life safety occupancy inspections, fire protection plan check and inspection services, fire investigations and public fire safety education.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0012070	FIRE PREVENTION				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	123,698	131,700	148,000	16,300
50110	SALARIES - OVERTIME	7,896	25,500	10,500	(15,000)
50	PERSONNEL - SALARIES Total	131,594	157,200	158,500	1,300
51	PERSONNEL - BENEFITS				
50500	BENEFITS	76,602	72,500	79,200	6,700
50550	TUITION REIMBURSEMENT	2,450	5,000	5,000	-
51	PERSONNEL - BENEFITS Total	79,052	77,500	84,200	6,700
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	620	1,000	1,000	-
51120	UTILITIES	1,895	2,400	1,700	(700)
51410	REPAIRS & MAINT - AUTO EQUIP	760	2,500	2,000	(500)
51420	REPAIRS & MAINT - GENERAL	-	200	200	-
51500	PRINTING & PUBLISHING	61	1,000	2,000	1,000
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	1,674	2,700	2,500	(200)
51540	GENERAL OFFICE	1,473	1,000	1,000	-
51550	SOFTWARE AND SOFTWARE LICENSES	1,870	4,900	5,100	200
51610	UNIFORMS	353	2,700	800	(1,900)
51620	UNIFORMS & SAFETY EQUIPMENT	166	100	100	-
51630	MOTOR FUELS & LUBRICANTS	2,561	5,000	5,000	-
51670	SMALL EQUIPMENT & TOOLS	939	2,500	2,500	-
51680	BOOKS & EDUCATIONAL MATERIALS	1,319	4,000	4,000	-
51810	TRAVEL MEETINGS & TRAINING	4,888	5,900	10,100	4,200
51820	PROFESSIONAL SERVICES	71,105	82,900	82,900	-
51830	CONTRACTUAL AGREEMENTS	3,791	7,500	12,600	5,100
51870	MATERIALS & OTHER SERVICES	-	500	500	-
51892	CAP CONT -TRANSF OF CAP ASSETS	416	-	-	-
52	MAINT & OPERATIONS Total	93,891	126,800	134,000	7,200
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	1,200	1,600	400
58	CAPITAL OUTLAY Total	-	1,200	1,600	400
Grand Total		304,537	362,700	378,300	15,600

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FIRE PREVENTION
0012070**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Fire Chief - 7.5%	
Fire Marshal II - 40%	
Fire Prevention Inspector - 85%	
Administrative Specialist I - 5%	148,000
50010 - SALARIES REGULAR Total	148,000
50110 - SALARIES - OVERTIME	
Authorized overtime	10,500
50110 - SALARIES - OVERTIME Total	10,500
50 - PERSONNEL - SALARIES Total	158,500
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	1,200
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	78,000
50500 - BENEFITS Total	79,200
50550 - TUITION REIMBURSEMENT	
Fire Marshall I, Fire Prevention Officer	5,000
50550 - TUITION REIMBURSEMENT Total	5,000
51 - PERSONNEL - BENEFITS Total	84,200
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Fire Prevention portion of Civic Center telephone costs	1,000
51110 - COMMUNICATIONS - TELEPHONE Total	1,000
51120 - UTILITIES	
Fire Prevention portion of Civic Center utilities	1,700
51120 - UTILITIES Total	1,700
51410 - REPAIRS & MAINT - AUTO EQUIP	
Service and repair of Fire Prevention vehicles	2,000
51410 - REPAIRS & MAINT - AUTO EQUIP Total	2,000
51420 - REPAIRS & MAINT - GENERAL	
Service and repair of radios, sirens and miscellaneous equipment	200
51420 - REPAIRS & MAINT - GENERAL Total	200
51500 - PRINTING & PUBLISHING	
Printing and materials for Fire Prevention activities	2,000
51500 - PRINTING & PUBLISHING Total	2,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FIRE PREVENTION
0012070**

TITLE/ACCOUNT NUMBER	AMOUNT
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Membership in Fire Prevention, Building and Public Information Officer Associations, and related professional publications	2,500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	2,500
51540 - GENERAL OFFICE	
Office supplies and postage	1,000
51540 - GENERAL OFFICE Total	1,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Fire Prevention inspection software	4,000
Pro-rata share of Microsoft, Office 365, Dot Gov, Crystal Reports, & Screen Connect License	1,100
51550 - SOFTWARE AND SOFTWARE LICENSES Total	5,100
51610 - UNIFORMS	
Uniform allowance for Fire Prevention Inspector	600
Uniform items for Fire Intern	200
51610 - UNIFORMS Total	800
51620 - UNIFORMS & SAFETY EQUIPMENT	
Miscellaneous safety equipment	100
51620 - UNIFORMS & SAFETY EQUIPMENT Total	100
51630 - MOTOR FUELS & LUBRICANTS	
Motor fuels and lubricants	5,000
51630 - MOTOR FUELS & LUBRICANTS Total	5,000
51670 - SMALL EQUIPMENT & TOOLS	
Small tools and equipment	2,500
51670 - SMALL EQUIPMENT & TOOLS Total	2,500
51680 - BOOKS & EDUCATIONAL MATERIALS	
Education materials for Fire Prevention Week	1,000
Publications and codes (Building and Fire Codes, etc.)	3,000
51680 - BOOKS & EDUCATIONAL MATERIALS Total	4,000
51810 - TRAVEL MEETINGS & TRAINING	
Community CPR and AED supplies	2,000
Training, seminars, meetings and conferences of professional organizations	7,600
Wildland Urban Interface (WUI) community outreach	500
51810 - TRAVEL MEETINGS & TRAINING Total	10,100
51820 - PROFESSIONAL SERVICES	
Abatement/Condemned properties	2,500
Background check services for Intern	400
Plan check services	55,000
Weed abatement	25,000
51820 - PROFESSIONAL SERVICES Total	82,900

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FIRE PREVENTION
0012070**

TITLE/ACCOUNT NUMBER	AMOUNT
51830 - CONTRACTUAL AGREEMENTS	
Administrative citation management	800
Consulting fees for GPS weed abatement system	2,500
Permitting annual license fire prevention share	1,400
Support services for copiers, phones, virus and web filters, VoIP, data domain, Wi-Fi system, hardware, servers, and extreme switches	7,900
51830 - CONTRACTUAL AGREEMENTS Total	12,600
51870 - MATERIALS & OTHER SERVICES	
Miscellaneous expenses	500
51870 - MATERIALS & OTHER SERVICES Total	500
52 - MAINT & OPERATIONS Total	134,000
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of Microsoft, Office 365, Dot Gov, Crystal Reports, & Screen Connect License	1,600
58845 - TECHNOLOGY SYSTEMS Total	1,600
57 - CAPITAL OUTLAY Total	1,600
Grand Total	378,300

**CITY OF LOMA LINDA
FIRE & RESCUE SERVICES
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	BUDGETED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 5,822,679	\$ 6,816,900	\$ 6,157,100
M & O	1,212,162	1,325,400	1,421,400
CAPITAL	50,502	556,200	532,300
TOTAL	<u>\$ 7,085,343</u>	<u>\$ 8,698,500</u>	<u>\$ 8,110,800</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 7,085,343	\$ 8,698,500	\$ 8,110,800

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Fire Department has identified the following goals:

- 1 Provide sufficient qualified on-duty staffing to cover three response units 24/7/365.
- 2 Reduce overall response times to incidents city-wide.
- 3 Develop a succession plan and facilitate professional development.
- 4 Complete training on the new tiller truck and place the truck in service.
- 5 Coordinate with local businesses and care facilities to provide CPR and first aid training
- 6 Continue process of updating Fire Department policies and Standard Operating Procedures.
- 7 Work with LLUH to optimize EMS responses and survivability of patients.

PROGRAM DESCRIPTION

The Fire & Rescue Services program is comprised of full-time (career) personnel who are trained to provide 24-hour response to fires, emergency medical, rescue and hazardous material incidents. Included is the provision of dispatch and communication services through the CONFIRE JPA, of which Loma Linda is a member.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0012110	FIRE & RESCUE SERVICES				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	3,019,139	3,257,300	3,696,400	439,100
50020	SALARIES - PART-TIME/TEMPORARY	-	49,700	-	(49,700)
50110	SALARIES - OVERTIME	1,202,039	1,808,700	500,000	(1,308,700)
50	PERSONNEL - SALARIES Total	4,221,178	5,115,700	4,196,400	(919,300)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	1,600,451	1,699,200	1,955,700	256,500
50550	TUITION REIMBURSEMENT	1,050	2,000	5,000	3,000
51	PERSONNEL - BENEFITS Total	1,601,501	1,701,200	1,960,700	259,500
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	2,505	2,700	2,700	-
51120	UTILITIES	31,289	27,500	27,500	-
51300	REPAIRS & MAINT - CAPITAL FAC	17,747	26,600	24,700	(1,900)
51310	REPAIRS & MAINT - BDLGS	4,122	21,500	16,500	(5,000)
51410	REPAIRS & MAINT - AUTO EQUIP	103,557	104,500	109,700	5,200
51420	REPAIRS & MAINT - GENERAL	4,032	13,500	13,500	-
51500	PRINTING & PUBLISHING	1,203	2,400	6,400	4,000
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	2,521	5,400	5,200	(200)
51530	FEES/PERMITS/LICENSES	7,732	11,500	11,500	-
51540	GENERAL OFFICE	9,887	7,000	5,000	(2,000)
51550	SOFTWARE AND SOFTWARE LICENSES	8,933	15,200	14,300	(900)
51610	UNIFORMS	845	600	600	-
51620	UNIFORMS & SAFETY EQUIPMENT	44,758	49,800	52,400	2,600
51630	MOTOR FUELS & LUBRICANTS	31,237	41,000	50,000	9,000
51670	SMALL EQUIPMENT & TOOLS	28,636	15,000	35,000	20,000
51680	BOOKS & EDUCATIONAL MATERIALS	447	1,500	1,500	-
51810	TRAVEL MEETINGS & TRAINING	12,554	41,200	59,800	18,600
51820	PROFESSIONAL SERVICES	25,779	45,000	65,400	20,400
51830	CONTRACTUAL AGREEMENTS	429,216	432,600	424,800	(7,800)
51840	LEGAL SERVICES	-	-	1,000	1,000
51860	INSURANCE	406,675	412,400	442,800	30,400
51865	EMS SUPPLIES	13,160	12,000	20,300	8,300
51870	MATERIALS & OTHER SERVICES	9,637	19,700	13,200	(6,500)
51880	CONTRIBUTION TO SERVICES	14,831	16,800	17,600	800
51892	CAP CONT -TRANSF OF CAP ASSETS	862	-	-	-
52	MAINT & OPERATIONS Total	1,212,162	1,325,400	1,421,400	96,000
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	50,502	454,900	326,000	(128,900)
58220	MACHINERY & EQUIPMENT	-	73,800	203,000	129,200
58240	GENERAL CAPITAL IMPROVEMENTS	-	25,000	-	(25,000)
58845	TECHNOLOGY SYSTEMS	-	2,500	3,300	800
58	CAPITAL OUTLAY Total	50,502	556,200	532,300	(23,900)
Grand Total		7,085,343	8,698,500	8,110,800	(587,700)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FIRE & RESCUE SERVICES
0012110**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Fire Chief - 80%	
Fire Marshall II- 20%	
3 - Fire Battalion Chief - 100%	
6 - Fire Captain - 100%	
9 - Fire Engineer - 100%	
9 - Firefighter/Paramedic - 100%	
Executive Aide - 100%	
Administrative Specialist I - 10%	
Anticipated Retirement Payouts	3,696,400
50010 - SALARIES REGULAR Total	3,696,400
50110 - SALARIES - OVERTIME	
Authorized overtime	500,000
50110 - SALARIES - OVERTIME Total	500,000
50 - PERSONNEL - SALARIES Total	4,196,400
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	18,200
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	1,937,500
50500 - BENEFITS Total	1,955,700
50550 - TUITION REIMBURSEMENT	
Tuition Reimbursement	5,000
50550 - TUITION REIMBURSEMENT Total	5,000
51 - PERSONNEL - BENEFITS Total	1,960,700
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Fire Operations Division portion of Civic Center telephone costs, plus off-premises circuits for radio, CAD, security, fire alarms, and City after-hours telephone line to Community	2,700
51110 - COMMUNICATIONS - TELEPHONE Total	2,700
51120 - UTILITIES	
Fire station utilities and Fire administration portion of Civic Center costs	27,500
51120 - UTILITIES Total	27,500
51300 - REPAIRS & MAINT - CAPITAL FAC	
Annual monitoring and maintenance on Fire Alarm System for both stations	900
Annual servicing for apparatus bay doors	3,000
Annual servicing for fuel pumps and tanks	1,700

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FIRE & RESCUE SERVICES
0012110**

TITLE/ACCOUNT NUMBER	AMOUNT
Breathing air systems maintenance	3,000
Diesel exhaust system maintenance and repair	2,000
Emergency generator service	1,200
Fire hydrant maintenance	500
HVAC service and maintenance	2,000
Landscape maintenance for 9/11 Memorial	2,400
Load test bank generators at Station 251 and 252	2,700
Parts and service for air compressors	1,000
Replacement parts for apparatus bay doors	2,000
Tree trimming for Station 252	2,300
51300 - REPAIRS & MAINT - CAPITAL FAC Total	24,700
51310 - REPAIRS & MAINT - BDLGS	
Annual extinguisher service for Station 251 and 252	500
Miscellaneous fire station repairs and maintenance	11,000
Overhead door wiring for Station 251	5,000
51310 - REPAIRS & MAINT - BDLGS Total	16,500
51410 - REPAIRS & MAINT - AUTO EQUIP	
Aerial and ground ladder annual certification	2,500
Deionized water tank rental & regeneration fees	5,100
Repairs and maintenance of fire apparatus and staff and support vehicles	92,100
Replacement tires	10,000
51410 - REPAIRS & MAINT - AUTO EQUIP Total	109,700
51420 - REPAIRS & MAINT - GENERAL	
Annual SCBA flow testing	5,000
Gas monitor testing and maintenance	700
Holmatro annual service	2,100
Radio repair and service	2,000
Repair and service portable equipment	2,500
Repair of headsets	1,200
51420 - REPAIRS & MAINT - GENERAL Total	13,500
51500 - PRINTING & PUBLISHING	
Printing cost for fire, rescue, and EMS activities; legal and job announcements	2,400
Promotional materials for EMS fee for service program	4,000
51500 - PRINTING & PUBLISHING Total	6,400
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Drayson Center membership for on-duty shift personnel	2,700
Membership and dues in various professional organizations and subscriptions to	2,500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	5,200
51530 - FEES/PERMITS/LICENSES	

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FIRE & RESCUE SERVICES
0012110**

TITLE/ACCOUNT NUMBER	AMOUNT
AQMD fees for emissions, hot spot and fuel tanks	1,500
CUPA hazardous materials handler permit	600
DMV licenses and HazMat/DOJ certifications	2,600
EMS recertification fees	3,400
ICEMA ALS certification and administration fee	3,200
Wash rack sediment testing and transport	200
51530 - FEES/PERMITS/LICENSES Total	11,500
51540 - GENERAL OFFICE	
Office supplies and postage	5,000
51540 - GENERAL OFFICE Total	5,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Annual license fee for Performance Management software	2,100
ESRI Annual license fee	3,100
Pro-rata share of Microsoft, Office 365, Dot Gov, Crystal Reports, & Screen Connect	2,300
Standard Operation Procedures (SOP) Manual Software	6,800
51550 - SOFTWARE AND SOFTWARE LICENSES Total	14,300
51610 - UNIFORMS	
Uniform for Executive Aide	600
51610 - UNIFORMS Total	600
51620 - UNIFORMS & SAFETY EQUIPMENT	
Ongoing replacement of safety clothing, turnout gear, wildland clothing and fire shelters,	35,200
Turnouts (five sets)	17,200
51620 - UNIFORMS & SAFETY EQUIPMENT Total	52,400
51630 - MOTOR FUELS & LUBRICANTS	
Projected costs for fuel and lubricants for the apparatus and staff and support vehicles	50,000
51630 - MOTOR FUELS & LUBRICANTS Total	50,000
51670 - SMALL EQUIPMENT & TOOLS	
Fitness equipment, Stair stepper, & Infrared Therapy Sauna	15,000
Laptops for Battalion chiefs (3)	4,000
Replacement fire hose	5,000
Replacement of small tools	7,000
Tablets (5)	4,000
51670 - SMALL EQUIPMENT & TOOLS Total	35,000
51680 - BOOKS & EDUCATIONAL MATERIALS	
Training manuals, fire and life safety codes, hazardous material response guides, etc.	1,500
51680 - BOOKS & EDUCATIONAL MATERIALS Total	1,500
51810 - TRAVEL MEETINGS & TRAINING	
Incident logistics	17,000
Leadership development course	3,500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FIRE & RESCUE SERVICES
0012110**

TITLE/ACCOUNT NUMBER	AMOUNT
Mandated training for HazMat, confined space rescue, truck academy, fire investigation, Command Leader Academy, Microsoft Excel course, etc.	14,000
OSHA mandated safety training and tracking (Target Solutions)	3,500
Roof and forcible entry props, training materials/supplies	7,800
Seminars, conferences and meetings of professional organizations	14,000
51810 - TRAVEL MEETINGS & TRAINING Total	59,800
51820 - PROFESSIONAL SERVICES	
Alcohol and drug testing	300
Department of Justice EMS background checks	600
Department physicals, blood work & Cancer screening	50,000
HazMat physicals	1,000
Hepatitis B titers, vaccinations and TB testing	2,000
Hiring, promotional exams and background investigations	1,500
Medical Director - EMS	10,000
51820 - PROFESSIONAL SERVICES Total	65,400
51830 - CONTRACTUAL AGREEMENTS	
Annual maintenance on ice machine	900
Base station radio service	2,200
Behavioral health and wellness services	7,500
Confire (Dispatch/CAD/Geofile/800Mhz Radios), 88% share. Cost-shared with 05-3500	285,300
Copiers, phone support services, data domain, com vault, hardware support, server	13,600
EMS supplies vending machine	1,500
Maintenance and service for 4 Lifepak 15 Defibrillators/Monitors	6,500
Maintenance and service for AEDs located in the Civic Center, Senior Center and Corp	3,000
Medical billing agency	22,000
Pest control service station 252	1,300
SCBA and N95 Fit testing	1,400
Time Warner Cable - shared cost for Civic Center	2,000
Wildland Fire Protection Services - CDF	77,600
51830 - CONTRACTUAL AGREEMENTS Total	424,800
51840 - LEGAL SERVICES	
Attorney fees	1,000
51840 - LEGAL SERVICES Total	1,000
51860 - INSURANCE	
All Risk property and vehicle insurance	24,500
General liability insurance	53,600
Pollution Liability Insurance	900
Worker's compensation insurance	363,800
51860 - INSURANCE Total	442,800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FIRE & RESCUE SERVICES
0012110**

TITLE/ACCOUNT NUMBER	AMOUNT
51865 - EMS SUPPLIES	
EMS supplies (replaceables and equipment)	17,600
U-cap-It digital reader	2,700
51865 - EMS SUPPLIES Total	20,300
51870 - MATERIALS & OTHER SERVICES	
Class "A" foam - 110 gallons	3,200
Miscellaneous items, e.g., laundry service, flares, shop rags and cloths, photographic	10,000
51870 - MATERIALS & OTHER SERVICES Total	13,200
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop - 12.30%	17,600
51880 - CONTRIBUTION TO SERVICES Total	17,600
52 - MAINT & OPERATIONS Total	1,421,400
57 - CAPITAL OUTLAY	
58210 - AUTOMOTIVE EQUIPMENT	
All-terrain vehicle	50,000
Refurbish 2006 Smeal Fire Engine Truck ME252	276,000
58210 - AUTOMOTIVE EQUIPMENT Total	326,000
58220 - MACHINERY & EQUIPMENT	
Portable radios	10,000
Station 251 bay door replacement	148,000
Station 251 Turnout Lockers	45,000
58220 - MACHINERY & EQUIPMENT Total	203,000
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS replacement and rectifier replacement	3,300
58845 - TECHNOLOGY SYSTEMS Total	3,300
57 - CAPITAL OUTLAY Total	532,300
Grand Total	8,110,800

**CITY OF LOMA LINDA
DISASTER PREPAREDNESS
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	BUDGETED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 241,766	\$ 178,900	\$ 156,200
M & O	22,274	74,500	143,100
CAPITAL	16,083	5,200	161,800
TOTAL	<u>\$ 280,123</u>	<u>\$ 258,600</u>	<u>\$ 461,100</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 280,123	\$ 258,600	\$ 461,100

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Fire Department has identified the following goals:

1. Ensure readiness of the City’s Emergency Operations Center (EOC) and Department Operation Centers (DOC).
2. Enhance the technological capabilities of the EOC.
3. Provide EOC training and exercises for city staff.
4. Develop Department Emergency Operations for each city department.
5. Provide Emergency Preparedness training for city residents, business, schools, and organizations in emergency preparedness.
6. Provide CERT (Community Emergency Response Team) classes for the citizens and businesses of the community, in cooperation with LLUH.
7. Collaborate with Loma Linda Medical Center, VA Hospital, Loma Linda University in emergency response planning.
8. Manage grant funding for the Fire Department Emergency Services.

PROGRAM DESCRIPTION

The Disaster Preparedness program encompasses planning, decision making, and assignment of available resources to mitigate, prepare for, respond to, and recover from the effects of all hazards. The Emergency Services Coordinator is responsible for filing disaster claims with County, State, and Federal governments. Additionally, the program supports and coordinates the department’s volunteer services, including; CERT, RACES, and GIS volunteers.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0012130	DISASTER PREPAREDNESS				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	158,730	100,000	92,200	(7,800)
50110	SALARIES - OVERTIME	9,825	25,200	10,200	(15,000)
50	PERSONNEL - SALARIES Total	168,554	125,200	102,400	(22,800)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	73,212	53,700	53,800	100
51	PERSONNEL - BENEFITS Total	73,212	53,700	53,800	100
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	3,053	4,000	4,000	-
51120	UTILITIES	4,548	4,700	4,700	-
51310	REPAIRS & MAINT - BDLGS	-	12,800	5,000	(7,800)
51410	REPAIRS & MAINT - AUTO EQUIP	316	1,500	1,500	-
51420	REPAIRS & MAINT - GENERAL	-	800	800	-
51500	PRINTING & PUBLISHING	-	700	1,000	300
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	28	200	200	-
51540	GENERAL OFFICE	146	400	400	-
51550	SOFTWARE AND SOFTWARE LICENSES	3,447	6,500	6,800	300
51610	UNIFORMS	-	600	600	-
51620	UNIFORMS & SAFETY EQUIPMENT	163	1,000	1,000	-
51630	MOTOR FUELS & LUBRICANTS	1,054	1,100	1,100	-
51670	SMALL EQUIPMENT & TOOLS	4,074	28,300	42,500	14,200
51680	BOOKS & EDUCATIONAL MATERIALS	324	1,300	1,300	-
51810	TRAVEL MEETINGS & TRAINING	602	5,000	5,000	-
51820	PROFESSIONAL SERVICES	-	-	16,800	16,800
51830	CONTRACTUAL AGREEMENTS	4,065	5,100	49,900	44,800
51870	MATERIALS & OTHER SERVICES	-	500	500	-
51892	CAP CONT -TRANSF OF CAP ASSETS	453	-	-	-
52	MAINT & OPERATIONS Total	22,274	74,500	143,100	68,600
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	-	-	160,000	160,000
58220	MACHINERY & EQUIPMENT	7,346	-	-	-
58240	GENERAL CAPITAL IMPROVEMENTS	8,737	3,900	-	(3,900)
58845	TECHNOLOGY SYSTEMS	-	1,300	1,800	500
58	CAPITAL OUTLAY Total	16,083	5,200	161,800	156,600
Grand Total		280,123	258,600	461,100	202,500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
DISASTER PREPAREDNESS
0012130**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Fire Chief - 10%	
Fire Marshall II- 35%	
Fire Prevention Inspector - 15%	
Administrative Specialist I - 5%	92,200
50010 - SALARIES REGULAR Total	92,200
50110 - SALARIES - OVERTIME	
Authorized overtime	10,200
50110 - SALARIES - OVERTIME Total	10,200
50 - PERSONNEL - SALARIES Total	102,400
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	1,400
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	52,400
50500 - BENEFITS Total	53,800
51 - PERSONNEL - BENEFITS Total	53,800
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Disaster preparedness portion of Civic Center telephone costs, plus EOC and satellite telephones	4,000
51110 - COMMUNICATIONS - TELEPHONE Total	4,000
51120 - UTILITIES	
Disaster preparedness portion of Civic Center utilities costs, including EOC	4,700
51120 - UTILITIES Total	4,700
51310 - REPAIRS & MAINT - BDLGS	
Upgrades to EOC	5,000
51310 - REPAIRS & MAINT - BDLGS Total	5,000
51410 - REPAIRS & MAINT - AUTO EQUIP	
Service and repairs for vehicle	1,500
51410 - REPAIRS & MAINT - AUTO EQUIP Total	1,500
51420 - REPAIRS & MAINT - GENERAL	
Recharge and hydro-test fire extinguishers for CERT classes	600
Repair and maintenance of disaster preparedness and EOC radios and pagers, computers and portable equipment	200
51420 - REPAIRS & MAINT - GENERAL Total	800
51500 - PRINTING & PUBLISHING	
Printing costs for preparedness education materials	1,000
51500 - PRINTING & PUBLISHING Total	1,000
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Membership in preparedness associations, and associated professional publication subscriptions	200

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023

GENERAL FUND
DISASTER PREPAREDNESS
0012130

TITLE/ACCOUNT NUMBER	AMOUNT
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	200
51540 - GENERAL OFFICE	
Office supplies and postage	400
51540 - GENERAL OFFICE Total	400
51550 - SOFTWARE AND SOFTWARE LICENSES	
Orion software license	5,600
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365, Dot Gov & voice server software licenses	1,200
51550 - SOFTWARE AND SOFTWARE LICENSES Total	6,800
51610 - UNIFORMS	
Uniform allowance	600
51610 - UNIFORMS Total	600
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment for volunteers, e.g. Radio Amateur Civilian Emergency Service (RACES), etc.	1,000
51620 - UNIFORMS & SAFETY EQUIPMENT Total	1,000
51630 - MOTOR FUELS & LUBRICANTS	
Projected cost for fuels and lubricants for staff vehicles	1,100
51630 - MOTOR FUELS & LUBRICANTS Total	1,100
51670 - SMALL EQUIPMENT & TOOLS	
Audio visual upgrade, laptops and Mitel phones for Emergency Operations Center	10,000
Communications unit equipment and supplies	2,500
Emergency Preparedness; Food, water, and shelter supplies	20,000
Small tools associated with disaster preparedness and operation of EOC, and Civic Center employee response teams (hard hats, flashlights, dust masks, etc.)	10,000
51670 - SMALL EQUIPMENT & TOOLS Total	42,500
51680 - BOOKS & EDUCATIONAL MATERIALS	
Public education (CPR, First Aid, etc.) class materials	1,300
51680 - BOOKS & EDUCATIONAL MATERIALS Total	1,300
51810 - TRAVEL MEETINGS & TRAINING	
Training, classes, seminars, etc., for disaster preparedness, including Standardized Emergency Management System (SEMS)	5,000
51810 - TRAVEL MEETINGS & TRAINING Total	5,000
51820 - PROFESSIONAL SERVICES	
Mass Notification Alerting Service	16,800
51820 - PROFESSIONAL SERVICES Total	16,800
51830 - CONTRACTUAL AGREEMENTS	
Emergency Operations Plan Update- consultant services	42,000
Satellite TV services for Emergency Operations Center	800
Support services for copiers, phones, virus and web filters, VoIP, data domain, Wi-Fi system, hardware, servers, and extreme switches	7,100
51830 - CONTRACTUAL AGREEMENTS Total	49,900
51870 - MATERIALS & OTHER SERVICES	

CITY OF LOMA LINDA
 BUDGET JUSTIFICATION
 FISCAL YEAR 2022-2023

GENERAL FUND
 DISASTER PREPAREDNESS
 0012130

TITLE/ACCOUNT NUMBER	AMOUNT
Miscellaneous expenses associated with EOC	500
51870 - MATERIALS & OTHER SERVICES Total	500
52 - MAINT & OPERATIONS Total	143,100
57 - CAPITAL OUTLAY	
58210 - AUTOMOTIVE EQUIPMENT	
Fire truck, Ford Expeditions- including Fire Command Package	160,000
58210 - AUTOMOTIVE EQUIPMENT Total	160,000
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS replacement and rectifier replacement	1,800
58845 - TECHNOLOGY SYSTEMS Total	1,800
57 - CAPITAL OUTLAY Total	161,800
Grand Total	461,100

**CITY OF LOMA LINDA
STREETS AND TRAFFIC SAFETY
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 122,731	\$ 85,800	\$ 87,900
M & O	85,294	129,600	128,500
CAPITAL	0	1,300	1,700
TOTAL	<u>\$ 208,025</u>	<u>\$ 216,700</u>	<u>\$ 218,100</u>

SOURCE OF FUNDS			
GENERAL FUND	\$ 154,175	\$ 176,700	\$ 173,100
TRAFFIC SAFETY⁽¹⁾	53,850	40,000	45,000
TOTAL	<u>\$ 122,0637</u>	<u>16,700</u>	<u>\$ 218,100</u>

⁽¹⁾ Partially funded from the Traffic Safety Fund.

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Public Works Department has set the following goals for the Traffic Safety Division:

1. To maintain efficient operations of traffic signals and safety lighting citywide.
2. To maintain and upkeep traffic safety and street signs.
3. To maintain and upkeep road markings and stripings.
4. To sustain the graffiti removal program.

PROGRAM DESCRIPTION

The Traffic Safety cost center encompasses the maintenance and installation of street signs, painting road markings and striping, city wide graffiti removal and a contractual agreement for the maintenance of 16 traffic signals.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0013030	STREETS & TRAFFIC SAFETY				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	82,870	53,300	53,900	600
50110	SALARIES - OVERTIME	482	2,000	2,000	-
51	PERSONNEL - BENEFITS Total	83,352	55,300	55,900	600
51	PERSONNEL - BENEFITS				
50500	BENEFITS	39,379	30,500	32,000	1,500
51	PERSONNEL - BENEFITS Total	39,379	30,500	32,000	1,500
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	710	1,200	1,200	-
51120	UTILITIES	3,310	3,000	3,300	300
51220	EQUIPMENT RENTAL	-	1,000	1,000	-
51300	REPAIRS & MAINT - CAPITAL FAC	58,618	93,000	90,000	(3,000)
51310	REPAIRS & MAINT - BDLGS	1,294	4,500	2,000	(2,500)
51410	REPAIRS & MAINT - AUTO EQUIP	232	700	700	-
51420	REPAIRS & MAINT - GENERAL	388	500	500	-
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	-	100	100	-
51540	GENERAL OFFICE	497	500	500	-
51550	SOFTWARE AND SOFTWARE LICENSES	916	1,200	1,200	-
51610	UNIFORMS	456	600	600	-
51620	UNIFORMS & SAFETY EQUIPMENT	142	200	200	-
51630	MOTOR FUELS & LUBRICANTS	146	1,700	1,700	-
51670	SMALL EQUIPMENT & TOOLS	773	800	800	-
51810	TRAVEL MEETINGS & TRAINING	-	500	500	-
51820	PROFESSIONAL SERVICES	140	200	200	-
51830	CONTRACTUAL AGREEMENTS	15,862	18,300	22,300	4,000
51870	MATERIALS & OTHER SERVICES	620	800	800	-
51880	CONTRIBUTION TO SERVICES	751	800	900	100
51892	CAP CONT -TRANSF OF CAP ASSETS	438	-	-	-
51	PERSONNEL - BENEFITS Total	85,294	129,600	128,500	(1,100)
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	1,300	1,700	400
51	PERSONNEL - BENEFITS Total	-	1,300	1,700	400
Grand Total		208,024	216,700	218,100	1,400

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023

GENERAL FUND
STREETS & TRAFFIC SAFETY
0013030

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Field Maintenance Tech I - 100%	53,900
50010 - SALARIES REGULAR Total	53,900
50110 - SALARIES - OVERTIME	
Authorized overtime	2,000
50110 - SALARIES - OVERTIME Total	2,000
50 - PERSONNEL - SALARIES Total	55,900
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	200
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	31,800
50500 - BENEFITS Total	32,000
51 - PERSONNEL - BENEFITS Total	32,000
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	1,200
51110 - COMMUNICATIONS - TELEPHONE Total	1,200
51120 - UTILITIES	
Utilities	3,300
51120 - UTILITIES Total	3,300
51220 - EQUIPMENT RENTAL	
Equipment rental	1,000
51220 - EQUIPMENT RENTAL Total	1,000
51300 - REPAIRS & MAINT - CAPITAL FAC	
Graffiti removal, traffic control devices and traffic controller replacement.	5,000
Miscellaneous repairs to safety lighting and street signs and unanticipated damages and repairs.	20,000
Scheduled and unanticipated repairs (accidents and knockdowns) to traffic signals.	65,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	90,000
51310 - REPAIRS & MAINT - BDLGS	
Repairs and maintenance to Traffic Safety offices/buildings and ice machine maintenance shared w/all Corp Yard accounts	2,000
51310 - REPAIRS & MAINT - BDLGS Total	2,000
51410 - REPAIRS & MAINT - AUTO EQUIP	
Vehicular repair and smog checks for department vehicles	700
51410 - REPAIRS & MAINT - AUTO EQUIP Total	700
51420 - REPAIRS & MAINT - GENERAL	
Repair and maintenance to non-automotive equipment, radios, paint equipment, fire extinguisher services, etc.	500
51420 - REPAIRS & MAINT - GENERAL Total	500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
STREETS & TRAFFIC SAFETY
0013030**

TITLE/ACCOUNT NUMBER	AMOUNT
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
TCSA - Traffic Control Supervisors Association	100
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	100
51540 - GENERAL OFFICE	
Office supplies, Xerox paper and postage for Traffic Advisory Committee agenda mail-out	500
51540 - GENERAL OFFICE Total	500
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server Upgrade	1,200
51550 - SOFTWARE AND SOFTWARE LICENSES Total	1,200
51610 - UNIFORMS	
Uniform allowance for one employee.	600
51610 - UNIFORMS Total	600
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment for department	200
51620 - UNIFORMS & SAFETY EQUIPMENT Total	200
51630 - MOTOR FUELS & LUBRICANTS	
Fuel and lubricants used by Traffic Safety Division equipment	1,700
51630 - MOTOR FUELS & LUBRICANTS Total	1,700
51670 - SMALL EQUIPMENT & TOOLS	
Signing and striping tools	800
51670 - SMALL EQUIPMENT & TOOLS Total	800
51810 - TRAVEL MEETINGS & TRAINING	
Safety Equipment Training and OSHA Required Training	500
51810 - TRAVEL MEETINGS & TRAINING Total	500
51820 - PROFESSIONAL SERVICES	
Physicals	200
51820 - PROFESSIONAL SERVICES Total	200
51830 - CONTRACTUAL AGREEMENTS	
Janitorial services for the Corporation Yard (costs shared w/3200, 4200, 4400, 3500 and 7000)	1,100
PW Engineering Scanner & Plotter - Annual Maintenance Service & Lease Agreement (costs shared w/3100, 3200, 4200, 3500 & 7000) & Paper overages	2,000
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, Civic Live, 3 Par HPENAS, Data Center UPS preventative battery maint.	6,900
Traffic signal maintenance contract (costs shared w/72-5100-1830)	12,300
51830 - CONTRACTUAL AGREEMENTS Total	22,300
51870 - MATERIALS & OTHER SERVICES	
Locks and keys, batteries, first aid supplies, barricades, delineators, pagers, cell phone accessories, replacing safety cones, etc.	800
51870 - MATERIALS & OTHER SERVICES Total	800

CITY OF LOMA LINDA
 BUDGET JUSTIFICATION
 FISCAL YEAR 2022-2023

GENERAL FUND
STREETS & TRAFFIC SAFETY
0013030

TITLE/ACCOUNT NUMBER	AMOUNT
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop-0.60%	900
51880 - CONTRIBUTION TO SERVICES Total	900
52 - MAINT & OPERATIONS Total	128,500
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	1,700
58845 - TECHNOLOGY SYSTEMS Total	1,700
57 - CAPITAL OUTLAY Total	1,700
Grand Total	218,100

**CITY OF LOMA LINDA
ENGINEERING
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 199,701	\$ 252,300	\$ 261,400
M & O	45,029	110,800	62,300
CAPITAL	0	900	130,100
TOTAL	<u>\$ 244,730</u>	<u>\$ 364,000</u>	<u>\$ 453,800</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 244,730	\$ 364,000	\$ 453,800

DEPARTMENTAL GOALS

- For Fiscal Year 2022-2023, the Public Works Department has set the following goals for the
1. To ensure city projects will comply with current engineering standards
 2. To maintain and update the Geographical Information System (GIS).
 3. To support in house engineering plan review, plan check, plan approval and construction inspections for development projects.

PROGRAM DESCRIPTION

This cost center accounts for engineering services provided to Public Works, Public Safety and Community Development. Personnel is responsible for the upkeep of all engineering records and plans, administering capital improvement projects, issuing permits and reviewing development projects for Public Works.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0013100	ENGINEERING				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	114,758	150,900	162,400	11,500
50020	SALARIES - PART-TIME/TEMPORARY	33,275	44,400	15,000	(29,400)
50110	SALARIES - OVERTIME	-	200	200	-
50	PERSONNEL - SALARIES Total	148,033	195,500	177,600	(17,900)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	51,668	56,800	83,800	27,000
51	PERSONNEL - BENEFITS Total	51,668	56,800	83,800	27,000
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	1,004	1,200	2,000	800
51120	UTILITIES	7,580	6,600	8,300	1,700
51410	REPAIRS & MAINT - AUTO EQUIP	64	800	800	-
51420	REPAIRS & MAINT - GENERAL	-	200	200	-
51500	PRINTING & PUBLISHING	28	100	2,000	1,900
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	300	600	600	-
51540	GENERAL OFFICE	793	2,900	1,000	(1,900)
51550	SOFTWARE AND SOFTWARE LICENSES	910	3,100	2,600	(500)
51630	MOTOR FUELS & LUBRICANTS	1,089	1,300	1,300	-
51670	SMALL EQUIPMENT & TOOLS	950	800	800	-
51680	BOOKS & EDUCATIONAL MATERIALS	240	100	100	-
51810	TRAVEL MEETINGS & TRAINING	2,593	7,500	8,500	1,000
51820	PROFESSIONAL SERVICES	18,827	73,400	19,300	(54,100)
51830	CONTRACTUAL AGREEMENTS	9,194	10,800	13,400	2,600
51870	MATERIALS & OTHER SERVICES	605	800	800	-
51880	CONTRIBUTION TO SERVICES	563	600	600	-
51892	CAP CONT - TRANSF OF CAP ASSETS	289	-	-	-
52	MAINT & OPERATIONS Total	45,029	110,800	62,300	(48,500)
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	900	130,100	129,200
58	CAPITAL OUTLAY Total	-	900	130,100	129,200
Grand Total		244,730	364,000	453,800	89,800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
ENGINEERING
0013100**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
City Manager / Public Works Director / City Engineer - 10%, Assistant Public Works Director/City Engineer - 33%, Associate Engineer - 35% Engineering Technician - 25% Executive Assistant - 29%	162,400
50010 - SALARIES REGULAR Total	162,400
50020 - SALARIES - PART-TIME/TEMPORARY	
1 - Student Intern Limited to under 1,000 hours per fiscal year	15,000
50020 - SALARIES - PART-TIME/TEMPORARY Total	15,000
50110 - SALARIES - OVERTIME	
Authorized overtime	200
50110 - SALARIES - OVERTIME Total	200
50 - PERSONNEL - SALARIES Total	177,600
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	500
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	83,300
50500 - BENEFITS Total	83,800
51 - PERSONNEL - BENEFITS Total	83,800
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	2,000
51110 - COMMUNICATIONS - TELEPHONE Total	2,000
51120 - UTILITIES	
Utilities	8,300
51120 - UTILITIES Total	8,300
51410 - REPAIRS & MAINT - AUTO EQUIP	
Vehicle maintenance repairs, smog checks, car washes for two vehicles (2008 Ford Ranger and a portion of costs of City Manager's vehicle, costs shared with 1200)	800
51410 - REPAIRS & MAINT - AUTO EQUIP Total	800
51420 - REPAIRS & MAINT - GENERAL	
Equipment repairs and fire extinguisher maintenance	200
51420 - REPAIRS & MAINT - GENERAL Total	200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
ENGINEERING
0013100**

TITLE/ACCOUNT NUMBER	AMOUNT
51500 - PRINTING & PUBLISHING	
Printing and advertising costs for CIP projects for current fiscal year	1,800
Printing cost for updated assessor parcel map pages, maps and plans, business cards, etc	200
51500 - PRINTING & PUBLISHING Total	2,000
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
ASCE membership and Land Surveyors and Geologist Membership for division personnel	600
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	600
51540 - GENERAL OFFICE	
Office and computer supplies, drafting equipment, postage, other general office supplies and toner cartridges for color printer	1,000
51540 - GENERAL OFFICE Total	1,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
AutoCAD, Map 3D and Autodesk annual subscription (DLT Solutions) - shared w/3200, 3500 and 7000	500
Malware Security Software	100
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server Upgrade	800
Software data - Compact Disc/ROM/cartridge list/labels - Parcel Assessment Data and property characterization (costs shared w/3200, 3500 and 7000)	700
Third party software for AutoCAD (M-Color)	500
51550 - SOFTWARE AND SOFTWARE LICENSES Total	2,600
51630 - MOTOR FUELS & LUBRICANTS	
Fuel and lubricants for automotive equipment from the Engineering division	1,300
51630 - MOTOR FUELS & LUBRICANTS Total	1,300
51670 - SMALL EQUIPMENT & TOOLS	
Drafting and surveying supplies	800
51670 - SMALL EQUIPMENT & TOOLS Total	800
51680 - BOOKS & EDUCATIONAL MATERIALS	
New and updated technical manuals	100
51680 - BOOKS & EDUCATIONAL MATERIALS Total	100
51810 - TRAVEL MEETINGS & TRAINING	
ESRI/GIS Training	2,500
Public Works Engineering Annual ESRI & iWORQ Conferences	6,000
51810 - TRAVEL MEETINGS & TRAINING Total	8,500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
ENGINEERING
0013100**

TITLE/ACCOUNT NUMBER	AMOUNT
51820 - PROFESSIONAL SERVICES	
Aerial map	6,000
Contract for Engineering plan check and inspection services for three residential tract maps being proposed; pass through costs	3,300
Professional services to perform traffic counts	10,000
51820 - PROFESSIONAL SERVICES Total	19,300
51830 - CONTRACTUAL AGREEMENTS	
GIS mapping software (costs share w/3500, 7010 and 7020); ESR	1,600
IcoMap Annual Support and Maintenance (GIS Cogo Software) (costs shared w/3200, 3500, 7000	300
IWORQ Work order database software system (costs shared with 3200, 4200, 3500, 7000)	1,700
Lease for PW Engineer's plotter/scanner/copier-\$2,800 (shared with 3500 and 7000); Annual Maintenance Agreement for the PW Engineer's plotter/scanner/printer \$500 (costs shared w/3030, 3200, 4200, 3500, & 7000) & paper overages \$500	3,800
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	6,000
51830 - CONTRACTUAL AGREEMENTS Total	13,400
51870 - MATERIALS & OTHER SERVICES	
City approved work shirt per City policy for Engineering Dept	500
First aid supplies, cell phone accessories and misc. engineering supplies and website updates or changes	300
51870 - MATERIALS & OTHER SERVICES Total	800
51880 - CONTRIBUTION TO SERVICES	
Contribution to shop - 0.45%	600
51880 - CONTRIBUTION TO SERVICES Total	600
52 - MAINT & OPERATIONS Total	62,300
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
New permitting software	129,000
Pro-rata share of NAS and Rectifier replacement	1,100
58845 - TECHNOLOGY SYSTEMS Total	130,100
57 - CAPITAL OUTLAY Total	130,100
Grand Total	453,800

**CITY OF LOMA LINDA
STREET MAINTENANCE
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 395,204	\$ 384,200	\$ 456,200
M & O	285,885	459,600	435,200
CAPITAL	7,636	80,200	337,900
TOTAL	<u>\$ 688,725</u>	<u>\$ 924,000</u>	<u>\$ 1,229,300</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 144,597	\$ 266,700	\$ 497,400
GAS TAX REVENUE⁽¹⁾	544,128	657,300	731,900
TOTAL	<u>\$ 688,725</u>	<u>\$ 924,000</u>	<u>\$ 1,229,300</u>

⁽¹⁾ Partially funded from the Gas Tax Special Revenue Fund.

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Public Works Department has set the following goals for the Street Maintenance Division:

1. To preserve public roads and rights-of-way for the safety of pedestrian and vehicular traffic.
2. To maintain city street trees accordingly and as funding allows.
3. To maintain the City street medians.

PROGRAM DESCRIPTION

The Street Maintenance cost includes patching and repair of 50 miles of street. This program is responsible for the repair or replacement of city sidewalks, curbs, gutters and other street related maintenance. In addition, through contractual agreement, the City undertakes larger or major street projects as funds allow. City crews also maintain trees and shoulders, provide weed abatement services for shoulder areas. Furthermore, this program provides inspection and informational services for projects within the City.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0013200	STREET MAINTENANCE				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	258,481	247,000	280,100	33,100
50110	SALARIES - OVERTIME	591	2,500	2,500	-
50	PERSONNEL - SALARIES Total	259,072	249,500	282,600	33,100
51	PERSONNEL - BENEFITS				
50500	BENEFITS	136,132	134,700	173,600	38,900
51	PERSONNEL - BENEFITS Total	136,132	134,700	173,600	38,900
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	2,993	3,500	3,500	-
51120	UTILITIES	19,998	20,500	23,500	3,000
51220	EQUIPMENT RENTAL	206	1,500	1,500	-
51300	REPAIRS & MAINT - CAPITAL FAC	89,932	219,700	200,400	(19,300)
51310	REPAIRS & MAINT - BDLGS	1,317	7,200	1,200	(6,000)
51410	REPAIRS & MAINT - AUTO EQUIP	6,324	8,500	5,500	(3,000)
51420	REPAIRS & MAINT - GENERAL	5,683	4,000	4,000	-
51500	PRINTING & PUBLISHING	61	2,100	500	(1,600)
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	-	500	500	-
51540	GENERAL OFFICE	1,249	1,200	1,200	-
51550	SOFTWARE AND SOFTWARE LICENSES	1,772	3,100	3,700	600
51610	UNIFORMS	2,468	2,600	2,600	-
51620	UNIFORMS & SAFETY EQUIPMENT	1,112	1,200	800	(400)
51630	MOTOR FUELS & LUBRICANTS	10,302	12,000	15,000	3,000
51670	SMALL EQUIPMENT & TOOLS	4,131	11,800	2,200	(9,600)
51810	TRAVEL MEETINGS & TRAINING	17	1,100	1,100	-
51820	PROFESSIONAL SERVICES	540	500	500	-
51830	CONTRACTUAL AGREEMENTS	119,904	139,300	147,300	8,000
51870	MATERIALS & OTHER SERVICES	603	700	700	-
51880	CONTRIBUTION TO SERVICES	16,426	18,600	19,500	900
51892	CAP CONT -TRANSF OF CAP ASSETS	847	-	-	-
52	MAINT & OPERATIONS Total	285,885	459,600	435,200	(24,400)
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	-	77,700	334,700	257,000
58500	INFRASTRUCTURE	7,636	-	-	-
58845	TECHNOLOGY SYSTEMS	-	2,500	3,200	700
58	CAPITAL OUTLAY Total	7,636	80,200	337,900	257,700
Grand Total		688,724	924,000	1,229,300	305,300

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
STREET MAINTENANCE
0013200**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Field Services Superintendent - 90%	
4 - Field Maintenance Tech I - 100%	280,100
50010 - SALARIES REGULAR Total	280,100
50110 - SALARIES - OVERTIME	
Authorized overtime including City Parade, run events and traffic control.	2,500
50110 - SALARIES - OVERTIME Total	2,500
50 - PERSONNEL - SALARIES Total	282,600
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	2,200
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	171,400
50500 - BENEFITS Total	173,600
51 - PERSONNEL - BENEFITS Total	173,600
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Proportional share of Corp Yard billing of utilities	3,500
51110 - COMMUNICATIONS - TELEPHONE Total	3,500
51120 - UTILITIES	
Proportional share of gas and electric for Corp Yard	23,500
51120 - UTILITIES Total	23,500
51220 - EQUIPMENT RENTAL	
Miscellaneous rental equipment	1,500
51220 - EQUIPMENT RENTAL Total	1,500
51300 - REPAIRS & MAINT - CAPITAL FAC	
Contractual Maintenance (\$15,000) and misc. repairs (\$15,000) of landscape and irrigation systems on Barton Rd. Median, Barton Rd. Parkway (south side), Mission Rd. Median and California median.	30,000
Enhanced street and sidewalk repair program, debris disposal, weed abatements, etc.	30,000
Install solar street lights	20,000
Load test generator at Corp Yard (Cost shared w/4200, 3500, 7000)	400
Tree trimming and tree removals, where required, city wide	120,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	200,400
51310 - REPAIRS & MAINT - BDLGS	
Corp Yard street division building maintenance and repairs; ice machine maintenance	1,200
51310 - REPAIRS & MAINT - BDLGS Total	1,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
STREET MAINTENANCE
0013200**

TITLE/ACCOUNT NUMBER	AMOUNT
51410 - REPAIRS & MAINT - AUTO EQUIP	
Vehicle maintenance, smog checks, and supplies	5,500
51410 - REPAIRS & MAINT - AUTO EQUIP Total	5,500
51420 - REPAIRS & MAINT - GENERAL	
Non-automotive equipment, radios, etc.	4,000
51420 - REPAIRS & MAINT - GENERAL Total	4,000
51500 - PRINTING & PUBLISHING	
Business Card for Street Division Staff and any miscellaneous items	500
51500 - PRINTING & PUBLISHING Total	500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
ACIA dues	200
RCI Certificate renewal dues	300
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	500
51540 - GENERAL OFFICE	
Office supplies, postage, computer software, etc.	1,200
51540 - GENERAL OFFICE Total	1,200
51550 - SOFTWARE AND SOFTWARE LICENSES	
AutoCAD, Map 3D and Autodesk annual subscription (DLT Solutions) - shared w/3100, 3500 and 7000	500
Data Software - Compact Disc Rom/cartridge list/labels - parcel assessor information and property characterization (shared w/3100, 3500, 7000)	900
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server Upgrade	2,300
51550 - SOFTWARE AND SOFTWARE LICENSES Total	3,700
51610 - UNIFORMS	
Uniform allowances for four Street Division employees at \$600 each and (2) City Logo work shirt for Superintendent per City Policy.	2,600
51610 - UNIFORMS Total	2,600
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment	800
51620 - UNIFORMS & SAFETY EQUIPMENT Total	800
51630 - MOTOR FUELS & LUBRICANTS	
Gas and oil for street maintenance units and equipment	15,000
51630 - MOTOR FUELS & LUBRICANTS Total	15,000
51670 - SMALL EQUIPMENT & TOOLS	
Computer replacement for Field Services Superintendent	1,200
New and replacement of small equipment and tools	1,000
51670 - SMALL EQUIPMENT & TOOLS Total	2,200
51810 - TRAVEL MEETINGS & TRAINING	
Safety Equipment Training and OSHA Required Training for Street Div. Staff	1,100
51810 - TRAVEL MEETINGS & TRAINING Total	1,100

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
STREET MAINTENANCE
0013200**

TITLE/ACCOUNT NUMBER	AMOUNT
51820 - PROFESSIONAL SERVICES	
LLU physicals	500
51820 - PROFESSIONAL SERVICES Total	500
51830 - CONTRACTUAL AGREEMENTS	
Annual Maintenance for Corp Yard Risers and alarm panel (Costs shared with 4200, 3500, and 7000)	700
Annual report for State Controller's Office	2,200
Barton Rd. Median - Contractual services for landscape and irrigation maintenance	45,700
Barton Rd. Parkway (south side) contractual services for landscape and irrigation maintenance	7,100
Halon System annual maintenance at Corp Yard (costs shared with 4200, 3500, 7000)	500
Hardscape at Mt View Ave. Freeway Ramps - Monthly maintenance (\$4,500); monthly weed abatement (\$8,100)	12,600
HVAC - annual maintenance at Corp Yard (costs shared with 3500, 4200, 4400, 7010, 7020)	400
IcoMap annual support (Costs share with 3100, 3500, 7000)	300
IWORQ Work order database software system (costs shared with 4200, 3500, 7000)	1,700
Janitorial services for the corporation yard (shared with accounts 3030, 4200, 4400, 3500, and 7000)	2,000
Medians for Barton Rd., California St. and Mission Road - contractual services for landscape and irrigation maintenance	10,600
Monitor Service of smoke and heat detectors at the PW Corporation Yard Building (Costs shared w/4200, 3500, and 7000)	2,500
Pest control services (costs shared with 4200, 4400, 3500 and 7000)	200
PW Engineer's plotter/scanner/printer - annual maintenance and Lease Agreement (costs shared with 3030, 3100, 4200, 3500, & 7000) and printer overages	2,000
Street sweeping contract (costs share w/1105360-51830)	43,000
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	13,300
UL Monitoring Services at Corp Yard - 3yr Contract (shared with 4200, 3500, 7010, 7020)	200
USA dig alert tickets (costs shared with 4200, 3500, 7020)	300
Weed abatement costs to clean city-owned properties (successor agency properties 0292-461-04, 05)	2,000
51830 - CONTRACTUAL AGREEMENTS Total	147,300
51870 - MATERIALS & OTHER SERVICES	
AQMD emission fees (Gen-Diesel and flat fee for fiscal year) costs shared with 3500, 4200, 7010, and 7020)	200
Batteries, first aid supplies, locks, keys, pagers, cell phone accessories, etc.	500
51870 - MATERIALS & OTHER SERVICES Total	700

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
STREET MAINTENANCE
0013200**

TITLE/ACCOUNT NUMBER	AMOUNT
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop -13.62%	19,500
51880 - CONTRIBUTION TO SERVICES Total	19,500
52 - MAINT & OPERATIONS Total	435,200
57 - CAPITAL OUTLAY	
58210 - AUTOMOTIVE EQUIPMENT	
New Ford F-150XL to replace 2001 Ford F-250	34,700
Ford F-350 Dump Truck to replace 1999 Sterling Dump Truck (ST126)	150,000
Ford High Lift to replace High Lift (ST179)	150,000
58210 - AUTOMOTIVE EQUIPMENT Total	334,700
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	3,200
58845 - TECHNOLOGY SYSTEMS Total	3,200
57 - CAPITAL OUTLAY Total	337,900
Grand Total	1,229,300

**CITY OF LOMA LINDA
FACILITIES MAINTENANCE
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 100,657	\$ 102,900	\$ 108,500
M & O	172,602	312,900	278,000
CAPITAL	0	12,700	30,900
TOTAL	\$ 273,259	\$ 428,500	\$ 417,400
 SOURCE OF FUNDS			
GENERAL FUND	\$ 273,259	\$ 428,500	\$ 417,400

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Public Works Department has set the following goals for

1. To maintain and upkeep the exterior and interior of all City buildings.
2. To ensure that all City facilities operate properly for the safety and welfare of the public and City staff.
3. To ensure that customer service issues be handled in a timely and professional manner.

PROGRAM DESCRIPTION

The Facility Maintenance department is responsible for the maintenance and upkeep of the Civic Center (City Hall, Fire station, Senior Center, Library and Community Room), as well as, the Corporation Yard.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL 2021	ADJUSTED 2022	ADOPTED 2023	CHANGE
0013400	FACILITIES MAINTENANCE				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	58,132	58,100	60,400	2,300
50110	SALARIES - OVERTIME	10,285	11,000	11,000	-
50	PERSONNEL - SALARIES Total	68,417	69,100	71,400	2,300
51	PERSONNEL - BENEFITS				
50500	BENEFITS	32,240	33,800	37,100	3,300
51	PERSONNEL - BENEFITS Total	32,240	33,800	37,100	3,300
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	2,072	2,400	2,400	-
51120	UTILITIES	59,484	57,000	64,000	7,000
51220	EQUIPMENT RENTAL	-	1,800	1,800	-
51300	REPAIRS & MAINT - CAPITAL FAC	116	-	-	-
51310	REPAIRS & MAINT - BDLGS	43,015	158,800	113,200	(45,600)
51410	REPAIRS & MAINT - AUTO EQUIP	1,644	2,400	2,400	-
51420	REPAIRS & MAINT - GENERAL	157	700	700	-
51540	GENERAL OFFICE	747	1,300	1,300	-
51550	SOFTWARE AND SOFTWARE LICENSES	458	600	600	-
51610	UNIFORMS	609	500	500	-
51630	MOTOR FUELS & LUBRICANTS	2,397	2,400	3,000	600
51670	SMALL EQUIPMENT & TOOLS	494	2,300	500	(1,800)
51810	TRAVEL MEETINGS & TRAINING	20	500	500	-
51830	CONTRACTUAL AGREEMENTS	59,399	80,400	85,200	4,800
51870	MATERIALS & OTHER SERVICES	834	800	800	-
51880	CONTRIBUTION TO SERVICES	939	1,000	1,100	100
51892	CAP CONT -TRANSF OF CAP ASSETS	219	-	-	-
52	MAINT & OPERATIONS Total	172,602	312,900	278,000	(34,900)
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	12,700	30,900	18,200
58	CAPITAL OUTLAY Total	-	12,700	30,900	18,200
Grand Total		273,259	428,500	417,400	(11,100)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FACILITIES MAINTENANCE
0013400**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Facilities Maintenance Coordinator - 75%	60,400
50010 - SALARIES REGULAR Total	60,400
50110 - SALARIES - OVERTIME	
Authorized overtime	11,000
50110 - SALARIES - OVERTIME Total	11,000
50 - PERSONNEL - SALARIES Total	71,400
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	200
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	36,900
50500 - BENEFITS Total	37,100
51 - PERSONNEL - BENEFITS Total	37,100
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone costs for the Civic Center not specifically apportioned to departments, i.e.	2,400
51110 - COMMUNICATIONS - TELEPHONE Total	2,400
51120 - UTILITIES	
Natural gas and electricity costs for Civic Center and Library	64,000
51120 - UTILITIES Total	64,000
51220 - EQUIPMENT RENTAL	
Equipment rental to install and remove Christmas decorations at Civic Center	1,800
51220 - EQUIPMENT RENTAL Total	1,800
51310 - REPAIRS & MAINT - BDLGS	
Annual Generator Load Test	20,000
Annual ice machine maintenance in City Hall	1,600
City Hall (Title 19) repairs	600
Civic Center and Library general maintenance and repairs of buildings; elevator; outdoor water fountains, exterior lights, exterior landscape, carport solar panels	40,000
HVAC repairs	5,000
Repair ceiling tiles at Civic Center	20,000
Roof Maintenance: 1) Clean all trash & debris; 2) Apply Garland White-Knight coating to	20,000
Trim trees around City Hall	6,000
51310 - REPAIRS & MAINT - BDLGS Total	113,200
51410 - REPAIRS & MAINT - AUTO EQUIP	
Repairs and maintenance of four City pool vehicles	2,400

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FACILITIES MAINTENANCE
0013400**

TITLE/ACCOUNT NUMBER	AMOUNT
51410 - REPAIRS & MAINT - AUTO EQUIP Total	2,400
51420 - REPAIRS & MAINT - GENERAL	
Annual cost for piano tuning	300
Repairs and maintenance of miscellaneous machinery, radios and other equipment	400
51420 - REPAIRS & MAINT - GENERAL Total	700
51540 - GENERAL OFFICE	
Postage, Xerox paper, and miscellaneous supplies not apportioned to departments; correspondence mailings for Community Room banquet reservations	1,300
51540 - GENERAL OFFICE Total	1,300
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot	600
51550 - SOFTWARE AND SOFTWARE LICENSES Total	600
51610 - UNIFORMS	
Portion of Uniform Purchase for Fleet Maint. Coord (\$200); City Logo work shirts for City	500
51610 - UNIFORMS Total	500
51630 - MOTOR FUELS & LUBRICANTS	
Fuel for four City pool vehicles	3,000
51630 - MOTOR FUELS & LUBRICANTS Total	3,000
51670 - SMALL EQUIPMENT & TOOLS	
Small tools used for Civic Center repairs, key control cabinet and key tags	500
51670 - SMALL EQUIPMENT & TOOLS Total	500
51810 - TRAVEL MEETINGS & TRAINING	
Training for staff	500
51810 - TRAVEL MEETINGS & TRAINING Total	500
51830 - CONTRACTUAL AGREEMENTS	
Annual maintenance for two City Hall fountains	2,000
Annual unleaded fuel tank testing	1,000
Community room special cleaning for rental uses	16,000
Elevator annual maintenance at Library	3,400
Fire alarm monitoring by Facility Protection Services and UL monitoring of City Hall and	600
Fire extinguisher annual service for Civic Center, Library, pool cars, Engineering, and City	600
Fire Halon System - annual preventative maintenance service for fire alarm systems,	8,600
Generator preventative maintenance and permit renewal	1,200
Gopher control services for the Civic Center	1,600
HVAC- Maintenance contract for Civic Center and Library	7,200
Inspections of overhead sprinklers at the Civic Center and Library (FPS)	5,800
Janitorial services for Civic Center and Library	28,000
Lenel annual support agreement (Card Reader program - TRL Sys)	300
Library elevator pressure & compliance testing and County inspection (Amtech)	1,500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
FACILITIES MAINTENANCE
0013400**

TITLE/ACCOUNT NUMBER	AMOUNT
Pest Control Services for Civic Center, Library & 25964 Mission	3,200
Security system monitoring for Civic Center and Library (Interface Security)	700
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive,	3,500
51830 - CONTRACTUAL AGREEMENTS Total	85,200
51870 - MATERIALS & OTHER SERVICES	
Batteries, lock, keys and cell phone accessories, first aid kit upkeep and Civic Center flags	800
51870 - MATERIALS & OTHER SERVICES Total	800
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop - 0.75%	1,100
51880 - CONTRIBUTION TO SERVICES Total	1,100
52 - MAINT & OPERATIONS Total	278,000
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	900
Install security devises at City Yard	30,000
58845 - TECHNOLOGY SYSTEMS Total	30,900
57 - CAPITAL OUTLAY Total	30,900
Grand Total	417,400

**CITY OF LOMA LINDA
REFUSE
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 81,251	\$ 110,700	\$ 125,500
M & O	1,139,580	987,200	1,152,700
CAPITAL	0	700	900
TOTAL	<u>\$ 1,220,831</u>	<u>\$ 1,098,600</u>	<u>\$ 1,279,100</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 1,220,831	\$ 1,098,600	\$ 1,279,100

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Public Works Department has set the following goals for the Refuse Division:

1. To ensure that refuse service is provided by a licensed hauler to all residential and commercial properties.
2. To ensure residents receive appropriate carts or bins, based on their place of residents, to dispose their refuse, recyclables and green waste.
3. To ensure that customer service issues be handled in a timely and professional manner.

PROGRAM DESCRIPTION

This program accounts for refuse collection/disposal utility billing and collections activities. An exclusive contractual agreement for service with CR&R is amended annually to reflect any adjustments in the Consumer Price Index. In return for franchise services provided, 15% of the base service charge for refuse collection is retained by the City.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0013600	REFUSE				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	52,328	68,500	76,100	7,600
50110	SALARIES - OVERTIME	718	2,100	2,100	-
50	PERSONNEL - SALARIES Total	53,046	70,600	78,200	7,600
51	PERSONNEL - BENEFITS				
50500	BENEFITS	28,205	40,100	47,300	7,200
51	PERSONNEL - BENEFITS Total	28,205	40,100	47,300	7,200
52	MAINT & OPERATIONS				
51420	REPAIRS & MAINT - GENERAL	-	600	600	-
51500	PRINTING & PUBLISHING	1,363	2,800	2,800	-
51540	GENERAL OFFICE	10,496	7,800	2,000	(5,800)
51550	SOFTWARE AND SOFTWARE LICENSES	458	600	600	-
51820	PROFESSIONAL SERVICES	-	2,700	1,000	(1,700)
51830	CONTRACTUAL AGREEMENTS	1,126,928	972,600	1,145,600	173,000
51870	MATERIALS & OTHER SERVICES	46	-	-	-
51892	CAP CONT -TRANSF OF CAP ASSETS	219	-	-	-
51940	BAD DEBT EXPENSE	70	100	100	-
52	MAINT & OPERATIONS Total	1,139,580	987,200	1,152,700	165,500
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	700	900	200
58	CAPITAL OUTLAY Total	-	700	900	200
Grand Total		1,220,830	1,098,600	1,279,100	180,500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
REFUSE
0013600**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Sr. Accountant/Financial Analyst - 10%	
2 - Supervising Accounting Technician - 10%	
Accounting Specialist - 20%	
Accounting Technician I - 25%	
Accounting Technician II - 25%	
Finance Director - 10%	76,100
50010 - SALARIES REGULAR Total	76,100
50110 - SALARIES - OVERTIME	
Software implementation overtime	2,100
50110 - SALARIES - OVERTIME Total	2,100
50 - PERSONNEL - SALARIES Total	78,200
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	500
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	46,600
Software Implementation overtime-SS/Medicare	200
50500 - BENEFITS Total	47,300
51 - PERSONNEL - BENEFITS Total	47,300
52 - MAINT & OPERATIONS	
51420 - REPAIRS & MAINT - GENERAL	
Repairs and maintenance printer (Finance)	600
51420 - REPAIRS & MAINT - GENERAL Total	600
51500 - PRINTING & PUBLISHING	
New Homeowner booklet	2,500
Pro-rata share of utility printing and publishing costs applicable to refuse billing	300
51500 - PRINTING & PUBLISHING Total	2,800
51540 - GENERAL OFFICE	
Pro-rata share of utility notices postage and miscellaneous supplies	2,000
51540 - GENERAL OFFICE Total	2,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server Upgrade	600
51550 - SOFTWARE AND SOFTWARE LICENSES Total	600

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
REFUSE
0013600**

TITLE/ACCOUNT NUMBER	AMOUNT
51820 - PROFESSIONAL SERVICES	
Accounting Manager professional services	1,000
51820 - PROFESSIONAL SERVICES Total	1,000
51830 - CONTRACTUAL AGREEMENTS	
Cash register - hardware, software and interface/web payment support	2,000
City's Household Hazardous Waste Program City Services administered by San Bernardino County	35,400
City's service and pass-through payments to refuse company	1,066,000
Credit card processing fees (Finance)	22,100
Cutter and buster support contract (Finance)	200
Printing and mailing utility bills	6,300
Pro-rata share of utility billing systems and workflow annual support service cost (Finance)	5,300
Repairs and maintenance of printer (Finance)	200
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	3,500
Tyler financial software support	3,600
Yearly collection transmittals (City's collections service provider) (Finance)	1,000
51830 - CONTRACTUAL AGREEMENTS Total	1,145,600
51940 - BAD DEBT EXPENSE	
Bad debt expense	100
51940 - BAD DEBT EXPENSE Total	100
52 - MAINT & OPERATIONS Total	1,152,700
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	900
58845 - TECHNOLOGY SYSTEMS Total	900
57 - CAPITAL OUTLAY Total	900
Grand Total	1,279,100

**CITY OF LOMA LINDA
RECYCLING
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 17,156	\$ 33,300	\$ 19,800
M & O	2,070	5,900	9,100
CAPITAL	0	200	200
TOTAL	\$ 19,226	\$ 39,400	\$ 29,100
 SOURCE OF FUNDS			
GENERAL FUND	\$ 19,226	\$ 39,400	\$ 29,100

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Department of Public Works has set the following goals for the Recycling Division's:

1. To maintain maintain the required diversion rate as mandated by the State.
2. To promote and educate the Community of proper recycling, reusing and other waste prevention practices at community events and through public media (local newspaper, community television, and City's website).
3. To continue to promote organic recycling among businesses and residential properties.

PROGRAM DESCRIPTION

Recycling, raise programs mandated by California Integrated Waste Management Board (CIWMB) and AB 939.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0013610	RECYCLING				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	10,539	22,100	12,100	(10,000)
50	PERSONNEL - SALARIES Total	10,539	22,100	12,100	(10,000)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	6,617	11,200	7,700	(3,500)
51	PERSONNEL - BENEFITS Total	6,617	11,200	7,700	(3,500)
52	MAINT & OPERATIONS				
51500	PRINTING & PUBLISHING	-	700	1,000	300
51540	GENERAL OFFICE	275	500	500	-
51550	SOFTWARE AND SOFTWARE LICENSES	92	200	200	-
51820	PROFESSIONAL SERVICES	-	500	500	-
51830	CONTRACTUAL AGREEMENTS	339	500	700	200
51870	MATERIALS & OTHER SERVICES	1,320	3,500	6,200	2,700
51892	CAP CONT -TRANSF OF CAP ASSETS	44	-	-	-
52	MAINT & OPERATIONS Total	2,070	5,900	9,100	3,200
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	200	200	-
58	CAPITAL OUTLAY Total	-	200	200	-
Grand Total		19,227	39,400	29,100	(10,300)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
RECYCLING
0013610**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	12,100
Executive Assistant - 15%	12,100
50 - PERSONNEL - SALARIES Total	12,100
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	7,700
GASB 45 – Benefits	100
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	7,600
51 - PERSONNEL - BENEFITS Total	7,700
52 - MAINT & OPERATIONS	
51500 - PRINTING & PUBLISHING	1,000
Flyers and newspaper articles of recycling events	1,000
51540 - GENERAL OFFICE	500
Supplies, postage, paper, etc.	500
51550 - SOFTWARE AND SOFTWARE LICENSES	200
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server Upgrade	200
51820 - PROFESSIONAL SERVICES	500
Professional services to assist the city with compliance of State mandated Bills AB939, AB341 & SB1383 by implementation and enforcement of recycling programs	500
51830 - CONTRACTUAL AGREEMENTS	700
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	700
51870 - MATERIALS & OTHER SERVICES	6,200
Advertisement costs for recycling events and cost for public educational material, funded by City/County Grant	1,000
Commercial organic public education for commercial businesses; containers for promoting organic recycling funded by City/County Grant	2,500
Disposal of recyclable materials: oil, electronics, batteries, tires, etc.	2,500
Hazardous Waste Manifest Fee	200
52 - MAINT & OPERATIONS Total	9,100

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
RECYCLING
0013610**

TITLE/ACCOUNT NUMBER	AMOUNT
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	200
Pro-rata share of NAS and Rectifier replacement	200
57 - CAPITAL OUTLAY Total	200
Grand Total	29,100

**CITY OF LOMA LINDA
PARKS MAINTENANCE
BUDGET SUMMARY 2022-2023**

EXPENDITURES		ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$	548,256	\$ 696,800	\$ 835,000
M & O		343,683	384,900	440,100
CAPITAL		0	85,600	113,900
TOTAL	\$	891,939	\$ 1,167,300	\$ 1,389,000
 SOURCE OF FUNDS				
GENERAL FUND	\$	891,939	\$ 1,167,300	\$ 1,389,000

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Department of Public Works has set the following goals for the Parks Maintenance Division:

1. To maintain safe and clean parks and public recreational facilities within the community.
2. To maintain safe and clean City public trails.

PROGRAM DESCRIPTION

The Parks Maintenance Program is responsible for the upkeep of forty acres of developed parkland as well as other City property, including medians, right-of-ways and building landscape and historical properties.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0014200	PARKS				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	314,820	418,600	509,100	90,500
50110	SALARIES - OVERTIME	15,063	18,000	18,000	-
50	PERSONNEL - SALARIES Total	329,883	436,600	527,100	90,500
51	PERSONNEL - BENEFITS				
50500	BENEFITS	218,373	260,200	307,900	47,700
51	PERSONNEL - BENEFITS Total	218,373	260,200	307,900	47,700
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	1,947	3,800	4,200	400
51120	UTILITIES	150,359	142,000	146,000	4,000
51150	PROPERTY TAXES	15,004	6,300	6,500	200
51220	EQUIPMENT RENTAL	404	1,500	1,500	-
51300	REPAIRS & MAINT - CAPITAL FAC	68,870	76,300	87,400	11,100
51310	REPAIRS & MAINT - BDLGS	1,929	1,800	1,800	-
51410	REPAIRS & MAINT - AUTO EQUIP	4,815	15,000	20,000	5,000
51420	REPAIRS & MAINT - GENERAL	4,344	4,000	4,000	-
51500	PRINTING & PUBLISHING	-	200	200	-
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	-	700	700	-
51540	GENERAL OFFICE	898	900	900	-
51550	SOFTWARE AND SOFTWARE LICENSES	3,085	3,800	3,900	100
51610	UNIFORMS	3,653	4,800	4,200	(600)
51620	UNIFORMS & SAFETY EQUIPMENT	654	1,000	1,000	-
51630	MOTOR FUELS & LUBRICANTS	17,022	18,500	20,000	1,500
51670	SMALL EQUIPMENT & TOOLS	3,703	3,500	3,500	-
51810	TRAVEL MEETINGS & TRAINING	190	1,100	1,100	-
51820	PROFESSIONAL SERVICES	416	600	600	-
51830	CONTRACTUAL AGREEMENTS	40,588	53,000	60,500	7,500
51870	MATERIALS & OTHER SERVICES	18,038	39,000	64,600	25,600
51880	CONTRIBUTION TO SERVICES	6,289	7,100	7,500	400
51892	CAP CONT -TRANSF OF CAP ASSETS	1,475	-	-	-
52	MAINT & OPERATIONS Total	343,683	384,900	440,100	55,200
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	-	81,300	77,300	(4,000)
58220	MACHINERY & EQUIPMENT	-	-	31,000	31,000
58845	TECHNOLOGY SYSTEMS	-	4,300	5,600	1,300
58	CAPITAL OUTLAY Total	-	85,600	113,900	28,300
Grand Total		891,938	1,167,300	1,389,000	221,700

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
PARKS
0014200**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Field Services Superintendent - 5%	
2 - Field Maintenance Tech III - 100%	
3 - Field Maintenance Tech II - 100%	
2 - Field Maintenance Tech I - 100%	
Includes Retirement Payout	509,100
50010 - SALARIES REGULAR Total	509,100
50110 - SALARIES - OVERTIME	
Authorized overtime including City Parade, run events and traffic control.	18,000
50110 - SALARIES - OVERTIME Total	18,000
50 - PERSONNEL - SALARIES Total	527,100
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	2,700
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	305,200
50500 - BENEFITS Total	307,900
51 - PERSONNEL - BENEFITS Total	307,900
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone communication for Parks personnel	4,200
51110 - COMMUNICATIONS - TELEPHONE Total	4,200
51120 - UTILITIES	
Water and electric utilities for all park lights, irrigation system and water for all City parks and Community Garden on Van Leuven St.	146,000
51120 - UTILITIES Total	146,000
51150 - PROPERTY TAXES	
Property Taxes for City owned property (471-020-001, 004-007)	4,700
Property Taxes for City Parks (0283-071-29 and 0283-102-16) Elmer Digneo Park Paid to Loma Linda University.	1,800
51150 - PROPERTY TAXES Total	6,500
51220 - EQUIPMENT RENTAL	
Misc. equipment rentals for unusual infrequent requirements	1,500
51220 - EQUIPMENT RENTAL Total	1,500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
PARKS
0014200**

TITLE/ACCOUNT NUMBER	AMOUNT
51300 - REPAIRS & MAINT - CAPITAL FAC	
Baseball field repair and upkeep for baseball season	10,000
Load test generator at Corp yard (cost shared w/ 3200, 3500, 7000)	400
Maintenance and repairs for the Community garden at Van Leuven St.	5,000
Repair parks, playground equipment, irrigation maintenance, general clean up maintenance, supplies, and pesticide applications for all City parks	50,000
Tree trimming	20,000
Weed abatement on City parks	2,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	87,400
51310 - REPAIRS & MAINT - BDLGS	
Repairs and general maintenance of City facilities and ice machine maintenance	1,800
51310 - REPAIRS & MAINT - BDLGS Total	1,800
51410 - REPAIRS & MAINT - AUTO EQUIP	
Vehicle maintenance and smog checks for equipment assigned to the park division	20,000
51410 - REPAIRS & MAINT - AUTO EQUIP Total	20,000
51420 - REPAIRS & MAINT - GENERAL	
Repairs and maintenance of non-automotive equipment, radio, etc.	4,000
51420 - REPAIRS & MAINT - GENERAL Total	4,000
51500 - PRINTING & PUBLISHING	
Business cards	200
51500 - PRINTING & PUBLISHING Total	200
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Pesticide certification, dues, and fees, memberships, PAPA	700
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	700
51540 - GENERAL OFFICE	
Miscellaneous divisional support office supplies, paper supplies and postage for Parks, recreation and beautification agenda packet mail outs	900
51540 - GENERAL OFFICE Total	900
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rate share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server upgrade	3,900
51550 - SOFTWARE AND SOFTWARE LICENSES Total	3,900
51610 - UNIFORMS	
Uniform allowances (\$600) for seven Parks employees.	4,200
51610 - UNIFORMS Total	4,200
51620 - UNIFORMS & SAFETY EQUIPMENT	
Parks department safety and pesticide safety equipment.	1,000
51620 - UNIFORMS & SAFETY EQUIPMENT Total	1,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
PARKS
0014200**

TITLE/ACCOUNT NUMBER	AMOUNT
51630 - MOTOR FUELS & LUBRICANTS	
Gas and oil for Parks maintenance units and equipment	20,000
51630 - MOTOR FUELS & LUBRICANTS Total	20,000
51670 - SMALL EQUIPMENT & TOOLS	
Blowers, line trimmers and edgers	2,500
Parks maintenance hand tools (rakes, hoes, pruners, etc.)	1,000
51670 - SMALL EQUIPMENT & TOOLS Total	3,500
51810 - TRAVEL MEETINGS & TRAINING	
PAPA Seminars & OSHA required training	1,100
51810 - TRAVEL MEETINGS & TRAINING Total	1,100
51820 - PROFESSIONAL SERVICES	
Drug and alcohol testing	100
LLU physicals	500
51820 - PROFESSIONAL SERVICES Total	600
51830 - CONTRACTUAL AGREEMENTS	
AC Maintenance for city properties at 25964 Mission Road at Heritage Park	1,000
Annual Security System monitoring of City-owned properties at 25964 Mission Rd/Heritage Park	1,900
Fire alarm maintenance and UL Monitoring & wet risers at Corp Yard (shared w/3200, 3500, 7010 and 7020)	800
Fire alarm maintenance and UL monitoring and wet risers at 25964 Mission Road	2,000
Fire Halon System & fire Extinguishers - Annual maintenance and inspection at the Corp yard (costs shared w/ 3200, 3500, and 7000)	1,000
Gopher & squirrel abatement at Hulda Crooks Park, Leonard Bailey Park, Baseball Park, Bryn Mawr Veterans Memorial, Elmer Digneo Park, Cottonwood Park, and Dog Parks.	21,100
HVAC - Annual maintenance at Corp Yard (costs shared w/ 3200, 4400 3500, 7010, 7020)	400
IWORQ Work order database software system (costs shared w/3200, 3500, 7000)	1,700
Janitorial services at the Corp Yard (cost shared w/3030, 3200, 4400, 7010, 7020, & 7030) and Cole House Janitorial Srvs	5,200
Lease for Plotter (shared cost 3030, 3100, 3200, 3500, 7000)	2,000
Pest control services at Corporation yard (shared w/ 3200, 4400, 3500 and 7000)	200
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	23,200
51830 - CONTRACTUAL AGREEMENTS Total	60,500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
PARKS
0014200**

TITLE/ACCOUNT NUMBER	AMOUNT
51870 - MATERIALS & OTHER SERVICES	
AQMD emissions fee (Gen-Diesel and flat fee for fiscal year) costs shared w/3200, 3100, 7010 and 7020)	200
Bear Valley share assessments (two installments - 61 pipeline shares and 1020 water shares). Temporary fee increase for waterline repairs and upgrades	39,000
Locks, keys, first aid supplies, batteries, pagers, etc.	400
Compost	25,000
51870 - MATERIALS & OTHER SERVICES Total	64,600
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop - 5.21%	7,500
51880 - CONTRIBUTION TO SERVICES Total	7,500
52 - MAINT & OPERATIONS Total	440,100
57 - CAPITAL OUTLAY	
58210 - AUTOMOTIVE EQUIPMENT	
One (1) new Ford F-150 XL to replace a 2001 F-250 with over 110,000 miles	34,700
One (1) new Ford F-150 XLT 4X4 to replace a 2001 F-250 with over 110,000 miles	42,600
58210 - AUTOMOTIVE EQUIPMENT Total	77,300
58220 - MACHINERY & EQUIPMENT	
Storage container	6,000
Stump grinder	25,000
58220 - MACHINERY & EQUIPMENT Total	31,000
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	5,600
58845 - TECHNOLOGY SYSTEMS Total	5,600
57 - CAPITAL OUTLAY Total	113,900
Grand Total	1,389,000

**CITY OF LOMA LINDA
VEHICLE MAINTENANCE
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	149	0	0
CAPITAL	(296)	0	0
TOTAL	\$ (147)	\$ 0	\$ 0
 SOURCE OF FUNDS			
CREDITS FROM OTHER DEPTS	\$ (147)	\$ 0	\$ 0

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Department of Public Works has set the following goals for the Vehicle Maintenance Division:

1. To ensure all Public Works' City vehicles and equipment are properly serviced and maintained.
2. To ensure that Fleet Bay area is kept in a clean and orderly manner and all Public Works' Department's equipment are properly maintained.
- 3, To ensure that safety is a primary objective when performing job responsibilities.

PROGRAM DESCRIPTION

The Vehicle Maintenance Shop provides service to Public Works and Public Safety related equipment. Preventative maintenance and repair are done on 75 vehicles, 4 tractors/tractor-type vehicles and some 344 small equipment units.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
0014400	VEHICLE MAINTENANCE				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	66,433	72,300	74,700	2,400
50110	SALARIES - OVERTIME	53	1,000	1,000	-
50	PERSONNEL - SALARIES Total	66,486	73,300	75,700	2,400
51	PERSONNEL - BENEFITS				
50500	BENEFITS	33,180	34,400	36,200	1,800
50600	CREDITS FROM OTHER DEPARTMENTS	(99,666)	(107,700)	(111,900)	(4,200)
51	PERSONNEL - BENEFITS Total	(66,486)	(73,300)	(75,700)	(2,400)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	931	1,000	1,400	400
51120	UTILITIES	586	800	800	-
51300	REPAIRS & MAINT - CAPITAL FAC	1,318	1,800	1,800	-
51310	REPAIRS & MAINT - BDLGS	1,087	1,500	1,500	-
51410	REPAIRS & MAINT - AUTO EQUIP	608	1,000	1,000	-
51420	REPAIRS & MAINT - GENERAL	486	500	500	-
51500	PRINTING & PUBLISHING	-	200	200	-
51540	GENERAL OFFICE	439	300	300	-
51550	SOFTWARE AND SOFTWARE LICENSES	3,262	3,600	3,600	-
51610	UNIFORMS	613	600	600	-
51620	UNIFORMS & SAFETY EQUIPMENT	-	400	400	-
51630	MOTOR FUELS & LUBRICANTS	1,097	1,200	1,500	300
51670	SMALL EQUIPMENT & TOOLS	4,655	5,800	5,800	-
51810	TRAVEL MEETINGS & TRAINING	-	800	800	-
51820	PROFESSIONAL SERVICES	140	100	100	-
51830	CONTRACTUAL AGREEMENTS	3,595	6,000	7,600	1,600
51870	MATERIALS & OTHER SERVICES	1,880	2,200	2,200	-
51891	CREDITS FROM OTHER DEPARTMENTS	(20,840)	(27,800)	(30,100)	(2,300)
51892	CAP CONT -TRANSF OF CAP ASSETS	292	-	-	-
52	MAINT & OPERATIONS Total	149	-	-	-
58	CAPITAL OUTLAY				
58200	CREDITS FROM OTHER DEPARTMENTS	(296)	(900)	(1,200)	(300)
58845	TECHNOLOGY SYSTEMS	-	900	1,200	300
58	CAPITAL OUTLAY Total	(296)	-	-	-
Grand Total		(147)	-	-	-

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023

GENERAL FUND
VEHICLE MAINTENANCE
0014400

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Lead Mechanic/Fleet Services Coordinator 100%	74,700
50010 - SALARIES REGULAR Total	74,700
50110 - SALARIES - OVERTIME	
Authorized overtime	1,000
50110 - SALARIES - OVERTIME Total	1,000
50 - PERSONNEL - SALARIES Total	75,700
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	900
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	35,300
50500 - BENEFITS Total	36,200
50600 - CREDITS FROM OTHER DEPARTMENTS	
Credits from other departments	(111,900)
50600 - CREDITS FROM OTHER DEPARTMENTS Total	(111,900)
51 - PERSONNEL - BENEFITS Total	(75,700)
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Portion of security phone line/ Phone costs	1,400
51110 - COMMUNICATIONS - TELEPHONE Total	1,400
51120 - UTILITIES	
pro-rates share of electricity	800
51120 - UTILITIES Total	800
51300 - REPAIRS & MAINT - CAPITAL FAC	
Miscellaneous supplies for maintenance of shop	1,800
51300 - REPAIRS & MAINT - CAPITAL FAC Total	1,800
51310 - REPAIRS & MAINT - BDLGS	
Miscellaneous repairs of fleet garage structure	1,500
51310 - REPAIRS & MAINT - BDLGS Total	1,500
51410 - REPAIRS & MAINT - AUTO EQUIP	
Repair and maintenance of City fleet	1,000
51410 - REPAIRS & MAINT - AUTO EQUIP Total	1,000
51420 - REPAIRS & MAINT - GENERAL	
Repairs to radio and non-automotive equipment, upholstery, and light bars	500
51420 - REPAIRS & MAINT - GENERAL Total	500
51500 - PRINTING & PUBLISHING	
Business cards or miscellaneous printing for handbooks	200
51500 - PRINTING & PUBLISHING Total	200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GENERAL FUND
VEHICLE MAINTENANCE
0014400**

TITLE/ACCOUNT NUMBER	AMOUNT
51540 - GENERAL OFFICE	
GENERAL OFFICE SUPPLIES	300
51540 - GENERAL OFFICE Total	300
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rate share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server upgrade	800
Vehicle Tracking software	2,800
51550 - SOFTWARE AND SOFTWARE LICENSES Total	3,600
51610 - UNIFORMS	
Uniform allowance for Fleet employee	600
51610 - UNIFORMS Total	600
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment	400
51620 - UNIFORMS & SAFETY EQUIPMENT Total	400
51630 - MOTOR FUELS & LUBRICANTS	
Gas and oil for shop vehicles and equipment	1,500
51630 - MOTOR FUELS & LUBRICANTS Total	1,500
51670 - SMALL EQUIPMENT & TOOLS	
Computer replacement for LD mechanic/Fleet services coordinator	1,200
Tools and equipment for fleet repairs	4,600
51670 - SMALL EQUIPMENT & TOOLS Total	5,800
51810 - TRAVEL MEETINGS & TRAINING	
Safety and OSHA required training	800
51810 - TRAVEL MEETINGS & TRAINING Total	800
51820 - PROFESSIONAL SERVICES	
DMV physicals, drug and alcohol testing	100
51820 - PROFESSIONAL SERVICES Total	100
51830 - CONTRACTUAL AGREEMENTS	
Above ground storage fees - CUPA permit for facility FA0002031 (cost shared w/ 3500 and 7000	500
Air conditioning annual maintenance (costs shared w/3200, 4200, 3500, 7010, and 7020)	200
AQMD operating fee and EHS emissions fee permits	800
Fire alarm UL monitoring services at Corp Yard -shared cost w/ 3200,3500, and 7000	200
Fire extinguisher service	100
Janitorial services for Corporate yard (cost share w/3030, 3200, 4200, 3500, and 7000)	800
Pest control services (cost shared w/3200, 4200, 3500, and 7000)	200
Quick service smog program	100
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	4,600
Work order database software system (cost shared w/3200, 4200, and 3500)	100
51830 - CONTRACTUAL AGREEMENTS Total	7,600

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023

GENERAL FUND
VEHICLE MAINTENANCE
0014400

TITLE/ACCOUNT NUMBER	AMOUNT
51870 - MATERIALS & OTHER SERVICES	
Locks, keys, first aid supplies, rags, pagers, cell phone accessories, etc.	2,200
51870 - MATERIALS & OTHER SERVICES Total	2,200
51891 - CREDITS FROM OTHER DEPARTMENTS	
credits from other department	(30,100)
51891 - CREDITS FROM OTHER DEPARTMENTS Total	(30,100)
52 - MAINT & OPERATIONS Total	-
57 - CAPITAL OUTLAY	
58200 - CREDITS FROM OTHER DEPARTMENTS	
Credit From Other Departments	(1,200)
58200 - CREDITS FROM OTHER DEPARTMENTS Total	(1,200)
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	1,200
58845 - TECHNOLOGY SYSTEMS Total	1,200
57 - CAPITAL OUTLAY Total	-
Grand Total	-

**CITY OF LOMA LINDA
SEWER ENTERPRISE
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	BUDGETED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 725,123	\$ 894,100	\$ 825,300
M & O	4,124,773	4,249,700	4,279,900
CAPITAL	0	5,400	7,100
TOTAL	<u>\$ 4,849,896</u>	<u>\$ 5,149,200</u>	<u>\$ 5,112,300</u>
 SOURCE OF FUNDS			
CHARGES FOR SERVICES	\$ 5,359,791	\$ 5,358,000	\$ 5,493,000
OTHER REVENUES	0	0	0
INTEREST INCOME	5,890	3,200	3,200
TRANSFERS IN	67,540	0	0
RETAINED EARNINGS	(583,325)	(212,000)	(383,900)
	<u>\$ 4,849,896</u>	<u>\$ 5,149,200</u>	<u>\$ 5,112,300</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Public Works Department has set the following goals for the Sewer Department:

1. To maintain the operations of the City's sewer system in an efficient manner.
2. To comply with the requirements of the National Pollutant Discharge Elimination System (NPDES) Permit Program.

PROGRAM DESCRIPTION

The Sewer Division is responsible for the maintenance of over 45 miles of mains ranging from 6" to 24" in size. The service of cleaning out the City sewer, storm drain and catch basin systems is performed under the Public Works Sewer Division. The City of San Bernardino provides wastewater treatment to approximately 3 million gallon of effluent daily. Total service fees are contingent upon adjustments resulting from rate increases imposed by the City of San Bernardino. The Sewer Division also administers the County Work Release Program.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
4053500	SEWER				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	412,571	446,700	507,300	60,600
50015	SALARIES FULL-TIME TEMP WAGES	7,464	5,200	-	(5,200)
50020	SALARIES - PART-TIME/TEMPORARY	-	1,000	-	(1,000)
50110	SALARIES - OVERTIME	8,448	19,000	19,000	-
50	PERSONNEL - SALARIES Total	428,483	471,900	526,300	54,400
51	PERSONNEL - BENEFITS				
50500	BENEFITS	296,640	245,400	299,000	53,600
50540	PENSION UAL	-	176,800	-	(176,800)
51	PERSONNEL - BENEFITS Total	296,640	422,200	299,000	(123,200)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	4,398	4,700	4,700	-
51120	UTILITIES	6,933	8,900	8,900	-
51220	EQUIPMENT RENTAL	-	1,900	1,900	-
51300	REPAIRS & MAINT - CAPITAL FAC	8,281	34,100	34,100	-
51310	REPAIRS & MAINT - BDLGS	1,364	3,000	3,000	-
51410	REPAIRS & MAINT - AUTO EQUIP	2,849	5,500	3,500	(2,000)
51420	REPAIRS & MAINT - GENERAL	957	1,400	1,400	-
51500	PRINTING & PUBLISHING	66	7,400	7,400	-
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	480	1,000	1,000	-
51540	GENERAL OFFICE	2,808	5,000	4,000	(1,000)
51550	SOFTWARE AND SOFTWARE LICENSES	3,898	6,300	6,900	600
51610	UNIFORMS	1,282	1,200	1,200	-
51620	UNIFORMS & SAFETY EQUIPMENT	315	800	800	-
51630	MOTOR FUELS & LUBRICANTS	4,272	5,000	5,000	-
51670	SMALL EQUIPMENT & TOOLS	2,521	3,000	3,000	-
51680	BOOKS & EDUCATIONAL MATERIALS	-	500	500	-
51810	TRAVEL MEETINGS & TRAINING	544	1,500	1,500	-
51820	PROFESSIONAL SERVICES	3,641	17,900	28,200	10,300
51830	CONTRACTUAL AGREEMENTS	3,079,872	3,114,400	3,127,500	13,100
51860	INSURANCE	24,485	19,600	17,400	(2,200)
51870	MATERIALS & OTHER SERVICES	655	1,400	1,400	-
51880	CONTRIBUTION TO SERVICES	20,368	23,000	24,100	1,100
51890	TRANSFERS OUT	-	15,000	-	(15,000)
51892	CAP CONT -TRANSF OF CAP ASSETS	1,864	-	-	-
51900	GENERAL FUND OVERHEAD	781,851	805,000	830,300	25,300
51920	INTEREST	1,630	-	-	-
51930	DEPRECIATION	169,302	162,200	162,200	-
51940	BAD DEBT EXPENSE	138	-	-	-
52	MAINT & OPERATIONS Total	4,124,773	4,249,700	4,279,900	30,200
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	5,400	7,100	1,700
58	CAPITAL OUTLAY Total	-	5,400	7,100	1,700
Grand Total		4,849,896	5,149,200	5,112,300	(36,900)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUND
SEWER
4053500**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
City Manager/PW Director/City Engineer - 15%, Assistant Public Works Director/City Engineer - 33%	
Finance Director - 30%	
Associate Engineer - 10%	
Engineering Technician - 25%	
Executive Assistant - 28%	
Sr. Accountant/Financial Analyst - 30%	
Supervising Accounting Technician - 30% Supervising Accounting Technician - 10%	
Accounting Specialist - 25%	
Accounting Technician I - 25%	
Accounting Technician II - 25%	
Accounting Technician II - 10%	
Administrative Specialist III - 50%	
Administrative Specialist I - 25%	
Utilities Maintenance Technician I - 100%	
Utilities Maintenance Technician III - 100%	
Help Desk Technician - 14%	
Information Systems Analyst III - 14%	507,300
50010 - SALARIES REGULAR Total	507,300
50110 - SALARIES - OVERTIME	
Authorized overtime	13,500
Software implementation overtime	5,500
50110 - SALARIES - OVERTIME Total	19,000
50 - PERSONNEL - SALARIES Total	526,300
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 - Benefits	5,800
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	292,700
Software implementation overtime - SS/Medicare	500
50500 - BENEFITS Total	299,000
51 - PERSONNEL - BENEFITS Total	299,000
52 - MAINT & OPERATIONS	

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUND
SEWER
4053500**

TITLE/ACCOUNT NUMBER	AMOUNT
51110 - COMMUNICATIONS - TELEPHONE	
Telephone - proportional share of Corporate yard	4,700
51110 - COMMUNICATIONS - TELEPHONE Total	4,700
51120 - UTILITIES	
Proportional share of Corporate Yard electric, gas and water	8,900
51120 - UTILITIES Total	8,900
51220 - EQUIPMENT RENTAL	
Grader rental for detention basin maintenance	1,800
Rent for mail meter machine (costs shared with 1940,7000,1800)	100
51220 - EQUIPMENT RENTAL Total	1,900
51300 - REPAIRS & MAINT - CAPITAL FAC	
Annual maintenance of sewer mains, laterals, manholes, sewers and storm drain covers and rings	16,500
Load test generator at Corp Yard (cost shared w/ 3200,4200,7000)	400
Quarterly vegetation control and drainage facility	4,500
Sewer lift Station maintenance	5,000
Sewer maintenance for Khan Drive	500
Sewer video inspections	2,200
TV Miscellaneous trouble spots	5,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	34,100
51310 - REPAIRS & MAINT - BDLGS	
Generator maintenance	1,800
Repairs and maintenance of buildings and cleaning supplies for Corp. Yard	1,200
51310 - REPAIRS & MAINT - BDLGS Total	3,000
51410 - REPAIRS & MAINT - AUTO EQUIP	
Repairs and maintenance of automobiles (including smog checks)	3,500
51410 - REPAIRS & MAINT - AUTO EQUIP Total	3,500
51420 - REPAIRS & MAINT - GENERAL	
Repairs and maintenance of printer (Finance)	600
Repairs for non-automotive equipment, including fire extinguisher services	800
51420 - REPAIRS & MAINT - GENERAL Total	1,400
51500 - PRINTING & PUBLISHING	
Annual finance report CAFR	400
New Homeowner booklet	5,000
Printing of annual budget (Finance)	400
Xeroxing, unallocated costs, printing miscellaneous forms, business cards, advertisements, etc.	1,600
51500 - PRINTING & PUBLISHING Total	7,400

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUND
SEWER
4053500**

TITLE/ACCOUNT NUMBER	AMOUNT
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Membership dues and subscriptions - CWEA for City personnel and certification renewals	1,000
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	1,000
51540 - GENERAL OFFICE	
General office supplies, miscellaneous software, utility area upgrades, replacement cartridges for color printer and postage for utility notices	4,000
51540 - GENERAL OFFICE Total	4,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
AutoCAD annual subscription and Map 3-D (DLT Solutions) (costs shared w/3100,3200,7000)	500
Pro-rate share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server upgrade	4,900
Software data - Compact Disc ROM, cartridge list, label parcel assessor data and property characteristic by the County (shared w/ 3100,3200,7000)	1,500
51550 - SOFTWARE AND SOFTWARE LICENSES Total	6,900
51610 - UNIFORMS	
Uniform allowance for two employees at \$600 each.	1,200
51610 - UNIFORMS Total	1,200
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment for Sewer Division	800
51620 - UNIFORMS & SAFETY EQUIPMENT Total	800
51630 - MOTOR FUELS & LUBRICANTS	
Fuel	5,000
51630 - MOTOR FUELS & LUBRICANTS Total	5,000
51670 - SMALL EQUIPMENT & TOOLS	
Small equipment and tools	3,000
51670 - SMALL EQUIPMENT & TOOLS Total	3,000
51680 - BOOKS & EDUCATIONAL MATERIALS	
Educational books, video, re-certifications, etc.	500
51680 - BOOKS & EDUCATIONAL MATERIALS Total	500
51810 - TRAVEL MEETINGS & TRAINING	
Safety training and OSHA training for City staff	1,500
51810 - TRAVEL MEETINGS & TRAINING Total	1,500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

ENTERPRISE OPERATION FUND

SEWER

4053500

TITLE/ACCOUNT NUMBER	AMOUNT
51820 - PROFESSIONAL SERVICES	
Actuarial calculation for GASB 68 (CalPERS) and GASB 74/75	1,500
Audit services (Finance)	7,800
Consultant services for Storm Water Inspections	15,000
Employee Assistance Program, DMV, hiring physicals, drug and alcohol testing	1,000
Accounting Manager professional services	2,900
51820 - PROFESSIONAL SERVICES Total	28,200
51830 - CONTRACTUAL AGREEMENTS	
Above ground storage fees for Facility FA0002031-CUPA Permit (cost shared w/4400, 7000)	300
Annual fee for collection transmittals (our collections service provider)	1,000
Annual lease for Engineer plotter/scanner - Epson Sure color and Lanier LW426 Copier (costs share w/ 3100 and 7000)	3,300
Annual Maintenance agreement w/Engineer's Plotter, scanner and printer (costs shared w/3030,3200,4200,7000)	200
Annual maintenance for AC unit at Corporation Yard	400
City of San Bernardino wastewater treatments	2,916,300
Contractual service for GIS integration	15,900
Corporation yard pest control services (cost share w/3200,4200,4400,7000)	300
County Flood Control - Annual rent for 2" conduit	1,000
Credit card processing fees (Finance)	22,100
Cutter and buster support contract (Finance)	200
Digital Certification	200
ESRI GIS mapping software (costs share w/3100,7010,7020)	1,600
Folding machine support (Finance)	1,200
Halon Maintenance and UL Monitoring Services for Corp Yard 3 year contract (cost shared w/3200,4200,7010,7020)	500
IcoMap annual support and maintenance (GIS Cogo software costs shared w/3100,3200,7000)	300
IWORQ Work order database software system (Costs shared w/3200, 4200, & 7000)	1,700
Janitorial contractual services (cost shared w/3400 and 7000 (\$16,600), banquet rental cleaning (costs shared w/3400 and 7000) (\$2,500)	18,500
Mail machine support (Finance)	400
Mail opening machine annual maintenance (Finance)	200
Monitoring 2 sewer flow meters at \$525 per meter per month (Hach)	12,600
National Pollution Discharge Elimination System (NPDES - annual contract with County of san Bernardino)	33,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

ENTERPRISE OPERATION FUND

SEWER

4053500

TITLE/ACCOUNT NUMBER	AMOUNT
New fire equipment annual maintenance Corp Yard fire wet risers and alarm panel.	700
Printing and mailing utility bills (Infosend)	6,800
Roach spraying at sewer manholes	15,000
Security Camera analytics / recording support	700
Share of emergency calls through Com Center (Confire) 4% of total cost	13,000
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	29,300
SWRCB Annual Waste Discharge Requirement Fee for Facility Identification No. 836M1000274 (\$10,600) and General Sanitary Sewer Waste Discharge fee (\$3,400) for Facility Identification #8SSO10554	14,000
Tyler support (Finance)	5,400
USA Dig Alerts (costs shared w/3200,4200,7020)	300
Utility billing system, cash register hardware, software and interface, web payments support annual support (Finance)	7,300
Weed abatement cleanup of City property	1,500
Wonderware Support renewal (serial No.s,12331020,1233103-0, and 1233104-0)	2,300
51830 - CONTRACTUAL AGREEMENTS Total	3,127,500
51860 - INSURANCE	
All Risk property/vehicle insurance	1,900
General liability insurance	4,200
Pollution Liability Insurance	100
Worker's compensation insurance	11,200
51860 - INSURANCE Total	17,400
51870 - MATERIALS & OTHER SERVICES	
AQMD emissions fee (costs shared with (3200, 4200, 7010, and 7020)	200
Traffic control signals and equipment, first aid supplies, locks and keys, batteries, cell phone accessories, etc.	1,200
51870 - MATERIALS & OTHER SERVICES Total	1,400
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop - 16.84%	24,100
51880 - CONTRIBUTION TO SERVICES Total	24,100
51900 - GENERAL FUND OVERHEAD	
General City overhead at 19.5%	830,300
51900 - GENERAL FUND OVERHEAD Total	830,300

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

ENTERPRISE OPERATION FUND

SEWER

4053500

TITLE/ACCOUNT NUMBER	AMOUNT
51930 - DEPRECIATION	
Depreciation	162,200
51930 - DEPRECIATION Total	162,200
52 - MAINT & OPERATIONS Total	4,279,900
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	7,100
58845 - TECHNOLOGY SYSTEMS Total	7,100
57 - CAPITAL OUTLAY Total	7,100
Grand Total	5,112,300

**CITY OF LOMA LINDA
LOMA LINDA CONNECTED COMMUNITIES
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	BUDGETED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 41,809	\$ 35,800	\$ 42,200
M & O	956,784	1,026,500	1,099,100
CAPITAL	43,710	20,000	5,000
TOTAL	<u>\$ 1,042,303</u>	<u>\$ 1,082,300</u>	<u>\$ 1,146,300</u>
 SOURCE OF FUNDS			
CHARGES FOR SERVICES	\$ 323,935	\$ 330,400	\$ 330,400
OTHER REVENUES	0	0	0
INTEREST INCOME	711	400	400
OPERATING TRANSFERS IN RETAINED EARNINGS	17,486	0	0
	700,171	751,500	815,500
	<u>\$ 1,042,303</u>	<u>\$ 1,082,300</u>	<u>\$ 1,146,300</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Information Systems Department has set the following goals for the Loma Linda Connected Communities Program:

1. Identify and implement technology to enhance and expand city services as well as utilize technology to increase efficiency.
2. Manage City wide network upgrades.
3. Modernize power distribution and backup for City services.
4. Direct, maintain and update the City's use of technology on the fiber optic network.
5. Integrate technology advances in disaster preparation and services.
6. Expand Connected Community service to existing commercial customers.
7. Expand Connected Community service to new and existing residential developments.

PROGRAM DESCRIPTION

The Loma Linda Connected Community Program has been established as an Enterprise Fund. The purpose of the Program is to provide Loma Linda residents and businesses with opportunities for voice, data, video, multimedia, home automation systems, environmental control, security, audio, television, sensors, alarms, and intercom services. The program establishes the standardized requirements for residential and commercial telecommunications cabling systems. The initial intent is to connect new development to the system, but the long term goal is to eventually retrofit and extend these services to the entire community.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
4405900	LL CONNECTED COMMUNITIES PROG				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	21,701	19,300	24,500	5,200
50110	SALARIES - OVERTIME	708	7,500	7,500	-
50	PERSONNEL - SALARIES Total	22,408	26,800	32,000	5,200
51	PERSONNEL - BENEFITS				
50500	BENEFITS	19,401	9,000	10,200	1,200
51	PERSONNEL - BENEFITS Total	19,401	9,000	10,200	1,200
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	3,403	5,000	6,000	1,000
51120	UTILITIES	4,634	7,500	8,500	1,000
51310	REPAIRS & MAINT - BDLGS	869	1,700	1,700	-
51420	REPAIRS & MAINT - GENERAL	3,091	1,500	3,000	1,500
51500	PRINTING & PUBLISHING	-	-	10,000	10,000
51540	GENERAL OFFICE	4	-	-	-
51670	SMALL EQUIPMENT & TOOLS	464	1,000	2,000	1,000
51820	PROFESSIONAL SERVICES	172,900	204,600	214,600	10,000
51830	CONTRACTUAL AGREEMENTS	76,712	91,900	104,200	12,300
51840	LEGAL SERVICES	-	3,000	3,000	-
51860	INSURANCE	3,629	3,400	2,200	(1,200)
51870	MATERIALS & OTHER SERVICES	-	-	37,000	37,000
51920	INTEREST	561,882	561,900	561,900	-
51930	DEPRECIATION	129,197	145,000	145,000	-
52	MAINT & OPERATIONS Total	956,784	1,026,500	1,099,100	72,600
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	43,710	20,000	5,000	(15,000)
58	CAPITAL OUTLAY Total	43,710	20,000	5,000	(15,000)
Grand Total		1,042,303	1,082,300	1,146,300	64,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**LL CONNECTED COMMUNITIES
LL CONNECTED COMMUNITIES PROGRAM
4405900**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Information Systems Analyst III - 22%	24,500
50010 - SALARIES REGULAR Total	24,500
50110 - SALARIES - OVERTIME	
	7,500
50110 - SALARIES - OVERTIME Total	7,500
50 - PERSONNEL - SALARIES Total	32,000
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 - Benefits	1,400
PERS, SS, Life Insurance, Disability Insurance, Cafeteria Plan	8,800
50500 - BENEFITS Total	10,200
51 - PERSONNEL - BENEFITS Total	10,200
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	6,000
51110 - COMMUNICATIONS - TELEPHONE Total	6,000
51120 - UTILITIES	
Utilities	8,500
51120 - UTILITIES Total	8,500
51310 - REPAIRS & MAINT - BDLGS	
Heat and air repairs for MDF sites	1,700
51310 - REPAIRS & MAINT - BDLGS Total	1,700
51420 - REPAIRS & MAINT - GENERAL	
Miscellaneous general repairs and maintenance	3,000
51420 - REPAIRS & MAINT - GENERAL Total	3,000
51500 - PRINTING & PUBLISHING	
LLCCP advertising - flyers, stickers, and other information brochures	10,000
51500 - PRINTING & PUBLISHING Total	10,000
51670 - SMALL EQUIPMENT & TOOLS	
Small equipment and tools, batteries, hardware, media converters	2,000
51670 - SMALL EQUIPMENT & TOOLS Total	2,000
51820 - PROFESSIONAL SERVICES	
Onsite network support	204,600
Marketing	10,000
51820 - PROFESSIONAL SERVICES Total	214,600

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**LL CONNECTED COMMUNITIES
LL CONNECTED COMMUNITIES PROGRAM
4405900**

TITLE/ACCOUNT NUMBER	AMOUNT
51830 - CONTRACTUAL AGREEMENTS	
Cash Register hardware, software and interfaces support, FMS & Lockbox	400
CISCO router support share	2,000
Fire protection services (FPS) for 4 MDF sites	3,500
HVAC annual maintenance for 4 MDF sites	1,600
Primary Bandwidth	61,800
Secondary Bandwidth - 6 months	31,600
Utility Billing printing and mailing services	2,500
Utility Billing System annual support	800
51830 - CONTRACTUAL AGREEMENTS Total	104,200
51840 - LEGAL SERVICES	
Legal Services	3,000
51840 - LEGAL SERVICES Total	3,000
51860 - INSURANCE	
All Risk property/vehicle insurance	200
General liability insurance	500
Pollution Liability Insurance	100
Worker's compensation insurance	1,400
51860 - INSURANCE Total	2,200
51870 - MATERIALS & OTHER SERVICES	
Hardware and Equipment	37,000
51870 - MATERIALS & OTHER SERVICES Total	37,000
51920 - INTEREST	
Unpaid interest on RDA Successor Agency Loans	561,900
51920 - INTEREST Total	561,900
51930 - DEPRECIATION	
Depreciation	145,000
51930 - DEPRECIATION Total	145,000
52 - MAINT & OPERATIONS Total	1,099,100
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Arin IP	5,000
58845 - TECHNOLOGY SYSTEMS Total	5,000
57 - CAPITAL OUTLAY Total	5,000
Grand Total	1,146,300

**CITY OF LOMA LINDA
WATER SUMMARY
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 2,179,928	\$ 2,543,000	\$ 2,370,400
M & O	5,276,060	5,263,300	5,674,300
CAPITAL	2,304,799	426,700	358,000
TOTAL	<u>\$ 9,760,787</u>	<u>\$ 8,233,000</u>	<u>\$ 8,402,700</u>
 SOURCE OF FUNDS			
CHARGES FOR SERVICES	\$ 6,899,163	\$ 7,349,800	\$ 6,993,200
OTHER REVENUES	436,734	452,000	453,000
OPERATING TRANSFERS IN	2,045,066	0	0
INTEREST INCOME	15,867	9,200	9,200
RENTS & LEASES	75,043	70,000	70,000
REFUNDS & REIMBURSEMENTS	0	0	0
FINES AND FORFEITS	0	0	0
RETAINED EARNINGS	288,914	352,000	877,300
TOTAL	<u>\$ 9,760,787</u>	<u>\$ 8,233,000</u>	<u>\$ 8,402,700</u>

DEPARTMENTAL GOALS

See Individual Departments

PROGRAM DESCRIPTION

This Division is responsible for water production, distribution and meters. Production consists of the maintenance and operation of a water treatment plant, six wells, six reservoirs, eleven boosters pumps, SCADA (Supervisory Control And Data Acquisition) system, water quality and related electrical costs. Distribution consists of the maintenance of over fifty-five miles of mains, hydrants, water services and nine pressure-reducing stations. The Meter Section is responsible for the reading, maintenance and/or replacement of 4300 water meters.

**CITY OF LOMA LINDA
WATER ADMINISTRATION
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 817,178	\$ 1,116,300	\$ 828,800
M & O	2,540,469	2,534,800	2,548,400
CAPITAL	1,277,018	3,800	4,900
TOTAL	\$ 4,634,665	\$ 3,654,900	\$ 3,382,100

SOURCE OF FUNDS SEE WATER SUMMARY

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Department of Public Works has set the following goals for the Water Administration Division's programs:

1. To provide excellent customer service to Loma Linda residents.
2. To address service request repairs on a timely manner.

PROGRAM DESCRIPTION

This portion of the Water Utility Fund is used to segregate the administration and personnel activities that are involved in the water operations, billing and accounting of the Public Works Department and Finance Department. This portion of the enterprise operations is also responsible for various consultant services for the continuing water replacement/upgrade program.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
4657000	WATER ADMINISTRATION				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	411,006	425,400	509,100	83,700
50015	SALARIES FULL-TIME TEMP WAGES	7,347	19,900	-	(19,900)
50020	SALARIES - PART-TIME/TEMPORARY	-	-	15,000	15,000
50110	SALARIES - OVERTIME	5,912	13,900	13,900	-
50	PERSONNEL - SALARIES Total	424,265	459,200	538,000	78,800
51	PERSONNEL - BENEFITS				
50500	BENEFITS	392,912	233,900	290,800	56,900
50540	PENSION UAL	-	423,200	-	(423,200)
51	PERSONNEL - BENEFITS Total	392,912	657,100	290,800	(366,300)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	2,468	2,800	3,000	200
51120	UTILITIES	12,861	13,500	13,600	100
51220	EQUIPMENT RENTAL	-	200	200	-
51300	REPAIRS & MAINT - CAPITAL FAC	292	600	600	-
51310	REPAIRS & MAINT - BDLGS	462	500	500	-
51410	REPAIRS & MAINT - AUTO EQUIP	65	300	300	-
51420	REPAIRS & MAINT - GENERAL	330	900	900	-
51500	PRINTING & PUBLISHING	3,930	12,200	13,300	1,100
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	2,424	3,000	3,000	-
51540	GENERAL OFFICE	4,457	5,700	5,700	-
51550	SOFTWARE AND SOFTWARE LICENSES	2,724	4,700	5,200	500
51620	UNIFORMS & SAFETY EQUIPMENT	-	500	500	-
51630	MOTOR FUELS & LUBRICANTS	201	800	800	-
51670	SMALL EQUIPMENT & TOOLS	22	100	100	-
51820	PROFESSIONAL SERVICES	7,268	24,500	21,300	(3,200)
51830	CONTRACTUAL AGREEMENTS	157,774	172,300	161,000	(11,300)
51840	LEGAL SERVICES	-	1,000	1,000	-
51860	INSURANCE	73,580	71,200	75,200	4,000
51870	MATERIALS & OTHER SERVICES	1,437	800	800	-
51880	CONTRIBUTION TO SERVICES	54,066	61,000	64,000	3,000
51892	CAP CONT -TRANSF OF CAP ASSETS	1,294	-	-	-
51900	GENERAL FUND OVERHEAD	574,549	373,100	396,100	23,000
51910	PRINCIPAL	-	230,000	235,000	5,000
51920	INTEREST	145,625	140,200	131,400	(8,800)
51930	DEPRECIATION	1,497,411	1,414,900	1,414,900	-
51940	BAD DEBT EXPENSE	69	-	-	-
51950	BOND ISSUE EXPENSE/COI	(2,840)	-	-	-
52	MAINT & OPERATIONS Total	2,540,469	2,534,800	2,548,400	13,600
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	1,277,018	-	-	-
58845	TECHNOLOGY SYSTEMS	-	3,800	4,900	1,100
58	CAPITAL OUTLAY Total	1,277,018	3,800	4,900	1,100
Grand Total		4,634,665	3,654,900	3,382,100	(272,800)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER ADMINISTRATION
4657000**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
City Manager/PW Director/City Engineer - 15%, Assistant Public Works Director/City Engineer - 34%, Finance Director - 30% Associate Engineer - 55% Engineering Technician - 50% Executive Assistant - 28% Information Systems Analyst III - 14% Sr. Accountant/Financial Analyst - 30% Supervising Accounting Technician - 20% Supervising Accounting Technician - 40% Accounting Specialist - 40% Accounting Technician I – 50% Accounting Technician II – 10% Accounting Technician II - 50% Facilities Maintenance Coordinator - 25% Administrative Specialist III - 50% Administrative Specialist I - 25% Help Desk Technician - 14%	509,100
50010 - SALARIES REGULAR Total	509,100
50020 - SALARIES - PART-TIME/TEMPORARY	
Student Intern - PT - Not to exceed 1000 hours in a fiscal year. - 100%	15,000
50020 - SALARIES - PART-TIME/TEMPORARY Total	15,000
50110 - SALARIES - OVERTIME	
Authorized overtime	6,700
Software implementation overtime	7,200
50110 - SALARIES - OVERTIME Total	13,900
50 - PERSONNEL - SALARIES Total	538,000
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	4,200
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	286,000
Software implementation overtime - SS/Medicare	600
50500 - BENEFITS Total	290,800
51 - PERSONNEL - BENEFITS Total	290,800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER ADMINISTRATION
4657000**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone - proportional share of Corporate Yard and cell phone charges for water personnel	3,000
51110 - COMMUNICATIONS - TELEPHONE Total	3,000
51120 - UTILITIES	
Utilities - electric and gas and proportional share of Corporate Yard billing	13,600
51120 - UTILITIES Total	13,600
51220 - EQUIPMENT RENTAL	
Mail meter machine rental (Finance)	200
51220 - EQUIPMENT RENTAL Total	200
51300 - REPAIRS & MAINT - CAPITAL FAC	
Load test Corp Yard generator (Costs shared with 3200, 4200, 7000)	400
Miscellaneous repairs and maintenance	200
51300 - REPAIRS & MAINT - CAPITAL FAC Total	600
51310 - REPAIRS & MAINT - BDLGS	
Repairs, maintenance, cleaning supplies, buildings	500
51310 - REPAIRS & MAINT - BDLGS Total	500
51410 - REPAIRS & MAINT - AUTO EQUIP	
Automotive repairs and maintenance	300
51410 - REPAIRS & MAINT - AUTO EQUIP Total	300
51420 - REPAIRS & MAINT - GENERAL	
Annual cleaning printer maintenance (Finance)	600
Repairs for non-automotive equipment, radio and pager equipment, computer equipment, phones, etc.	300
51420 - REPAIRS & MAINT - GENERAL Total	900
51500 - PRINTING & PUBLISHING	
Business cards	500
CAFR (cover and printing) (Finance)	600
New Homeowner booklet	5,000
Printing of annual budget (Finance)	600
Printing utility bills - 33%, unallocated costs for printing miscellaneous forms, AWWA standards	1,500
Water quality reports	5,100
51500 - PRINTING & PUBLISHING Total	13,300

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER ADMINISTRATION
4657000**

TITLE/ACCOUNT NUMBER	AMOUNT
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
City Membership of American Water Works Association (AWWA)	2,100
CWEA (California Wastewater Environmental Association) and Water Purveyor annual membership (USC Cross Connection)	900
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	3,000
51540 - GENERAL OFFICE	
Xerox and office supplies, computer supplies, upgrades, and color printer toner replacement cartridges, postage for utility notices	5,700
51540 - GENERAL OFFICE Total	5,700
51550 - SOFTWARE AND SOFTWARE LICENSES	
AutoCAD annual subscription and AutoCAD Map 3-D subscription (DLT solutions) (shared w/3100, 3200 and 3500)	500
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server Upgrade	3,400
Software data - CD-Rom/cartridge list/labels for parcel assessor information and property	1,300
51550 - SOFTWARE AND SOFTWARE LICENSES Total	5,200
51620 - UNIFORMS & SAFETY EQUIPMENT	
Uniforms and safety equipment	500
51620 - UNIFORMS & SAFETY EQUIPMENT Total	500
51630 - MOTOR FUELS & LUBRICANTS	
Motor fuels and lubricants	800
51630 - MOTOR FUELS & LUBRICANTS Total	800
51670 - SMALL EQUIPMENT & TOOLS	
Miscellaneous non-capital equipment and tools	100
51670 - SMALL EQUIPMENT & TOOLS Total	100
51820 - PROFESSIONAL SERVICES	
Actuarial calculation for GASB 68 (CalPERS) and GASB 74/75	3,000
DMV hiring physicals, drug and alcohol testing for Water Department, employee assistance program	1,500
Share cost of audit services	10,900
Water Audit	3,000
Accounting Manager professional services	2,900
51820 - PROFESSIONAL SERVICES Total	21,300
51830 - CONTRACTUAL AGREEMENTS	
Annual fees for collection transmittals (our collections service provider) (Finance)	1,000
Annual Fire Alarm and Halon Service -Maintenance Service and UL monitoring	1,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER ADMINISTRATION
4657000**

TITLE/ACCOUNT NUMBER	AMOUNT
Annual lease for Engineer plotter/scanner/copier (Epson Sure color and Lanier Copier) (Marlin Bank) (costs share w/3030, 3200, 4200, & 3500) - \$600	2,100
Annual maintenance of ice machine in Water Dept.	900
Cash register - hardware, software -interface/Web payment support (Finance)	2,600
County license agreement fee for reservoir	600
Credit card processing fees (Finance)	22,100
CRWQCB - De Minimums permit fee for water discharge requirement	3,500
Cutter/buster support contract (Finance)	200
Debt service trustee and paying agent fees	5,000
Digital Certification	200
Folder machine annual maintenance (Finance)	1,200
IcoMap annual support (GIS Cogo software) (costs share w/3500,3100, and 3200)	300
IWORQ Work order database software system (costs shared w/3100, 3200, 4200, 3500)	1,700
Janitorial services for City Hall and Corp Yard (cost shared w/3400, 3500)	18,900
Mail machine annual maintenance (Finance)	600
Mail opener machine annual maintenance (Finance)	200
Pest control services (costs shared w/3200, 4200, 4400, and 3500)	200
Printing and mailing utility bills (Finance)	6,800
Reservoir Inspection and Cleaning	30,000
Security Camera analytics/recording support	500
Share of emergency calls through Com Center (Confire)	26,000
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	20,300
Tyler Financial software support (Finance)	5,400
Use fee for Water System Improvements at Mt View	2,800
Utility billing system annual support (pro-rata share) (Finance)	4,700
Weed abatement	2,000
51830 - CONTRACTUAL AGREEMENTS Total	161,000
51840 - LEGAL SERVICES	
Legal Services	1,000
51840 - LEGAL SERVICES Total	1,000
51860 - INSURANCE	
All Risk property/vehicle insurance	4,900
General liability insurance	11,000
Pollution Liability Insurance	200
Worker's compensation insurance	59,100
51860 - INSURANCE Total	75,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER ADMINISTRATION
4657000**

TITLE/ACCOUNT NUMBER	AMOUNT
51870 - MATERIALS & OTHER SERVICES	
Anderson Way Association annual assessment fees	600
First aid supplies, batteries, locks and keys, etc.	200
51870 - MATERIALS & OTHER SERVICES Total	800
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop - 44.74%	64,000
51880 - CONTRIBUTION TO SERVICES Total	64,000
51900 - GENERAL FUND OVERHEAD	
General City overhead at 15.5%	396,100
51900 - GENERAL FUND OVERHEAD Total	396,100
51910 - PRINCIPAL	
2016 Water Revenue Refunding bond principal payment	235,000
51910 - PRINCIPAL Total	235,000
51920 - INTEREST	
2016 Water Revenue Refunding Bond interest payments	131,400
51920 - INTEREST Total	131,400
51930 - DEPRECIATION	
Depreciation expense	1,414,900
51930 - DEPRECIATION Total	1,414,900
52 - MAINT & OPERATIONS Total	2,548,400
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	4,900
58845 - TECHNOLOGY SYSTEMS Total	4,900
57 - CAPITAL OUTLAY Total	4,900
Grand Total	3,382,100

**CITY OF LOMA LINDA
WATER PRODUCTION
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 634,728	\$ 640,900	\$ 668,900
M & O	2,347,889	2,348,600	2,630,700
CAPITAL & PROJECTS	1,027,781	417,200	35,600
TOTAL	<u>\$ 4,010,398</u>	<u>\$ 3,406,700</u>	<u>\$ 3,335,200</u>

SOURCE OF FUNDS SEE WATER SUMMARY

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Public Works Department has set the following goals for the Water Production Department:

1. To ensure that good quality water is being served to Loma Linda residents.
2. To maintain and monitor the operations of the City's water wells and reservoirs through the SCADA System.
3. To promote water conservation to the City residents.
4. Rehabilitate Mt. View Well No. 5.
5. Huron pressure regulating valve upgrade.

PROGRAM DESCRIPTION

This portion of the Water Utility Fund includes all costs associated with maintenance, operations and water quality of the Production Division. The capital outlay portion of this account is responsible for the replacement/upgrade of all wells, reservoirs and special auxiliary facilities such as boosters, pressure reducing stations and telemetry equipment.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
4657010	WATER PRODUCTION				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	360,489	383,800	394,000	10,200
50110	SALARIES - OVERTIME	81,305	60,000	60,000	-
50	PERSONNEL - SALARIES Total	441,793	443,800	454,000	10,200
51	PERSONNEL - BENEFITS				
50500	BENEFITS	192,935	197,100	214,900	17,800
51	PERSONNEL - BENEFITS Total	192,935	197,100	214,900	17,800
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	5,469	5,700	5,900	200
51120	UTILITIES	1,014,938	900,000	1,019,000	119,000
51130	WATER PURCHASES	310,697	400,000	312,000	(88,000)
51220	EQUIPMENT RENTAL	73	500	500	-
51300	REPAIRS & MAINT - CAPITAL FAC	278,009	275,700	505,500	229,800
51310	REPAIRS & MAINT - BDLGS	1,470	5,500	5,500	-
51410	REPAIRS & MAINT - AUTO EQUIP	4,853	7,700	4,700	(3,000)
51420	REPAIRS & MAINT - GENERAL	388	800	800	-
51500	PRINTING & PUBLISHING	-	200	200	-
51540	GENERAL OFFICE	1,299	2,000	2,000	-
51550	SOFTWARE AND SOFTWARE LICENSES	3,810	9,700	10,500	800
51610	UNIFORMS	2,463	2,400	2,400	-
51620	UNIFORMS & SAFETY EQUIPMENT	1,542	4,400	1,100	(3,300)
51630	MOTOR FUELS & LUBRICANTS	10,555	11,000	13,200	2,200
51670	SMALL EQUIPMENT & TOOLS	4,440	4,900	4,900	-
51680	BOOKS & EDUCATIONAL MATERIALS	295	500	500	-
51810	TRAVEL MEETINGS & TRAINING	964	3,200	2,500	(700)
51820	PROFESSIONAL SERVICES	94,757	108,000	110,000	2,000
51830	CONTRACTUAL AGREEMENTS	70,461	162,700	178,900	16,200
51870	MATERIALS & OTHER SERVICES	1,950	2,300	3,000	700
51892	CAP CONT -TRANSF OF CAP ASSETS	1,461	-	-	-
51900	GENERAL FUND OVERHEAD	537,996	441,400	447,600	6,200
52	MAINT & OPERATIONS Total	2,347,889	2,348,600	2,630,700	282,100
58	CAPITAL OUTLAY				
58220	MACHINERY & EQUIPMENT	28,460	148,000	30,000	(118,000)
58500	INFRASTRUCTURE	999,321	265,000	-	(265,000)
58845	TECHNOLOGY SYSTEMS	-	4,200	5,600	1,400
58	CAPITAL OUTLAY Total	1,027,781	417,200	35,600	(381,600)
Grand Total		4,010,398	3,406,700	3,335,200	(71,500)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER PRODUCTION
4657010**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Utility Services Superintendent - 50%	
Treatment Plant Operator III - 100%	
2 - Treatment Plant Operator II - 100%	
Utility Division Aide - 100%	394,000
50010 - SALARIES REGULAR Total	394,000
50110 - SALARIES - OVERTIME	
Authorized overtime	60,000
50110 - SALARIES - OVERTIME Total	60,000
50 - PERSONNEL - SALARIES Total	454,000
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	3,100
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	211,800
50500 - BENEFITS Total	214,900
51 - PERSONNEL - BENEFITS Total	214,900
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Wireless phones and telephone fees	5,900
51110 - COMMUNICATIONS - TELEPHONE Total	5,900
51120 - UTILITIES	
Electricity charges to pump water wells [anticipated cost increase associated with Richardson Treatment Plant (RTP)]	1,019,000
51120 - UTILITIES Total	1,019,000
51130 - WATER PURCHASES	
Groundwater sustainability	270,000
Routine water purchases from the City of San Bernardino and the City of Redlands (reimbursement by Lockheed Martin)	42,000
51130 - WATER PURCHASES Total	312,000
51220 - EQUIPMENT RENTAL	
Miscellaneous equipment rental	500
51220 - EQUIPMENT RENTAL Total	500
51300 - REPAIRS & MAINT - CAPITAL FAC	
Backflow testing and repairs	20,000
Cathodic Protection Systems	3,500
Generator load test	2,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER PRODUCTION
4657010**

TITLE/ACCOUNT NUMBER	AMOUNT
Huron pressure regulating valve replacement	100,000
Maintenance of water production system - wells, boosters, SCADA - proposed budget reflective of on-going well contamination and increased repair and replacement problems. Yearly maintenance for 500 KW generator. Reservoir inspections at 100K and 600K site improvements, repairs and maintenance	200,000
Mt. View Well No. 5 Rehabilitation	180,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	505,500
51310 - REPAIRS & MAINT - BDLGS	
Maintenance of production site facilities and building cleaning supplies	5,500
51310 - REPAIRS & MAINT - BDLGS Total	5,500
51410 - REPAIRS & MAINT - AUTO EQUIP	
Vehicle maintenance supplies and smog checks	4,700
51410 - REPAIRS & MAINT - AUTO EQUIP Total	4,700
51420 - REPAIRS & MAINT - GENERAL	
Repairs on non-automotive equipment	800
51420 - REPAIRS & MAINT - GENERAL Total	800
51500 - PRINTING & PUBLISHING	
Business cards	200
51500 - PRINTING & PUBLISHING Total	200
51540 - GENERAL OFFICE	
Office Supplies, computer supplies, toner replacements, cartridges, postage	2,000
51540 - GENERAL OFFICE Total	2,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Annual support for software for backflow cross connection inventory	5,900
Backflow prevention management software annual support	700
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server Upgrade	3,900
51550 - SOFTWARE AND SOFTWARE LICENSES Total	10,500
51610 - UNIFORMS	
Uniform allowance for four Water Production employees at \$600/each.	2,400
51610 - UNIFORMS Total	2,400
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment	1,100
51620 - UNIFORMS & SAFETY EQUIPMENT Total	1,100
51630 - MOTOR FUELS & LUBRICANTS	
Fuels, lubricants and oil for division vehicles	13,200
51630 - MOTOR FUELS & LUBRICANTS Total	13,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER PRODUCTION
4657010**

TITLE/ACCOUNT NUMBER	AMOUNT
51670 - SMALL EQUIPMENT & TOOLS	
Hand tools and portable gas generator and gas detector	4,900
51670 - SMALL EQUIPMENT & TOOLS Total	4,900
51680 - BOOKS & EDUCATIONAL MATERIALS	
Continuing education and certifications reimbursements and videos	500
51680 - BOOKS & EDUCATIONAL MATERIALS Total	500
51810 - TRAVEL MEETINGS & TRAINING	
Professional meetings, seminars, certification renewals, and training	2,500
51810 - TRAVEL MEETINGS & TRAINING Total	2,500
51820 - PROFESSIONAL SERVICES	
Water sampling (some sampling testing is reimbursed by Lockheed Martin)	110,000
51820 - PROFESSIONAL SERVICES Total	110,000
51830 - CONTRACTUAL AGREEMENTS	
AB-2995 State Water Resource Board - Public Water System fees for Sys#3610013) (two application fees) and water system enforcement fees	30,000
Annual air conditioning maintenance of 6 well sites (MV3, MV5, Rich 4, Rich 3, Rich 5 and Rich 6)	2,400
Annual maintenance of air conditioning units at Corporate Yard (costs shared w/3200, 4200, 3500, and 7020)	400
Annual software support - SCADA alarm	500
Annual vegetation control at well sites and booster stations	8,000
ESRI GIS mapping software (costs share w/3100, 3500, and 7020)	1,600
Groundwater production fees - San Bernardino Valley Water Conservation District	64,000
Nitratax Plus and Controller annual maintenance (Hach)	3,300
Pest control services at 10466 Richardson	600
Public Outreach Programs by Participating Regional Agencies - City's Share	16,000
Security Camera analytics/recording support	400
SMS Controller - Annual Service Fee	1,200
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	22,900
SWRCB -annual permit fee for Facility Identification# 8 362917001 (should be reimbursed by Lockheed)	18,500
UL Monitoring at Corp Yard (shared w/3200, 4200, 3500 and 7020)	100
Water Trax water quality annual software subscription	9,000
51830 - CONTRACTUAL AGREEMENTS Total	178,900

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER PRODUCTION
4657010**

TITLE/ACCOUNT NUMBER	AMOUNT
51870 - MATERIALS & OTHER SERVICES	
AQMD emission fees (costs shared w/3200, 3500, 4200, and 7020)	500
AQMD emissions & annual permit fees for 3.2 MG reservoir	700
Signs, cones, barricades, locks, keys, and first aid supplies	1,800
51870 - MATERIALS & OTHER SERVICES Total	3,000
51900 - GENERAL FUND OVERHEAD	
General City overhead at 15.5%	447,600
51900 - GENERAL FUND OVERHEAD Total	447,600
52 - MAINT & OPERATIONS Total	2,630,700
57 - CAPITAL OUTLAY	
58220 - MACHINERY & EQUIPMENT	
Replacement of various booster pumps	30,000
58220 - MACHINERY & EQUIPMENT Total	30,000
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	5,600
58845 - TECHNOLOGY SYSTEMS Total	5,600
57 - CAPITAL OUTLAY Total	35,600
Grand Total	3,335,200

**CITY OF LOMA LINDA
WATER TRANSMISSION DISTRIBUTION
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 531,769	\$ 562,200	\$ 638,400
M & O	226,568	251,400	303,200
CAPITAL & PROJECTS	0	4,000	270,200
TOTAL	\$ 758,337	\$ 817,600	\$ 1,211,800

SOURCE OF FUNDS SEE WATER SUMMARY

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Public Works Department has set the following goals for the Water Distribution Department:

1. To maintain the water distribution system of the City.
2. To replace and upgrade water valves and laterals throughout the City.

PROGRAM DESCRIPTION

This portion of the Water Utility Fund includes all costs associated with maintenance and operations of the Distribution Division. The capital outlay portion of this account is responsible for the annual maintenance and replacement of mains, hydrants and water services. Approximately 630 hydrants, 55 miles of water mains and 4,300 water services are in the current system.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
4657020	WATER TRANSMISSION & DISTRIBTN				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	331,995	345,200	387,100	41,900
50110	SALARIES - OVERTIME	7,431	13,000	13,000	-
50	PERSONNEL - SALARIES Total	339,427	358,200	400,100	41,900
51	PERSONNEL - BENEFITS				
50500	BENEFITS	192,342	204,000	238,300	34,300
51	PERSONNEL - BENEFITS Total	192,342	204,000	238,300	34,300
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	2,666	2,600	2,900	300
51220	EQUIPMENT RENTAL	411	500	500	-
51300	REPAIRS & MAINT - CAPITAL FAC	69,608	56,000	60,000	4,000
51310	REPAIRS & MAINT - BDLGS	1,051	2,200	2,200	-
51410	REPAIRS & MAINT - AUTO EQUIP	6,927	11,200	5,200	(6,000)
51420	REPAIRS & MAINT - GENERAL	7,157	2,000	2,000	-
51540	GENERAL OFFICE	711	1,500	1,500	-
51550	SOFTWARE AND SOFTWARE LICENSES	2,871	3,600	3,600	-
51610	UNIFORMS	2,399	2,400	2,400	-
51620	UNIFORMS & SAFETY EQUIPMENT	1,673	2,000	2,000	-
51630	MOTOR FUELS & LUBRICANTS	8,482	10,500	12,600	2,100
51670	SMALL EQUIPMENT & TOOLS	5,632	5,000	5,000	-
51680	BOOKS & EDUCATIONAL MATERIALS	105	800	800	-
51810	TRAVEL MEETINGS & TRAINING	1,294	2,500	2,500	-
51830	CONTRACTUAL AGREEMENTS	12,751	36,600	44,600	8,000
51870	MATERIALS & OTHER SERVICES	451	2,200	2,200	-
51892	CAP CONT -TRANSF OF CAP ASSETS	1,373	-	-	-
51900	GENERAL FUND OVERHEAD	101,005	109,800	153,200	43,400
52	MAINT & OPERATIONS Total	226,568	251,400	303,200	51,800
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	-	-	45,000	45,000
58500	INFRASTRUCTURE	-	-	220,000	220,000
58845	TECHNOLOGY SYSTEMS	-	4,000	5,200	1,200
58	CAPITAL OUTLAY Total	-	4,000	270,200	266,200
Grand Total		758,337	817,600	1,211,800	394,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER TRANSMISSION & DISTR
4657020**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Utility Services Superintendent - 50%	
Utility Maintenance Technician III - 100%	
Utility Maintenance Technician II - 100%	
Utility Maintenance Technician I - 100%	
Utility Maintenance Technician I - 100%	387,100
50010 - SALARIES REGULAR Total	387,100
50110 - SALARIES - OVERTIME	
Authorized overtime	13,000
50110 - SALARIES - OVERTIME Total	13,000
50 - PERSONNEL - SALARIES Total	400,100
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	4,000
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	234,300
50500 - BENEFITS Total	238,300
51 - PERSONNEL - BENEFITS Total	238,300
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone cost for Distribution division	2,900
51110 - COMMUNICATIONS - TELEPHONE Total	2,900
51220 - EQUIPMENT RENTAL	
Miscellaneous equipment rental	500
51220 - EQUIPMENT RENTAL Total	500
51300 - REPAIRS & MAINT - CAPITAL FAC	
Maintenance of the water distribution system, welding supplies, etc.	41,800
Valve replacement or critical distribution valves	18,200
51300 - REPAIRS & MAINT - CAPITAL FAC Total	60,000
51310 - REPAIRS & MAINT - BDLGS	
Repairs and maintenance of water distribution buildings.	2,200
51310 - REPAIRS & MAINT - BDLGS Total	2,200
51410 - REPAIRS & MAINT - AUTO EQUIP	
Maintenance of vehicles and equipment, including smog checks	5,200
51410 - REPAIRS & MAINT - AUTO EQUIP Total	5,200
51420 - REPAIRS & MAINT - GENERAL	
Repairs of non-automotive equipment, radios, etc.	2,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER TRANSMISSION & DISTR
4657020**

TITLE/ACCOUNT NUMBER	AMOUNT
51420 - REPAIRS & MAINT - GENERAL Total	2,000
51540 - GENERAL OFFICE	
Office supplies for Distribution division	1,500
51540 - GENERAL OFFICE Total	1,500
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot	3,600
51550 - SOFTWARE AND SOFTWARE LICENSES Total	3,600
51610 - UNIFORMS	
Uniform allowance for four Water Distribution employees at \$600/employee.	2,400
51610 - UNIFORMS Total	2,400
51620 - UNIFORMS & SAFETY EQUIPMENT	
Uniform allowance for 5 employees (\$500 each) and safety equipment	2,000
51620 - UNIFORMS & SAFETY EQUIPMENT Total	2,000
51630 - MOTOR FUELS & LUBRICANTS	
Fuels and lubricants	12,600
51630 - MOTOR FUELS & LUBRICANTS Total	12,600
51670 - SMALL EQUIPMENT & TOOLS	
Miscellaneous hand tools and replacement cost for a new locator	5,000
51670 - SMALL EQUIPMENT & TOOLS Total	5,000
51680 - BOOKS & EDUCATIONAL MATERIALS	
Reimbursement for continuing education and certification program, videos, etc.	800
51680 - BOOKS & EDUCATIONAL MATERIALS Total	800
51810 - TRAVEL MEETINGS & TRAINING	
Travel, meetings and training for division personnel and continuing education and	2,500
51810 - TRAVEL MEETINGS & TRAINING Total	2,500
51830 - CONTRACTUAL AGREEMENTS	
Annual maintenance of air conditioning units at Corporate Yard (costs shared w/3200,	400
Annual Water Loss Survey per State Requirements	20,000
Dig Alert tickets	300
ESRI GIS mapping software (costs shared w/3100, 3500, and 7010)	1,600
Security Camera analytics/recording support	500
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive,	21,600
UL Monitoring at Corp Yard (shared w/3200, 4200, 3500 and 7010)	200
51830 - CONTRACTUAL AGREEMENTS Total	44,600
51870 - MATERIALS & OTHER SERVICES	
AQMD emission fee (shared w/3200, 4200, 3500, and 7010)	200
Miscellaneous traffic control equipment and supplies, first aid kit, locks, keys, San	2,000
51870 - MATERIALS & OTHER SERVICES Total	2,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER TRANSMISSION & DISTR
4657020**

TITLE/ACCOUNT NUMBER	AMOUNT
51900 - GENERAL FUND OVERHEAD	
General City overhead at 15.5%	153,200
51900 - GENERAL FUND OVERHEAD Total	153,200
52 - MAINT & OPERATIONS Total	303,200
57 - CAPITAL OUTLAY	
58210 - AUTOMOTIVE EQUIPMENT	
Ford F - 150 Extended Cab to replace 2005 F-150	45,000
58210 - AUTOMOTIVE EQUIPMENT Total	45,000
58500 - INFRASTRUCTURE	
Replace 1" water service lateral	220,000
58500 - INFRASTRUCTURE Total	220,000
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	5,200
58845 - TECHNOLOGY SYSTEMS Total	5,200
57 - CAPITAL OUTLAY Total	270,200
Grand Total	1,211,800

**CITY OF LOMA LINDA
WATER METERS
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 196,253	\$ 223,600	\$ 234,300
M & O	161,134	128,500	192,000
CAPITAL	0	1,700	47,300
TOTAL	<u>\$ 357,387</u>	<u>\$ 353,800</u>	<u>\$ 473,600</u>

SOURCE OF FUNDS SEE WATER SUMMARY

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Public Works Department has set the following goals for the Water Meters Department:

1. To improve the remote control water meter reading system.
2. To continue installing new radio read meter upgrades throughout the City.
3. Meter boxes and vault lid upgrades

PROGRAM DESCRIPTION

This portion of the Water Utility Fund includes all costs associated with maintenance, operations and meter reading of the water utility. The capital outlay portion of this account is responsible for the annual replacement and upgrade of 4300 existing meters and additional installations as needed.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
4657030	WATER - METERS				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	117,440	131,400	134,000	2,600
50110	SALARIES - OVERTIME	698	8,000	8,000	-
50	PERSONNEL - SALARIES Total	118,139	139,400	142,000	2,600
51	PERSONNEL - BENEFITS				
50500	BENEFITS	78,113	84,200	92,300	8,100
51	PERSONNEL - BENEFITS Total	78,113	84,200	92,300	8,100
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	1,237	1,700	1,900	200
51220	EQUIPMENT RENTAL	-	500	500	-
51300	REPAIRS & MAINT - CAPITAL FAC	89,997	35,000	75,000	40,000
51310	REPAIRS & MAINT - BDLGS	589	1,000	1,000	-
51410	REPAIRS & MAINT - AUTO EQUIP	1,321	1,700	1,700	-
51420	REPAIRS & MAINT - GENERAL	153	200	200	-
51550	SOFTWARE AND SOFTWARE LICENSES	1,222	1,500	1,600	100
51610	UNIFORMS	1,256	1,200	1,200	-
51620	UNIFORMS & SAFETY EQUIPMENT	489	600	600	-
51630	MOTOR FUELS & LUBRICANTS	3,251	3,600	4,300	700
51670	SMALL EQUIPMENT & TOOLS	997	2,000	2,000	-
51680	BOOKS & EDUCATIONAL MATERIALS	-	500	500	-
51830	CONTRACTUAL AGREEMENTS	12,096	31,300	37,700	6,400
51870	MATERIALS & OTHER SERVICES	60	200	200	-
51892	CAP CONT -TRANSF OF CAP ASSETS	584	-	-	-
51900	GENERAL FUND OVERHEAD	47,883	47,500	63,600	16,100
52	MAINT & OPERATIONS Total	161,134	128,500	192,000	63,500
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	-	-	45,000	45,000
58845	TECHNOLOGY SYSTEMS	-	1,700	2,300	600
58	CAPITAL OUTLAY Total	-	1,700	47,300	45,600
Grand Total		357,387	353,800	473,600	119,800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER METERS
4657030**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Customer Service/Meter Technician - 100%	
Utility Maintenance Technician I - 100%	134,000
50010 - SALARIES REGULAR Total	134,000
50110 - SALARIES - OVERTIME	
Authorized overtime	8,000
50110 - SALARIES - OVERTIME Total	8,000
50 - PERSONNEL - SALARIES Total	142,000
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	700
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	91,600
50500 - BENEFITS Total	92,300
51 - PERSONNEL - BENEFITS Total	92,300
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone cost for Water Meter crew	1,900
51110 - COMMUNICATIONS - TELEPHONE Total	1,900
51220 - EQUIPMENT RENTAL	
Equipment rental	500
51220 - EQUIPMENT RENTAL Total	500
51300 - REPAIRS & MAINT - CAPITAL FAC	
Meter boxes and vault lid upgrades	50,000
Meter testing and retrofitting for testing large meters	7,500
Replace 4G water meters	7,500
Replace construction meters	7,500
Valves, gaskets and couplings	2,500
51300 - REPAIRS & MAINT - CAPITAL FAC Total	75,000
51310 - REPAIRS & MAINT - BDLGS	
Repairs and maintenance of buildings	1,000
51310 - REPAIRS & MAINT - BDLGS Total	1,000
51410 - REPAIRS & MAINT - AUTO EQUIP	
Automotive repairs and maintenance	1,500
Smog vehicles (2)	200
51410 - REPAIRS & MAINT - AUTO EQUIP Total	1,700

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER METERS
4657030**

TITLE/ACCOUNT NUMBER	AMOUNT
51420 - REPAIRS & MAINT - GENERAL	
Repairs on non-automotive equipment	200
51420 - REPAIRS & MAINT - GENERAL Total	200
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server Upgrade	1,600
51550 - SOFTWARE AND SOFTWARE LICENSES Total	1,600
51610 - UNIFORMS	
Uniform allowance for two water meter employees at \$600/each.	1,200
51610 - UNIFORMS Total	1,200
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment	600
51620 - UNIFORMS & SAFETY EQUIPMENT Total	600
51630 - MOTOR FUELS & LUBRICANTS	
Fuel - increase reflects fuel pricing	4,300
51630 - MOTOR FUELS & LUBRICANTS Total	4,300
51670 - SMALL EQUIPMENT & TOOLS	
Miscellaneous small hand tools	2,000
51670 - SMALL EQUIPMENT & TOOLS Total	2,000
51680 - BOOKS & EDUCATIONAL MATERIALS	
Educational books, videos, etc.	500
51680 - BOOKS & EDUCATIONAL MATERIALS Total	500
51830 - CONTRACTUAL AGREEMENTS	
Annual AC Maintenance share at Corporation Yard	200
Annual customer meter testing per State requirements	12,000
Masterlink Handheld device system annual support & maintenance (Master Meters)	9,000
Meter Base Station Tower Annual Maintenance, Repeater and Harmony Annual License located by reservoir at Hulda Crooks Park	6,000
Printer shared cost	1,300
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	9,200
51830 - CONTRACTUAL AGREEMENTS Total	37,700
51870 - MATERIALS & OTHER SERVICES	
First aid supplies, batteries, locks, keys, cell phone accessories, etc	200
51870 - MATERIALS & OTHER SERVICES Total	200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE OPERATION FUNDS
WATER METERS
4657030**

TITLE/ACCOUNT NUMBER	AMOUNT
51900 - GENERAL FUND OVERHEAD	
General City overhead at 15.5%	63,600
51900 - GENERAL FUND OVERHEAD Total	63,600
52 - MAINT & OPERATIONS Total	192,000
57 - CAPITAL OUTLAY	
58210 - AUTOMOTIVE EQUIPMENT	
Ford F-150 extended Cab to replace 2016 Chevy Colorado	45,000
58210 - AUTOMOTIVE EQUIPMENT Total	45,000
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	2,300
58845 - TECHNOLOGY SYSTEMS Total	2,300
57 - CAPITAL OUTLAY Total	47,300
Grand Total	473,600

**CITY OF LOMA LINDA
SEWER CAPITAL FUND
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	0	64,400	48,800
CAPITAL	0	330,000	250,000
TOTAL	<u>\$ 0</u>	<u>\$ 394,400</u>	<u>\$ 298,800</u>
 SOURCE OF FUNDS			
INTEREST INCOME	\$ 1,500	\$ 1,000	\$ 1,000
DEVELOPER FEES	206,061	214,500	63,000
OPERATING TRANSFERS IN	0	0	0
FUND BALANCE	(207,561)	178,900	234,800
TOTAL	<u>\$ 0</u>	<u>\$ 394,400</u>	<u>\$ 298,800</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023 the goals for Sewer are:

1. Installation of new sewer pump station at Juanita Street.

PROGRAM DESCRIPTION

This fund accumulates and expends developer fees for sewer facilities capital outlay.

CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
4173510	SEWER CAPITAL				
52	MAINT & OPERATIONS				
51900	GENERAL FUND OVERHEAD	-	64,400	48,800	(15,600)
52	MAINT & OPERATIONS Total	-	64,400	48,800	(15,600)
58	CAPITAL OUTLAY				
58250	BUILDINGS AND STRUCTURES	-	330,000	250,000	(80,000)
58	CAPITAL OUTLAY Total	-	330,000	250,000	(80,000)
Grand Total		-	394,400	298,800	(95,600)

CITY OF LOMA LINDA
 BUDGET JUSTIFICATION
 FISCAL YEAR 2022-2023

ENTERPRISE CAPITAL FUNDS
 SEWER CAPITAL
 4173510

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51900 - GENERAL FUND OVERHEAD	
General City overhead at 19.5%	48,800
51900 - GENERAL FUND OVERHEAD Total	48,800
52 - MAINT & OPERATIONS Total	48,800
57 - CAPITAL OUTLAY	
58250 - BUILDINGS AND STRUCTURES	
Install new sewer pump station at Juanita St.	250,000
58250 - BUILDINGS AND STRUCTURES Total	250,000
57 - CAPITAL OUTLAY Total	250,000
Grand Total	298,800

**CITY OF LOMA LINDA
WATER ACQUISITION
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	2,074,383	484,200	1,271,400
CAPITAL	0	2,364,000	6,520,000
TOTAL	<u>\$ 2,074,383</u>	<u>\$ 2,848,200</u>	<u>\$ 7,791,400</u>
SOURCE OF FUNDS			
CHARGES FOR SERVICES	\$ 521,151	\$ 1,164,000	\$ 342,100
FINES AND FORFEITS	0	0	0
OTHER REVENUES	0	0	0
INTEREST INCOME	38,673	14,200	14,200
TRANSFERS IN	0	0	0
FUND BALANCE	1,514,559	1,670,000	7,435,100
TOTAL	<u>\$ 2,074,383</u>	<u>\$ 2,848,200</u>	<u>\$ 7,791,400</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023 the goals for Water Acquisition are:

1. Construct a new 1.6 million gallon water reservoir.
2. Install waterline at Beaumont Avenue and Nevada Street.

PROGRAM DESCRIPTION

This fund accounts for developer fees collected to pay for the expansion of the water system. Funds are also used for debt service on qualifying projects.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
4387200	WATER IMPROVEMENTS				
52	MAINT & OPERATIONS				
51300	REPAIRS & MAINT - CAPITAL FAC	28,791	27,900	-	(27,900)
51892	CAP CONT -TRANSF OF CAP ASSETS	2,039,977	-	-	-
51900	GENERAL FUND OVERHEAD	5,614	456,300	1,271,400	815,100
52	MAINT & OPERATIONS Total	2,074,383	484,200	1,271,400	787,200
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	-	2,304,000	6,460,000	4,156,000
58845	TECHNOLOGY SYSTEMS	-	60,000	60,000	-
58	CAPITAL OUTLAY Total	-	2,364,000	6,520,000	4,156,000
Grand Total		2,074,383	2,848,200	7,791,400	4,943,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**ENTERPRISE CAPITAL FUNDS
WATER IMPROVEMENTS
4387200**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51900 - GENERAL FUND OVERHEAD	
General City overhead at 19.5%	1,271,400
51900 - GENERAL FUND OVERHEAD Total	1,271,400
52 - MAINT & OPERATIONS Total	1,271,400
57 - CAPITAL OUTLAY	
58500 - INFRASTRUCTURE	
Install new 1.6 MG Reservoir in Zone 2A	6,000,000
Install new waterline at Beaumont Ave. and Nevada St.	460,000
58500 - INFRASTRUCTURE Total	6,460,000
58845 - TECHNOLOGY SYSTEMS	
Financial Software System Upgrade(Accounting, Utility Billing, Cashiering, Business License and Maintenance)	60,000
58845 - TECHNOLOGY SYSTEMS Total	60,000
57 - CAPITAL OUTLAY Total	6,520,000
Grand Total	7,791,400

**CITY OF LOMA LINDA
TRAFFIC SAFETY
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	48,985	40,000	45,000
CAPITAL	0	0	0
TOTAL	<u>\$ 48,985</u>	<u>\$ 40,000</u>	<u>\$ 45,000</u>
 SOURCE OF FUNDS			
TAXES & ASSESSMENTS	\$ 0	\$ 0	\$ 0
USE OF MONEY & PROPERTY	0	0	0
OTHER	53,850	40,000	45,000
FUND BALANCE	(4,865)	0	0
TOTAL	<u>\$ 48,985</u>	<u>\$ 40,000</u>	<u>\$ 45,000</u>

The following goal has been set for Fiscal Year 2022-2023:

1. To continue to support traffic safety services by transferring funds to the General Fund.

PROGRAM DESCRIPTION

This fund is to account for monies received from parking control violations fines.

CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023

		ACTUAL 2021	ADJUSTED 2022	ADOPTED 2023	CHANGE
1066300	TRAFFIC SAFETY				
52	MAINT & OPERATIONS				
51890	TRANSFERS OUT	48,985	40,000	45,000	5,000
52	MAINT & OPERATIONS Total	48,985	40,000	45,000	5,000
Grand Total		48,985	40,000	45,000	5,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**SPECIAL REVENUE FUNDS
TRAFFIC SAFETY
1066300**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51890 - TRANSFERS OUT	
Traffic Safety Fund Transfer to General Fund	45,000
51890 - TRANSFERS OUT Total	45,000
52 - MAINT & OPERATIONS Total	45,000
Grand Total	45,000

**CITY OF LOMA LINDA
GAS TAX
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ -	\$ -	\$ -
M & O	544,128	663,700	731,900
CAPITAL	390,847	355,000	567,000
TOTAL	<u>\$ 934,975</u>	<u>\$ 1,018,700</u>	<u>\$ 1,298,900</u>
 SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 1,012,434	\$ 1,172,900	\$ 1,299,400
OTHER	0	0	0
FUND BALANCE	(77,459)	(154,200)	(500)
TOTAL	<u>\$ 934,975</u>	<u>\$ 1,018,700</u>	<u>\$ 1,298,900</u>

The following goal has been set for Fiscal Year 2022-2023:

1. Pavement rehabilitation at Birch Ave., Pecan Way, Cedar Way, Murphy St., Ray Ct., Welebir St., Nicks Ave., Mandarin Ct, Orange Crest Way, Huron St., Cypress St., Almond Ct., Carrol Ct., Cielo Ln., Loma Linda Dr., and Allen Way.

PROGRAM DESCRIPTION

This fund is to account for monies received and expended from the state and county gas tax allocation.

CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
1077300	GAS TAX				
52	MAINT & OPERATIONS				
51890	TRANSFERS OUT	544,128	663,700	731,900	68,200
52	MAINT & OPERATIONS Total	544,128	663,700	731,900	68,200
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	390,847	355,000	567,000	212,000
58	CAPITAL OUTLAY Total	390,847	355,000	567,000	212,000
Grand Total		934,975	1,018,700	1,298,900	280,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

SPECIAL REVENUE FUNDS

GAS TAX

1077300

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51890 - TRANSFERS OUT	
Gas Tax transfer to General Fund	731,900
51890 - TRANSFERS OUT Total	731,900
52 - MAINT & OPERATIONS Total	731,900
57 - CAPITAL OUTLAY	
58500 - INFRASTRUCTURE	
Pavement Rehab at Birch Ave, Pecan Way, Cedar Way, Murphy St, Ray Ct, Welebir St, Nicks Ave, Mandarin Ct, Orange Crest Way, Huron St, Cypress St, Almond Ct, Carrol Ct, Cielo Ln, Loma Linda Dr, Allen Way. (Cost Shared with 1265340-58500)	567,000
58500 - INFRASTRUCTURE Total	567,000
57 - CAPITAL OUTLAY Total	567,000
Grand Total	1,298,900

**CITY OF LOMA LINDA
MEASURE "I"
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ -	\$ -	\$ -
M & O	0	0	0
CAPITAL	344,824	423,000	810,000
TOTAL	<u>\$ 344,824</u>	<u>\$ 423,000</u>	<u>\$ 810,000</u>
 SOURCE OF FUNDS			
TAXES & ASSESSMENTS	\$ 489,431	\$ 355,100	\$ 638,700
USE OF MONEY & PROPERTY	11,241	1,100	1,000
OTHER			
FUND BALANCE	(155,848)	66,800	170,300
TOTAL	<u>\$ 344,824</u>	<u>\$ 423,000</u>	<u>\$ 810,000</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023 the goals for Measure "I" are:

1. To share project funding for the pavement rehabilitation at Birch Ave., Pecan Way, Cedar Way, Murphy St., Ray Ct., Welebir St., Nicks Ave., Mandarin Ct, Orange Crest Way, Huron St., Cypress St., Almond Ct., Carrol Ct., Cielo Ln., Loma Linda Dr., and Allen Way.
2. To share project funding for the pavement rehabilitation at various locations.
3. To share project funding for ADA access ramps and sidewalk improvements.

PROGRAM DESCRIPTION

This fund receives revenues from a County one-half of one percent retail transaction and use tax. A portion of the revenues are locally distributed to the cities and the County on a per capita basis. The funds are restricted for use on transportation improvements, such as street rehabilitation/contruction, and traffic management programs.

CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
1265340	MEASURE I				
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	344,824	423,000	810,000	387,000
58	CAPITAL OUTLAY Total	344,824	423,000	810,000	387,000
Grand Total		344,824	423,000	810,000	387,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**SPECIAL REVENUE FUNDS
MEASURE I
1265340**

TITLE/ACCOUNT NUMBER	AMOUNT
57 - CAPITAL OUTLAY	
58500 - INFRASTRUCTURE	
Installation of ADA access ramps and sidewalk improvement (cost shared with 1325400-	100,000
Pavement Rehab at Birch Ave, Pecan Way, Cedar Way, Murphy St, Ray Ct, Welebir St, Nicks Ave, Mandarin Ct, Orange Crest Way, Huron St, Cypress St, Almond Ct, Carrol Ct,	243,000
Pavement Rehab at various locations (cost shared with 3452400-58500)	467,000
58500 - INFRASTRUCTURE Total	810,000
57 - CAPITAL OUTLAY Total	810,000
Grand Total	810,000

**CITY OF LOMA LINDA
MEASURE "I" MSART
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	0	0	0
CAPITAL	3,895	2,274,080	2,595,800
TOTAL	<u>\$ 3,895</u>	<u>\$ 2,274,080</u>	<u>\$ 2,595,800</u>

SOURCE OF FUNDS			
TAXES & ASSESSMENTS	\$ -	\$ 1,224,000	\$ 2,269,900
USE OF MONEY & PROPERTY	995	400	400
OTHER	0	0	0
FUND BALANCE	2,900	1,049,680	325,500
TOTAL	<u>\$ 3,895</u>	<u>\$ 2,274,080</u>	<u>\$ 2,595,800</u>

DEPARTMENTAL GOALS

Fiscal Year 2021-2022 the goals for Measure "I" MSART are:

1. To share project funding for the California Street widening from Redlands Blvd. to Orange St.

PROGRAM DESCRIPTION

This fund receives revenues from a County one-half of one percent retail transaction and use tax. A portion of the revenues are locally distributed to the cities and the County on a per capital basis. The funds are restricted for use on transportation improvements, such as street rehabilitation/reconstruction, and traffic management programs.

CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
1275345	MEASURE I MSART				
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	3,895	2,274,080	2,595,800	321,720
58	CAPITAL OUTLAY Total	3,895	2,274,080	2,595,800	321,720
Grand Total		3,895	2,274,080	2,595,800	321,720

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**SPECIAL REVENUE FUNDS
MEASURE I MSART
1275345**

TITLE/ACCOUNT NUMBER	AMOUNT
57 - CAPITAL OUTLAY	
58500 - INFRASTRUCTURE	
California Street widening from Redlands Blvd. to Orange St. (cost shared with 3122340-	2,595,800
58500 - INFRASTRUCTURE Total	2,595,800
57 - CAPITAL OUTLAY Total	2,595,800
Grand Total	2,595,800

**CITY OF LOMA LINDA
LANDSCAPE MAINTENANCE DISTRICT
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 45,022	\$ 45,800	\$ -
M & O	475,341	489,100	520,200
CAPITAL	0	500	600
TOTAL	<u>\$ 520,363</u>	<u>\$ 535,400</u>	<u>\$ 520,800</u>
 SOURCE OF FUNDS			
TAXES & ASSESSMENTS	\$ 415,106	\$ 374,000	\$ 383,400
USE OF MONEY & PROPERTY	272	200	200
TRANSFERS IN	110,000	120,000	120,000
OTHER	0	0	0
FUND BALANCE	(5,015)	41,200	17,200
TOTAL	<u>\$ 520,363</u>	<u>\$ 535,400</u>	<u>\$ 520,800</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Department of Public Works has set the following goals for the Landscape Maintenance District's programs:

1. To preserve the aesthetic appeal and values of properties within the district areas.
2. To ensure that the landscape and irrigation systems are well-maintained in the district areas.
3. To work with consultants to evaluate property assessments and prepare assessment reports annually.

PROGRAM DESCRIPTION

The Landscape Maintenance District was formed to provide ongoing uniform care for common areas in specific locations within the City. A private contractor performs the maintenance under City supervision. The assessments are based on the actual costs incurred. A contract engineer prepares the annual report for the District and presents the assessment roll to the County Assessor.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
1715200	LANDSCAPE MAINTENANCE DIST 1				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	24,890	27,800	-	(27,800)
50110	SALARIES - OVERTIME	4,490	2,600	-	(2,600)
50	PERSONNEL - SALARIES Total	29,380	30,400	-	(30,400)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	15,642	15,400	-	(15,400)
51	PERSONNEL - BENEFITS Total	15,642	15,400	-	(15,400)
52	MAINT & OPERATIONS				
51120	UTILITIES	173,951	180,000	212,000	32,000
51300	REPAIRS & MAINT - CAPITAL FAC	41,340	48,000	38,000	(10,000)
51500	PRINTING & PUBLISHING	-	800	800	-
51540	GENERAL OFFICE	18	100	100	-
51550	SOFTWARE AND SOFTWARE LICENSES	258	400	400	-
51820	PROFESSIONAL SERVICES	9,625	11,400	11,600	200
51830	CONTRACTUAL AGREEMENTS	160,896	156,400	167,800	11,400
51860	INSURANCE	1,553	1,700	1,700	-
51870	MATERIALS & OTHER SERVICES	2,600	2,800	2,800	-
51892	CAP CONT -TRANSF OF CAP ASSETS	146	-	-	-
51900	GENERAL FUND OVERHEAD	84,954	87,500	85,000	(2,500)
52	MAINT & OPERATIONS Total	475,341	489,100	520,200	31,100
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	500	600	100
58	CAPITAL OUTLAY Total	-	500	600	100
Grand Total		520,363	535,400	520,800	(14,600)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**SPECIAL REVENUE FUNDS
LANDSCAPE MAINTENANCE DISTT
1715200**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51120 - UTILITIES	
Costs for electricity and water purchases	212,000
51120 - UTILITIES Total	212,000
51300 - REPAIRS & MAINT - CAPITAL FAC	
Miscellaneous repairs of irrigation components within the LMD areas, Civic Center, Edison Easement, and Mission Rd. medians	38,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	38,000
51500 - PRINTING & PUBLISHING	
Public hearing advertisements of property assessments	800
51500 - PRINTING & PUBLISHING Total	800
51540 - GENERAL OFFICE	
Annual mailing	100
51540 - GENERAL OFFICE Total	100
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365 License, Dot Gov and Voice Server Upgrade	400
51550 - SOFTWARE AND SOFTWARE LICENSES Total	400
51820 - PROFESSIONAL SERVICES	
Annual audit services (Finance)	1,600
Annual LMD assessment report	10,000
51820 - PROFESSIONAL SERVICES Total	11,600
51830 - CONTRACTUAL AGREEMENTS	
Landscape maintenance contract for LMD sites, Mission Ave. Medians & Parkways and Shady Lane	154,500
Mission Lane development - City's share (25%) of annual maintenance cost	11,000
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	2,300
51830 - CONTRACTUAL AGREEMENTS Total	167,800
51860 - INSURANCE	
All Risk property/vehicle insurance	200
General liability insurance	400
Pollution Liability Insurance	100
Worker's compensation insurance	1,000
51860 - INSURANCE Total	1,700

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**SPECIAL REVENUE FUNDS
LANDSCAPE MAINTENANCE DISTT
1715200**

TITLE/ACCOUNT NUMBER	AMOUNT
51870 - MATERIALS & OTHER SERVICES	
UPRR Land Lease (UP Folder # 1626.34) - David St. and Lawton Ave. TI4543 - berm and sound barrier wall	2,800
51870 - MATERIALS & OTHER SERVICES Total	2,800
51900 - GENERAL FUND OVERHEAD	
General City overhead at 19.5%	85,000
51900 - GENERAL FUND OVERHEAD Total	85,000
52 - MAINT & OPERATIONS Total	520,200
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	600
58845 - TECHNOLOGY SYSTEMS Total	600
57 - CAPITAL OUTLAY Total	600
Grand Total	520,800

**CITY OF LOMA LINDA
STREET LIGHT DISTRICT
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 65,778	\$ 71,500	\$ 8,600
M & O	340,905	282,100	305,500
CAPITAL	0	500	700
TOTAL	<u>\$ 406,683</u>	<u>\$ 354,100</u>	<u>\$ 314,800</u>
 SOURCE OF FUNDS			
TAXES & ASSESSMENTS	\$ 358,681	\$ 316,000	\$ 324,000
USE OF MONEY & PROPERTY	865	200	200
OTHER	0		
FUND BALANCE	47,137	37,900	(9,400)
TOTAL	<u>406,683</u>	<u>354,100</u>	<u>314,800</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Department of Public Works has set the following goals for the Street Light Assessment's programs:

1. To maintain security and safety with proper street lighting for pedestrians, motorists and property owners.
2. To replace existing street light bulbs to LED bulbs to reduce and conserve energy costs.
3. To work with consultants to evaluate street light assessments and prepare assessment reports annually.

PROGRAM DESCRIPTION

The Street Light Assessment District is responsible for funding the maintenance and operation of the street lighting system. Assessments are levied on properties within the Street Lighting District dependent on the amount of benefit received. A contract engineer prepares an annual report for the District, and presents the assessment role to the County Assessor.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
1725100	STREET LIGHT DISTRICT				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	41,918	44,900	4,700	(40,200)
50110	SALARIES - OVERTIME	-	500	500	-
50	PERSONNEL - SALARIES Total	41,918	45,400	5,200	(40,200)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	23,860	26,100	3,400	(22,700)
51	PERSONNEL - BENEFITS Total	23,860	26,100	3,400	(22,700)
52	MAINT & OPERATIONS				
51120	UTILITIES	168,862	158,000	176,800	18,800
51300	REPAIRS & MAINT - CAPITAL FAC	78,044	35,000	45,000	10,000
51410	REPAIRS & MAINT - AUTO EQUIP	1,249	1,400	1,400	-
51500	PRINTING & PUBLISHING	-	700	700	-
51540	GENERAL OFFICE	22	700	700	-
51550	SOFTWARE AND SOFTWARE LICENSES	336	500	500	-
51630	MOTOR FUELS & LUBRICANTS	248	400	400	-
51820	PROFESSIONAL SERVICES	8,885	10,400	10,600	200
51830	CONTRACTUAL AGREEMENTS	12,643	13,900	15,400	1,500
51860	INSURANCE	4,071	3,300	2,600	(700)
51892	CAP CONT -TRANSF OF CAP ASSETS	161	-	-	-
51900	GENERAL FUND OVERHEAD	66,384	57,800	51,400	(6,400)
52	MAINT & OPERATIONS Total	340,905	282,100	305,500	23,400
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	500	700	200
58	CAPITAL OUTLAY Total	-	500	700	200
Grand Total		406,682	354,100	314,800	(39,300)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**SPECIAL REVENUE FUNDS
STREET LIGHT DISTRICT
1725100**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Field Services Superintendent - 5%	4,700
50010 - SALARIES REGULAR Total	4,700
50110 - SALARIES - OVERTIME	
Authorized overtime	500
50110 - SALARIES - OVERTIME Total	500
50 - PERSONNEL - SALARIES Total	5,200
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
GASB 45 – Benefits	700
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	2,700
50500 - BENEFITS Total	3,400
51 - PERSONNEL - BENEFITS Total	3,400
52 - MAINT & OPERATIONS	
51120 - UTILITIES	
Costs for electricity purchase	176,800
51120 - UTILITIES Total	176,800
51300 - REPAIRS & MAINT - CAPITAL FAC	
Repair of street light components, and material costs for additional street lighting	45,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	45,000
51410 - REPAIRS & MAINT - AUTO EQUIP	
Repairs and maintenance to high lift	1,400
51410 - REPAIRS & MAINT - AUTO EQUIP Total	1,400
51500 - PRINTING & PUBLISHING	
Printing or publishing materials for street light district	700
51500 - PRINTING & PUBLISHING Total	700
51540 - GENERAL OFFICE	
Annual mailing	700
51540 - GENERAL OFFICE Total	700
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rate share of Microsoft, Fortinet security, Crystal Reports, Office 365 license, Dot Gov and Voice Serve Update	500
51550 - SOFTWARE AND SOFTWARE LICENSES Total	500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**SPECIAL REVENUE FUNDS
STREET LIGHT DISTRICT
1725100**

TITLE/ACCOUNT NUMBER	AMOUNT
51630 - MOTOR FUELS & LUBRICANTS	
Fuel for street light repair vehicle	400
51630 - MOTOR FUELS & LUBRICANTS Total	400
51820 - PROFESSIONAL SERVICES	
Annual street light assessment report	9,000
Annual audit (Finance)	1,600
51820 - PROFESSIONAL SERVICES Total	10,600
51830 - CONTRACTUAL AGREEMENTS	
Pro-rata traffic signal maintenance contract 50% (costs shared w/3030 - 50%)	12,300
Safety Equipment training and OSHA training for City staff	500
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	2,600
51830 - CONTRACTUAL AGREEMENTS Total	15,400
51860 - INSURANCE	
All risk property/ vehicle insurance	200
General liability insurance	400
Pollution Liability Insurance	100
Worker's compensation insurance	1,900
51860 - INSURANCE Total	2,600
51900 - GENERAL FUND OVERHEAD	
General City overhead at 19.5%	51,400
51900 - GENERAL FUND OVERHEAD Total	51,400
52 - MAINT & OPERATIONS Total	305,500
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS and Rectifier replacement	700
58845 - TECHNOLOGY SYSTEMS Total	700
57 - CAPITAL OUTLAY Total	700
Grand Total	314,800

**CITY OF LOMA LINDA
AQMD GRANT
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	37,861	56,300	53,000
CAPITAL	0	0	0
TOTAL	<u>\$ 37,861</u>	<u>\$ 56,300</u>	<u>\$ 53,000</u>
 SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 32,037	\$ 30,000	\$ 31,200
USE OF MONEY & PROPERTY	126	100	100
FUND BALANCE	5,698	26,200	21,700
TOTAL	<u>\$ 37,861</u>	<u>\$ 56,300</u>	<u>\$ 53,000</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023 the goals for the AQMD Grant are:

1. To maintain proper operations of City traffic signals.
2. To share the project funding for the street sweeping service contract in Loma Linda.

PROGRAM DESCRIPTION

This fund accumulates and expends AB2766 license fees on capital projects to improve the air quality of the city and surrounding communities in the South Coast Air Quality Management District (SCAQMD).

CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
1105365	AQMD				
52	MAINT & OPERATIONS				
51830	CONTRACTUAL AGREEMENTS	36,564	51,000	51,000	-
51900	GENERAL FUND OVERHEAD	1,296	5,300	2,000	(3,300)
52	MAINT & OPERATIONS Total	37,861	56,300	53,000	(3,300)
Grand Total		37,861	56,300	53,000	(3,300)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GRANT FUNDS
AQMD FUND
1105365**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51830 - CONTRACTUAL AGREEMENTS	
Contractual Services for monitoring and repairs to traffic signals within the City limit	8,000
Street Sweeping services (costs shared with 3200)	43,000
51830 - CONTRACTUAL AGREEMENTS Total	51,000
51900 - GENERAL FUND OVERHEAD	
General City overhead at 6.25%	2,000
51900 - GENERAL FUND OVERHEAD Total	2,000
52 - MAINT & OPERATIONS Total	53,000
Grand Total	53,000

**CITY OF LOMA LINDA
AMERICAN RESCUE PLAN ACT (ARPA) GRANT FUND
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	0	0	0
CAPITAL	0	2,928,300	2,928,300
TOTAL	<u>\$ -</u>	<u>\$ 2,928,300</u>	<u>\$ 2,928,300</u>
 SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 0	\$ 2,928,300	\$ 2,928,300
USE OF MONEY & PROPERTY	0	0	0
REFUNDS & REIMBURSEMENTS	0	0	0
FUND BALANCE	0	0	0
TOTAL	<u>\$ 0</u>	<u>\$ 2,928,300</u>	<u>\$ 2,928,300</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the goal for the ARPA Grant Fund is:

1. To assist the General Fund with Firefighter personnel and administrative costs related to COVID-19 Pandemic.

PROGRAM DESCRIPTION

The American Rescue Plan Act of 2021 (“ARPA”) was signed into law on March 11, 2021 to provide temporary and non-recurring funding to state and local governments to assist with the immediate or long-term effects of the COVID-19 Pandemic.

CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023

		ACTUAL 2021	ADJUSTED 2022	ADOPTED 2023	CHANGE
1215367	ARPA				
52	MAINT & OPERATIONS				
51890	TRANSFERS OUT	-	2,928,300	2,928,300	-
52	MAINT & OPERATIONS Total	-	2,928,300	2,928,300	-
Grand Total		-	2,928,300	2,928,300	-

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GRANT FUNDS
AMER RESCUE PLAN ACT
1215367**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51890 - TRANSFERS OUT	
American Rescue Plan Act - Transfer Out	2,928,300
51890 - TRANSFERS OUT Total	2,928,300
52 - MAINT & OPERATIONS Total	2,928,300
Grand Total	2,928,300

**CITY OF LOMA LINDA
COMMUNITY DEVELOPMENT BLOCK GRANT
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	85,275	208,400	20,000
CAPITAL	112,682	120,000	120,000
TOTAL	<u>\$ 197,957</u>	<u>\$ 328,400</u>	<u>\$ 140,000</u>
 SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 131,560	\$ 328,400	\$ 140,000
USE OF MONEY & PROPERTY	0	0	0
FUND BALANCE	66,397	0	0
TOTAL	<u>\$ 197,957</u>	<u>\$ 328,400</u>	<u>\$ 140,000</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the Department of Public Works has set the following goals for the Community Development Block Grant program:

1. To support the Inland Temporary Homes program for housing assistance program.
2. To support Family Services Association for the Senior Center lunch program.
3. To use CDBG funds to install ADA sidewalks and access ramps throughout the City.

PROGRAM DESCRIPTION

This fund records grant revenue from the San Bernardino County Office of Economic and Community Development, and subsequent expenditures for approved projects. Eligible projects include street improvements within the target areas or approved service programs.

CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
1325400	CDBG GRANT				
52	MAINT & OPERATIONS				
51830	CONTRACTUAL AGREEMENTS	85,275	208,400	20,000	(188,400)
52	MAINT & OPERATIONS Total	85,275	208,400	20,000	(188,400)
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	112,682	120,000	120,000	-
58	CAPITAL OUTLAY Total	112,682	120,000	120,000	-
Grand Total		197,957	328,400	140,000	(188,400)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GRANT FUNDS
CDBG GRANT
1325400**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51830 - CONTRACTUAL AGREEMENTS	
City administered CDBG Grant for Family Services Association (FSA) for the Senior Center lunch program - funds to be reimbursed	10,000
City administered CDBG Grant for Inland Temporary Homes program - fund to be reimbursed	10,000
51830 - CONTRACTUAL AGREEMENTS Total	20,000
52 - MAINT & OPERATIONS Total	20,000
57 - CAPITAL OUTLAY	
58500 - INFRASTRUCTURE	
ADA sidewalk and access ramps improvement (cost shared with 1265340-58500)	120,000
58500 - INFRASTRUCTURE Total	120,000
57 - CAPITAL OUTLAY Total	120,000
Grand Total	140,000

**CITY OF LOMA LINDA
COPS GRANT FUND
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	97,847	108,900	114,200
CAPITAL	0	0	0
TOTAL	<u>\$ 97,847</u>	<u>\$ 108,900</u>	<u>\$ 114,200</u>
 SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 96,031	\$ 108,900	\$ 108,900
USE OF MONEY & PROPERTY	1,826	1,000	1,000
REFUNDS & REIMBURSEMENTS	0	0	0
FUND BALANCE	(10)	(1,000)	4,300
TOTAL	<u>\$ 97,847</u>	<u>\$ 108,900</u>	<u>\$ 114,200</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the goals for the COPS Grant Fund are:

1. To assist the General Fund with the costs associated with the Sheriff's Service Specialist position.
2. To assist the General Fund with the costs to run the Kidzwatch program at three schools within the City limits.
3. To assist the General Fund with the contribution to fund part of the cost of the Explorer's Law Enforcement Competitions.
4. To assist the General Fund with the costs to promote the "Say NO to drugs" Campaign during Red Ribbon week at two public schools within City Limits.
5. To assist the General Fund with the uniform costs as well as appreciation event for the Citizens on Patrol.

PROGRAM DESCRIPTION

Legislation enactment of Assembly Bill No. 3229, Citizen's Option for Public Safety (COPS). Cities are provided funds to supplement existing services in the area of front-line law enforcement, including anti-gang and community crime prevention programs.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
1355430	C.O.P.S.				
52	MAINT & OPERATIONS				
51610	UNIFORMS	-	400	400	-
51870	MATERIALS & OTHER SERVICES	-	4,200	4,400	200
51890	TRANSFERS OUT	97,847	104,300	109,400	5,100
52	MAINT & OPERATIONS Total	97,847	108,900	114,200	5,300
Grand Total		97,847	108,900	114,200	5,300

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GRANT FUNDS
C.O.P.S.
1355430**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51610 - UNIFORMS	
Uniforms for citizen's patrol	400
51610 - UNIFORMS Total	400
51870 - MATERIALS & OTHER SERVICES	
Explorer's (ages 14-20) Law Enforcement Competitions	1,500
Kidzwatch program activities and supplies for three schools	2,000
Red Ribbon - Say NO to Drugs campaign supplies for two schools	400
Volunteer Citizen on Patrol installation dinner	500
51870 - MATERIALS & OTHER SERVICES Total	4,400
51890 - TRANSFERS OUT	
COPS funding to supplement Sheriff Service Specialist positions costs to the General Fund	109,400
51890 - TRANSFERS OUT Total	109,400
52 - MAINT & OPERATIONS Total	114,200
Grand Total	114,200

**CITY OF LOMA LINDA
MISCELLANEOUS GRANTS
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	391,941	257,500	220,600
CAPITAL	0	0	0
TOTAL	<u>\$ 391,941</u>	<u>\$ 257,500</u>	<u>\$ 220,600</u>
 SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 358,744	\$ 257,500	\$ 220,600
USE OF MONEY & PROPERTY	0	0	0
MISCELLANEOUS	0	0	0
FUND BALANCE	33,197	0	0
TOTAL	<u>\$ 391,941</u>	<u>\$ 257,500</u>	<u>\$ 220,600</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the goals for the Miscellaneous Grant funds are to:

1. Finalize and close the Local Early Action Planning (LEAP) Grant. Compile and submit all invoices and reporting documents to the State Housing and Community Development Agency. Receive full reimbursement of \$150,000 for completing the Housing Element update and adoption project, as described in the approved LEAP application.

2. Finalize and close the SB 2 Planning Grant. Compile and submit all invoices and reporting documents to the State Housing and Community Development Agency. Receive full reimbursement of \$160,000 for completing programs such as a one-map system, housing site inventory, an Objective Design Standards ordinance, and an Accessory Dwelling Unit ordinance, as described in the approved SB 2 application.

PROGRAM DESCRIPTION

This account is used to manage miscellaneous grants the City is awarded. As of date, the Community Development Department has been awarded two different Planning Grants to help fund projects that streamline housing approvals and accelerate housing production. Consultant firms were hired to assist City Staff with various housing projects, as described above in the Departmental Goals section.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
1375360	MISC GRANTS				
52	MAINT & OPERATIONS				
51670	SMALL EQUIPMENT & TOOLS	9,768	-	-	-
51830	CONTRACTUAL AGREEMENTS	88,364	257,500	220,600	(36,900)
51870	MATERIALS & OTHER SERVICES	6,968	-	-	-
51890	TRANSFERS OUT	286,842	-	-	-
52	MAINT & OPERATIONS Total	391,941	257,500	220,600	(36,900)
Grand Total		391,941	257,500	220,600	(36,900)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**GRANT FUNDS
MISC GRANTS
1375360**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51830 - CONTRACTUAL AGREEMENTS	
Loma Linda Housing Element Update paid by SB2 Grant and LEAP Grant	220,600
51830 - CONTRACTUAL AGREEMENTS Total	220,600
52 - MAINT & OPERATIONS Total	220,600
Grand Total	220,600

**CITY OF LOMA LINDA
PARK DEVELOPMENT
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	31,575	126,600	158,000
CAPITAL	156,973	710,200	790,000
TOTAL	<u>\$ 188,548</u>	<u>\$ 836,800</u>	<u>\$ 948,000</u>
 SOURCE OF FUNDS			
USE OF MONEY & PROPERTY	\$ 6,583	\$ 2,500	\$ 2,500
DEVELOPER CONTRIBUTIONS	624,889	1,929,500	235,500
INTERGOVERNMENTAL	0	0	0
OTHER REVENUES	0	0	0
FUND BALANCE	(442,924)	(1,095,200)	710,000
TOTAL	<u>\$ 188,548</u>	<u>\$ 836,800</u>	<u>\$ 948,000</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023 the goals for Park Development are:

1. To continue the tree planting program.
2. Continue another phase of improvements at Heritage Park (Hinckley House).
3. Construct a walking track at Hulda Crooks Park.
4. Install security cameras at City parks.

PROGRAM DESCRIPTION

This fund sets aside developer fees for future park development and acquisition. Grant funds are also transferred to this fund for specific projects.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
3045320	PARK ACQUISITION & DEVELOPMENT				
52	MAINT & OPERATIONS				
51220	EQUIPMENT RENTAL	150	-	-	-
51830	CONTRACTUAL AGREEMENTS	-	1,500	-	(1,500)
51900	GENERAL FUND OVERHEAD	31,425	125,100	158,000	32,900
52	MAINT & OPERATIONS Total	31,575	126,600	158,000	31,400
58	CAPITAL OUTLAY				
58220	MACHINERY & EQUIPMENT	-	41,400	-	(41,400)
58250	BUILDINGS AND STRUCTURES	-	200,000	500,000	300,000
58500	INFRASTRUCTURE	155,293	418,800	240,000	(178,800)
58845	TECHNOLOGY SYSTEMS	1,680	50,000	50,000	-
58	CAPITAL OUTLAY Total	156,973	710,200	790,000	79,800
Grand Total		188,548	836,800	948,000	111,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**CAPITAL PROJECTS FUNDS
PARK ACQUISITION & DEVELOP
3045320**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51900 - GENERAL FUND OVERHEAD	
General City overhead at 20%	158,000
51900 - GENERAL FUND OVERHEAD Total	158,000
52 - MAINT & OPERATIONS Total	158,000
57 - CAPITAL OUTLAY	
58250 - BUILDINGS AND STRUCTURES	
Building/Site Improvements to the Hinckley House at Heritage Park	500,000
58250 - BUILDINGS AND STRUCTURES Total	500,000
58500 - INFRASTRUCTURE	
Install walking track at Hulda Crooks Park to include irrigation modification and hydroseeding	200,000
Tree and landscape improvements at various city locations	40,000
58500 - INFRASTRUCTURE Total	240,000
58845 - TECHNOLOGY SYSTEMS	
Installation of security cameras at City parks	50,000
58845 - TECHNOLOGY SYSTEMS Total	50,000
57 - CAPITAL OUTLAY Total	790,000
Grand Total	948,000

**CITY OF LOMA LINDA
TRAFFIC IMPACT
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	774	151,300	280,600
CAPITAL	3,970	1,441,420	1,645,700
TOTAL	<u>\$ 4,744</u>	<u>\$ 1,592,720</u>	<u>\$ 1,926,300</u>
 SOURCE OF FUNDS			
DEVELOPER CONTRIBUTIONS	\$ 1,416,689	\$ 318,200	\$ 66,500
USE OF MONEY & PROPERTY	9,275	7,000	7,000
MISCELLANEOUS	0	0	0
FUND BALANCE	(1,421,220)	1,267,520	1,852,800
TOTAL	<u>\$ 4,744</u>	<u>\$ 1,592,720</u>	<u>\$ 1,926,300</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023 the goals for Traffic Impact are:

1. To allocate a portion of funds towards the California St. widening from Redlands Blvd. to Orange St.

PROGRAM DESCRIPTION

This fund accumulates and expends developer fees for major traffic control devices. It is restricted to capital outlay necessitated by new development, as oppose to replacement of existing assets.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
3122340	TRAFFIC IMPACT CAPITAL				
52	MAINT & OPERATIONS				
51900	GENERAL FUND OVERHEAD	774	151,300	280,600	129,300
52	MAINT & OPERATIONS Total	774	151,300	280,600	129,300
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	3,970	1,441,420	1,645,700	204,280
58	CAPITAL OUTLAY Total	3,970	1,441,420	1,645,700	204,280
Grand Total		4,744	1,592,720	1,926,300	333,580

CITY OF LOMA LINDA
 BUDGET JUSTIFICATION
 FISCAL YEAR 2022-2023

CAPITAL PROJECTS FUNDS
 TRAFFIC IMPACT CAPITAL
 3122340

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51900 - GENERAL FUND OVERHEAD	
General City overhead at 19.5%	280,600
51900 - GENERAL FUND OVERHEAD Total	280,600
52 - MAINT & OPERATIONS Total	280,600
57 - CAPITAL OUTLAY	
58500 - INFRASTRUCTURE	
California Street widening from Redlands Blvd. to Orange St. (costs shared w/1275345-	1,645,700
58500 - INFRASTRUCTURE Total	1,645,700
57 - CAPITAL OUTLAY Total	1,645,700
Grand Total	1,926,300

**CITY OF LOMA LINDA
GENERAL FACILITIES
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	2,516	15,600	286,800
CAPITAL	12,900	80,000	77,300
TOTAL	<u>\$ 15,416</u>	<u>\$ 95,600</u>	<u>\$ 364,100</u>
 SOURCE OF FUNDS			
DEVELOPER CONTRIBUTIONS	\$ 130,631	\$ 104,300	\$ 10,800
USE OF MONEY & PROPERTY	1,423	800	800
OTHER	0	0	0
FUND BALANCE	(116,638)	(9,500)	352,500
TOTAL	<u>\$ 15,416</u>	<u>\$ 95,600</u>	<u>\$ 364,100</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023 the goals for General Facilities are:

1. Design a new City Yard building.
2. Install a new generator at City Hall.

PROGRAM DESCRIPTION

This fund accumulates and expends developer fees for general facilities capital outlay. Eligible expenditures include improvements to buildings and structures and the acquisition or construction of new Civic Center complex and/or Corporation Yard facilities, automotive equipment, machinery, equipment and/or outdoor facilities, etc.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
3162350	GENERAL FACILITIES				
52	MAINT & OPERATIONS				
51820	PROFESSIONAL SERVICES	-	-	240,000	240,000
51900	GENERAL FUND OVERHEAD	2,516	15,600	46,800	31,200
52	MAINT & OPERATIONS Total	2,516	15,600	286,800	271,200
58	CAPITAL OUTLAY				
58250	BUILDINGS AND STRUCTURES	12,900	80,000	77,300	(2,700)
58	CAPITAL OUTLAY Total	12,900	80,000	77,300	(2,700)
Grand Total		15,416	95,600	364,100	268,500

CITY OF LOMA LINDA
 BUDGET JUSTIFICATION
 FISCAL YEAR 2022-2023

CAPITAL PROJECTS FUNDS
 GENERAL FACILITIES
 3162350

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51820 - PROFESSIONAL SERVICES	
Design new building at Corporation Yard	240,000
51820 - PROFESSIONAL SERVICES Total	240,000
51900 - GENERAL FUND OVERHEAD	
General City overhead at 19.5%	46,800
51900 - GENERAL FUND OVERHEAD Total	46,800
52 - MAINT & OPERATIONS Total	286,800
57 - CAPITAL OUTLAY	
58250 - BUILDINGS AND STRUCTURES	
New generator at City Hall	77,300
58250 - BUILDINGS AND STRUCTURES Total	77,300
57 - CAPITAL OUTLAY Total	77,300
Grand Total	364,100

**CITY OF LOMA LINDA
ART IN PUBLIC PLACES
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	13,256	19,500	19,500
CAPITAL	67,982	100,000	100,000
TOTAL	<u>\$ 81,238</u>	<u>\$ 119,500</u>	<u>\$ 119,500</u>
 SOURCE OF FUNDS			
USE OF MONEY & PROPERTY	\$ 1,654	\$ 700	\$ 700
DEVELOPER FEES	43,794	110,800	55,700
FUND BALANCE	35,790	8,000	63,100
TOTAL	<u>\$ 81,238</u>	<u>\$ 119,500</u>	<u>\$ 119,500</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023 the goals for Art in Public Places are:

1. To enhance City property and public right of ways with artwork.

PROGRAM DESCRIPTION

This fund is to account for developer fees collected and expended for art in public places as needed by development

CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
3232550	ART IN PUBLIC PLACES				
52	MAINT & OPERATIONS				
51900	GENERAL FUND OVERHEAD	13,256	19,500	19,500	-
52	MAINT & OPERATIONS Total	13,256	19,500	19,500	-
58	CAPITAL OUTLAY				
58250	BUILDINGS AND STRUCTURES	-	100,000	100,000	-
58500	INFRASTRUCTURE	67,982	-	-	-
58	CAPITAL OUTLAY Total	67,982	100,000	100,000	-
Grand Total		81,238	119,500	119,500	-

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**CAPITAL PROJECTS FUNDS
ART IN PUBLIC PLACES
3232550**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51900 - GENERAL FUND OVERHEAD	
General City overhead at 19.5%	19,500
51900 - GENERAL FUND OVERHEAD Total	19,500
52 - MAINT & OPERATIONS Total	19,500
57 - CAPITAL OUTLAY	
58250 - BUILDINGS AND STRUCTURES	
Art in Public Places Structures	100,000
58250 - BUILDINGS AND STRUCTURES Total	100,000
57 - CAPITAL OUTLAY Total	100,000
Grand Total	119,500

**CITY OF LOMA LINDA
SPECIAL PROJECTS
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	486,385	200,300	24,800
CAPITAL	2,305,895	1,049,300	127,300
TOTAL	<u>\$ 2,792,280</u>	<u>\$ 1,249,600</u>	<u>\$ 152,100</u>
 SOURCE OF FUNDS			
USE OF MONEY & PROPERTY	\$ 26,087	\$ 7,000	\$ 7,000
OTHER	0	0	0
PROCEEDS LONG TERM DEBT	1,065,446	1,065,400	1,065,400
TRANSFERS IN	19,740	0	0
FUND BALANCE	1,681,007	177,200	(920,300)
TOTAL	<u>\$ 2,792,280</u>	<u>\$ 1,249,600</u>	<u>\$ 152,100</u>

DEPARTMENT GOALS

For Fiscal Year 2022-2023 the goals for Special Projects are:

1. Complete the implementation of City's financial software.
2. Assist the Water Fund via inter-fund loan with the installation of 1.6 MG Water Reservoir in Zone 2A.

PROGRAM DESCRIPTION

This fund provides for special or extraordinary projects, activities and allocations that might be recommended by staff and determined needed by the City Council.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
3435980	SPECIAL PROJECTS CONSTRUCTION				
52	MAINT & OPERATIONS				
51900	GENERAL FUND OVERHEAD	445,800	200,300	24,800	(175,500)
51910	PRINCIPAL	38,979	-	-	-
51920	INTEREST	1,606	-	-	-
52	MAINT & OPERATIONS Total	486,385	200,300	24,800	(175,500)
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	1,422,215	-	-	-
58220	MACHINERY & EQUIPMENT	47,841	-	-	-
58500	INFRASTRUCTURE	771,084	922,000	-	(922,000)
58845	TECHNOLOGY SYSTEMS	64,754	127,300	127,300	-
58	CAPITAL OUTLAY Total	2,305,895	1,049,300	127,300	(922,000)
Grand Total		2,792,280	1,249,600	152,100	(1,097,500)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023

CAPITAL PROJECTS FUNDS

**SPECIAL PROJECTS CONSTN FUND
3435980**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51900 - GENERAL FUND OVERHEAD	
City General Overhead Rate at 19.5%	24,800
51900 - GENERAL FUND OVERHEAD Total	24,800
52 - MAINT & OPERATIONS Total	24,800
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Financial Software System Upgrade(Accounting, Utility Billing, Cashiering, Business License and Maintenance)	127,300
58845 - TECHNOLOGY SYSTEMS Total	127,300
57 - CAPITAL OUTLAY Total	127,300
Grand Total	152,100

**CITY OF LOMA LINDA
CAPITAL PROJECTS SA BOND PROCEEDS
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	186,220	48,900	48,800
CAPITAL	954,972	251,000	250,000
TOTAL	<u>\$ 1,141,192</u>	<u>\$ 299,900</u>	<u>\$ 298,800</u>
 SOURCE OF FUNDS			
USE OF MONEY & PROPERTY	\$ 13,383	\$ 3,000	\$ 3,000
OTHER	0	0	0
OTHER FINANCING SOURCES	0	0	0
TRANSFERS IN	0	0	0
FUND BALANCE	1,127,809	296,900	295,800
TOTAL	<u>\$ 1,141,192</u>	<u>\$ 299,900</u>	<u>\$ 298,800</u>

DEPARTMENT GOALS

For Fiscal Year 2022-2023 the goals for Capital Projects SA Bond Proceeds are:

1. To allocate a portion of funds towards pavement rehabilitation for various locations throughout the City.

PROGRAM DESCRIPTION

This fund will track the final capital projects funded with remaining subordinate 2005A Tax Allocation Bonds. Proceeds issued prior to dissolution of the Loma Linda Redevelopment Agency in 2012.

CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
3452400	CAPITAL PROJ SA BOND PROCEEDS				
52	MAINT & OPERATIONS				
51900	GENERAL FUND OVERHEAD	186,220	48,900	48,800	(100)
52	MAINT & OPERATIONS Total	186,220	48,900	48,800	(100)
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	954,972	251,000	250,000	(1,000)
58	CAPITAL OUTLAY Total	954,972	251,000	250,000	(1,000)
Grand Total		1,141,192	299,900	298,800	(1,100)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**CAPITAL PROJECTS FUNDS
CAPITAL PROJ SA BOND PROCEEDS
3452400**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51900 - GENERAL FUND OVERHEAD	
General Fund Overhead 15%	48,800
51900 - GENERAL FUND OVERHEAD Total	48,800
52 - MAINT & OPERATIONS Total	48,800
57 - CAPITAL OUTLAY	
58500 - INFRASTRUCTURE	
Pavement Rehab various locations (cost shared w/1265340-58500)	250,000
58500 - INFRASTRUCTURE Total	250,000
57 - CAPITAL OUTLAY Total	250,000
Grand Total	298,800

CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023

		ACTUAL 2021	ADJUSTED 2022	ADOPTED 2023	CHANGE
2507500	PUBLIC FINANCING AUTHORITY				
52	MAINT & OPERATIONS				
51820	PROFESSIONAL SERVICES	315	300	300	-
52	MAINT & OPERATIONS Total	315	300	300	-
Grand Total		315	300	300	-

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**PUBLIC FINANCING AUTHORITY
PUBLIC FINANCING AUTHORITY
2507500**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51820 - PROFESSIONAL SERVICES	
Annual State Controller's Report	300
51820 - PROFESSIONAL SERVICES Total	300
52 - MAINT & OPERATIONS Total	300
Grand Total	300

RESOLUTION NO. 49

A RESOLUTION OF THE LOMA LINDA HOUSING AUTHORITY
ESTABLISHING A FINAL BUDGET FOR FISCAL YEAR 2022-2023

WHEREAS, the Loma Linda Redevelopment Agency (the "Former Redevelopment Agency") was eliminated pursuant to ABx1 26, Chapter 5, Statutes of 2011 (the "2011 Dissolution Measure") which provided generally for the dissolution of all redevelopment agencies in the State of California; and

WHEREAS, the 2011 Dissolution Measure was challenged by litigation initiated during 2011, which litigation was decided by the California Supreme Court in a manner which upheld the 2011 Dissolution Measure; and

WHEREAS, the 2011 Dissolution Measure, as amended by AB 1484, Chapter 26, Statutes of 2012 ("AB 1484" and, together with the 2011 Dissolution Measure, the "Dissolution Act") further implemented certain aspects of the dissolution of redevelopment agencies within California;

WHEREAS, pursuant to the 2011 Dissolution Measure, the City Council of the City of Loma Linda designated the Loma Linda Housing Authority (the "Authority") to receive the housing assets of the Former Redevelopment Agency; and

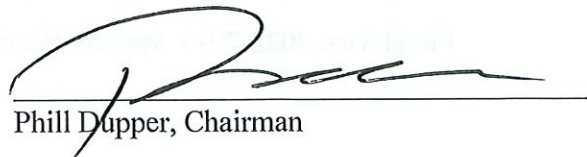
WHEREAS, pursuant to the 2011 Dissolution Measure, the oversight board ("Oversight Board") of the successor agency ("Successor Agency") to the Former Redevelopment Agency approved the designation of housing properties and also approved and, following enactment of AB 1484, ratified the transfer of housing properties of the Former Redevelopment Agency to the Authority; and

WHEREAS, the budgeting process establishes the plan of expenditures and the priorities of the Authority relating to its housing assets and operations;

NOW, THEREFORE, BE IT RESOLVED that the budget for the Loma Linda Housing Authority for the fiscal year commencing July 1, 2022 and ending June 30, 2023, as prepared and submitted by the Authority Executive Director and as modified by the City Council sitting as the Loma Linda Housing Authority Board, is hereby accepted.

PASSED, APPROVED AND ADOPTED this 24th day of May 2022 by the following vote:

Ayes:	Dupper, Dailey, Rigsby, Jindal
Noes:	None
Abstain:	None
Absent:	Lenart


Phill Dupper, Chairman

ATTEST:


Nataly Alvizar, Executive Aide

**CITY OF LOMA LINDA
LOMA LINDA HOUSING AUTHORITY
BUDGET SUMMARY 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	ADOPTED 2021-2022	ADOPTED 2022-2023
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	620,481	116,500	118,000
CAPITAL	0	50,500	50,600
TOTAL	<u>\$ 620,481</u>	<u>\$ 167,000</u>	<u>\$ 168,600</u>
 SOURCE OF FUNDS			
USE OF MONEY & PROPERTY	\$ 157,556	\$ 169,600	\$ 154,600
OPERATING TRANSFERS IN			
MISCELLANEOUS	6,057	2,000	1,300
LONG TERM DEBT PROCEEDS	1,438	1,400	1,400
FUND BALANCE	455,430	(6,000)	11,300
TOTAL	<u>\$ 620,481</u>	<u>\$ 167,000</u>	<u>\$ 168,600</u>

DEPARTMENTAL GOALS

For Fiscal Year 2022-2023, the goal for the Loma Linda Housing Authority is:
1. Continue to assist in management of the Housing Authority Program.

PROGRAM DESCRIPTION

Pursue opportunities for the development of land owned by the Housing Authority or, as may be appropriate, accomplishing the disposition of all or portions of such land if such disposition would better contribute toward the creation, rehabilitation and/or other deployment of dwelling units available to households of limited income at affordable housing cost. The ability to pursue opportunities is constrained by the current lack of funding sources supporting affordable housing following the elimination of redevelopment agencies. As a result, the techniques utilized by the Housing Authority for the foreseeable future may be directed toward more modestly sized projects than was accomplished during the time the Loma Linda Redevelopment Agency was in operation.

Review the qualifications of buyers of existing single-family units that are subject to affordability covenants, including review of prices for conformity with recorded restrictions. Maintain Housing Authority-owned land until such land is disposed of by sale or ground lease.

As a necessary concomitant of programs, the Housing Authority seeks to defray its costs of operation, including without limitation the costs of monitoring, providing services in connection with the private sale of covenanted units to other private parties, the preparation of such reports as may be required under various statutory schemes, and the preparation of agreements (including with respect to the disposition and/or development of properties) from program revenues to the extent feasible.

**CITY OF LOMA LINDA
ADOPTED EXPENDITURES
FISCAL YEAR 2022-2023**

		ACTUAL	ADJUSTED	ADOPTED	
		2021	2022	2023	CHANGE
1801800	LOMA LINDA HOUSING AUTHORITY				
52	MAINT & OPERATIONS				
51150	PROPERTY TAXES	-	1,500	1,200	(300)
51500	PRINTING & PUBLISHING	273	500	500	-
51540	GENERAL OFFICE	790	800	800	-
51550	SOFTWARE AND SOFTWARE LICENSES	2,871	4,900	4,900	-
51820	PROFESSIONAL SERVICES	14,013	36,100	36,900	800
51830	CONTRACTUAL AGREEMENTS	2,655	3,100	3,900	800
51840	LEGAL SERVICES	37,219	50,000	50,000	-
51870	MATERIALS & OTHER SERVICES	-	100	100	-
51885	OPERATIONS - ACQUIRED PROPERTY	5,365	8,000	8,000	-
51892	CAP CONT -TRANSF OF CAP ASSETS	146	-	-	-
51900	GENERAL FUND OVERHEAD	5,882	11,500	11,700	200
51980	ECONOMIC DEVELOPMENT PROGRAMS	551,268	-	-	-
52	MAINT & OPERATIONS Total	620,481	116,500	118,000	1,500
58	CAPITAL OUTLAY				
58835	PROPERTY PURCHASES	-	50,000	50,000	-
58845	TECHNOLOGY SYSTEMS	-	500	600	100
58	CAPITAL OUTLAY Total	-	50,500	50,600	100
Grand Total		620,481	167,000	168,600	1,600

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**LOMA LINDA HOUSING AUTHORITY
LOMA LINDA HOUSING AUTHORITY
1801800**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51150 - PROPERTY TAXES	
Taxes related to SLA district & LMD and other housing authority properties	1,200
51150 - PROPERTY TAXES Total	1,200
51500 - PRINTING & PUBLISHING	
Advertising, publications, notices related to Housing Authority programs, including "for sale" property	500
51500 - PRINTING & PUBLISHING Total	500
51540 - GENERAL OFFICE	
General office supplies and postage	800
51540 - GENERAL OFFICE Total	800
51550 - SOFTWARE AND SOFTWARE LICENSES	
Housing Authority portion of software licenses	
Loan Servicing Support (LSSI)	4,500
Pro-rata share for Microsoft Agreement & Office 365 license; Crystal Reports; Dot Gov; voice server upgrade	400
51550 - SOFTWARE AND SOFTWARE LICENSES Total	4,900
51820 - PROFESSIONAL SERVICES	
Audit Services	3,900
Housing Authority advisor and miscellaneous professional services	33,000
51820 - PROFESSIONAL SERVICES Total	36,900
51830 - CONTRACTUAL AGREEMENTS	
Bank analysis services	1,600
Pro-rats shar for phone support & backup; printer leases; print overages & freight; VoiP; anti-virus; spam filter; VMWARE support; data domain; licensing for Musical Works SMB; hardware support; Digi cert; network switches support; router support; managed service network & security; camera support; website support, hosting & maintenance; 3PAR HPE NAS support; Juniper switch support; firewall protection	2,300
51830 - CONTRACTUAL AGREEMENTS Total	3,900
51840 - LEGAL SERVICES	
City Attorney and Special Counsel legal services	50,000
51840 - LEGAL SERVICES Total	50,000
51870 - MATERIALS & OTHER SERVICES	
Miscellaneous materials and services not include in other accounts	100
51870 - MATERIALS & OTHER SERVICES Total	100
51885 - OPERATIONS - ACQUIRED PROPERTY	
Maintenance, repair and weed abatement of properties owned by Housing Authority	8,000
51885 - OPERATIONS - ACQUIRED PROPERTY Total	8,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2022-2023**

**LOMA LINDA HOUSING AUTHORITY
LOMA LINDA HOUSING AUTHORITY
1801800**

TITLE/ACCOUNT NUMBER	AMOUNT
51900 - GENERAL FUND OVERHEAD	
General City overhead at 11%	11,700
51900 - GENERAL FUND OVERHEAD Total	11,700
52 - MAINT & OPERATIONS Total	118,000
57 - CAPITAL OUTLAY	
58835 - PROPERTY PURCHASES	
Purchase of covenanted single-family houses o retain long-term affordability covenants	50,000
58835 - PROPERTY PURCHASES Total	50,000
58845 - TECHNOLOGY SYSTEMS	
Pro-rate share for NAS replacement; camera replacement	600
58845 - TECHNOLOGY SYSTEMS Total	600
57 - CAPITAL OUTLAY Total	50,600
Grand Total	168,600

**COMPARATIVE POSITION TOTALS
BY DEPARTMENT**

	21-22	22-23	Inc/Dec
<u>CITY MANAGER'S OFFICE</u>			
City Manager (see PW Director)	0.5	1	100%
Assistant City Manager (IS, CD & ED Director)	1	-	-100%
Human Resource/Risk Management Analyst	1	1	0%
<u>CITY CLERK'S OFFICE</u>			
City Clerk	1	1	0%
<u>COMMUNITY DEVELOPMENT</u>			
Senior Planner	1	1	0%
Executive Aide	1	-	-100%
Administrative Specialist I (1 shared with Inf Systems)	0.5	-	-100%
Administrative Specialist II (1 shared with Inf Systems)	-	1.5	0%
Code Enforcement Officer/Animal Control Officer	1	-	-100%
<u>FINANCE</u>			
Finance Director	1	1	0%
Accounting Manager	1	-	-100%
Supervising Accounting Technician	2	2	0%
Accounting Specialist	1	1	0%
Accounting Technician II	2	2	0%
Accounting Technician I	1	1	0%
Sr Accountant/Financial Analyst (part-time)	1	-	-100%
Sr Accountant/Financial Analyst	-	1	0%
Student Intern (part-time)	1	1	0%
<u>INFORMATION SYSTEMS</u>			
Information Systems Analyst II	1	-	-100%
Information Systems Analyst III	-	1	0%
Administrative Specialist I (FT shared with Comm Dev)	0.5	-	-100%
Administrative Specialist II (1 shared with Comm Dev)	-	0.5	0%
<u>FIRE</u>			
Fire Chief	1	1	0%
Fire Marshal	1	-	-100%
Fire Marshal II	-	1	0%
Battalion Chief	2	3	50%
Captain	7	6	-14%
Engineer	8	9	13%
Firefighter Paramedic	9	9	0%
Fire Prevention Officer	1	1	0%
Emergency Services Coordinator	1	-	-100%
EMS Coordinator (part-time)	1	-	-100%
Code Enforcement Officer/Animal Control Officer	-	1	0%

**COMPARATIVE POSITION TOTALS
BY DEPARTMENT**

	21-22	22-23	Inc/Dec
Parking Control Officer/Special Event Coordinator/Animal Control	1	1	0%
Executive Aide	1	1	0%
Administrative Specialist I (shared with Public Works)	0.5	0.5	0%
<u>PUBLIC WORKS</u>			
Public Works Director/City Engineer	0.5	-	-100%
Assistant Public Works Director/City Engineer	-	1	0%
Associate Engineer	1	1	0%
Executive Assistant	1	-	-100%
Executive Aide	-	1	0%
Administrative Specialist I (shared with Fire)	0.5	0.5	0%
Administrative Specialist III	1	1	0%
Help Desk Technician	-	1	0%
Engineering Technician/GIS Analyst	1	1	0%
Field Services Superintendent	1	1	0%
Utility Services Superintendent	1	1	0%
Lead Mechanic/Fleet Coordinator	1	1	0%
Acting Supint-Field Maintenance Technician III	-	1	0%
Field Maintenance Technician III	3	1	-67%
Field Maintenance Technician II	1	3	200%
Field Maintenance Technician I	8	7	-13%
Utility Maintenance Technician III	2	2	0%
Utility Maintenance Technician II	1	1	0%
Utility Maintenance Technician I	4	5	25%
Utility Division Aide	1	1	0%
Treatment Plant Operator III	1	1	0%
Treatment Plant Operator II	2	2	0%
Customer Service/Meter Technician	1	1	0%
Facilities Maintenance Coordinator	1	1	0%
Student Intern (part-time)	3	2	-33%
<u>CITY COUNCIL</u>			
City Council Member	5	5	0%
<u>PLANNING COMMISSION</u>			
Planning Commission Member	5	5	0%
<u>SUMMARY</u>			
Full-time Regular Positions	82	84	2%
Part-time Positions	6	3	-50%
Planning Commission Members	5	5	0%
City Council Members	5	5	0%
Total Positions	98	97	-1%
Revised: May 2022			

COMPARATIVE STAFFING CHART
CLASSIFICATION BY ORGANIZATION ACCOUNT

POSITION	ACCOUNT FUNDED	21-22		ACCOUNT FUNDED	22-23	
		PERCENT	TOTAL		PERCENT	TOTAL
Accounting Manager	0011400-Finance 0013600-Refuse 4053500-Sewer 4657000-Water Admin	0.3 0.1 0.3 0.3	1			0
Accounting Specialist	0011400-Finance 0013600-Refuse 4053500-Sewer 4657000-Water Admin	0.2 0.2 0.3 0.4	1	0011400-Finance 0013600-Refuse 4053500-Sewer 4657000-Water Admin	0.2 0.2 0.3 0.4	1
Accounting Technician I	0013600-Refuse 4053500-Sewer 4657000-Water Admin	0.3 0.3 0.5	1	0013600-Refuse 4053500-Sewer 4657000-Water Admin	0.3 0.3 0.5	1
Accounting Technician II	0011400-Finance 0013600-Refuse 4053500-Sewer 4657000-Water Admin.	0.8 0.3 0.4 0.6	2	0011400-Finance 0013600-Refuse 4053500-Sewer 4657000-Water Admin.	0.8 0.3 0.4 0.6	2
Acting Superintendent - Field Maintenance Technician III			0	0014200-Parks	1.0	1
Administrative Specialist I	0011500-Information Systems 0011600-Planning 0012060-Parking Control 0012070-Fire Prevention 0012110-Fire & Rescue Svcs. 0012130-Disaster Preparedness 4053500-Sewer 4657000-Water Admin.	0.5 0.5 0.3 0.1 0.1 0.1 0.3 0.3	2	0011500-Information Systems 0011600-Planning 0012060-Parking Control 0012070-Fire Prevention 0012110-Fire & Rescue Svcs. 0012130-Disaster Preparedness 4053500-Sewer 4657000-Water Admin.	0.0 0.0 0.3 0.1 0.1 0.1 0.3 0.3	1
Administrative Specialist II			0	0011500-Information Systems 0011600-Planning	0.5 1.5	2
Administrative Specialist III	4053500-Sewer 4657000-Water Admin.	0.5 0.5	1	4053500-Sewer 4657000-Water Admin.	0.5 0.5	1
Assistant City Manager	0011500-Information Systems 0011600-Planning 4053500-Sewer 4657000-Water Admin. 0011650-Planning - Bldg. & Safety 0011660-Code Enforcement	0.3 0.4 0.1 0.1 0.1 0.1	1			0
Assistant Public Works Director/ City Engineer			0	0013100-Engineering 4053500-Sewer 4657000-Water Admin.	0.3 0.3 0.3	1
Associate Engineer	0013100-Engineering 4053500-Sewer 4657000-Water Admin.	0.4 0.1 0.6	1	0013100-Engineering 4053500-Sewer 4657000-Water Admin.	0.4 0.1 0.6	1
City Clerk/Housing Program Coordinator	0011100-City Clerk 0011200-City Manager	0.8 0.2	1	0011100-City Clerk 0011200-City Manager	0.8 0.2	1
City Council	0011000-City Council	5.0	5	0011000-City Council	5.0	5
City Manager/Public Works Director/City Engineer	0011200-City Manager 0013100-Engineering 4053500-Sewer 4657000-Water Admin.	0.6 0.1 0.2 0.2	1	0011200-City Manager 0013100-Engineering 4053500-Sewer 4657000-Water Admin.	0.6 0.1 0.2 0.2	1
Code Enforcement Officer/ Animal Control Officer	0011660-Code Enforcement	1.0	1	0012050-Code Enforcement	1.0	1
Customer Service/Meter Tech.	4657030-Water - Meters	1.0	1	4657030-Water - Meters	1.0	1
Emergency Services Coordinator	0012130-Disaster Preparedness	1.0	1			0
EMS Coordinator (part-time)	0012110-Fire & Rescue Svcs.	1.0	1			0
Engineering Technician	0013100-Engineering 4053500-Sewer 4657000-Water Admin.	0.3 0.3 0.5	1	0013100-Engineering 4053500-Sewer 4657000-Water Admin.	0.3 0.3 0.5	1

COMPARATIVE STAFFING CHART
CLASSIFICATION BY ORGANIZATION ACCOUNT

POSITION	ACCOUNT FUNDED	21-22		ACCOUNT FUNDED	22-23	
		PERCENT	TOTAL		PERCENT	TOTAL
Executive Aide	0011600-Planning	0.5		0013100-Engineering	0.3	
	0012060-Parking Control	0.1		0013610-Recycling	0.2	
	0012070-Fire Prevention	0.1		4053500-Sewer	0.3	
	0012110-Fire & Rescue Svcs.	0.9		0012110-Fire & Rescue Svcs.	1.0	
	0012130-Disaster Preparedness	0.1		4657000-Water Admin.	0.3	
	0011650-Planning-Bldg. & Safety	0.5	2	0011650-Planning-Bldg. & Safety	0.0	2
Executive Assistant	0013100-Engineering	0.3				
	0013610-Recycling	0.2				
	4053500-Sewer	0.3				
	4657000-Water Admin.	0.3	1			0
Facility Maintenance Coordinator	0013400-Facilities Maint.	0.8		0013400-Facilities Maint.	0.8	
	4657000-Water Admin.	0.3	1	4657000-Water Admin.	0.3	1
Field Maintenance Technician I	0013030-Streets & Traffic Safety	1.0		0013030-Streets & Traffic Safety	1.0	
	0013200-Street Maint.	3.0		0013200-Street Maint.	4.0	
	0014200-Parks	3.5		0014200-Parks	2.0	
	1715200-Landscape Maint. Dist 1	0.5	8	1715200-Landscape Maint. Dist	0.0	7
Field Maintenance Technician II	0014200-Parks	1.0	1	0014200-Parks	3.0	3
Field Maintenance Technician III	0013200-Street Maint.	0.5		0013200-Street Maint.	0.0	
	0014200-Parks	2.0		0014200-Parks	1.0	
	1725100-Street Light District	0.5	3	1725100-Street Light District	0.0	1
Finance Director/Treasurer	0011400-Finance	0.3		0011400-Finance	0.3	
	0013600-Refuse	0.1		0013600-Refuse	0.1	
	4053500-Sewer	0.3		4053500-Sewer	0.3	
	4657000-Water Admin.	0.3	1	4657000-Water Admin.	0.3	1
Fire Chief	0012060-Parking Control	0.0		0012060-Parking Control	0.0	
	0012070-Fire Prevention	0.1		0012070-Fire Prevention	0.1	
	0012110-Fire & Rescue Svcs.	0.8		0012110-Fire & Rescue Svcs.	0.8	
	0012130-Disaster Preparedness	0.1	1	0012130-Disaster Preparedness	0.1	1
Fire Prevention Inspector	0012070-Fire Prevention	0.9		0012070-Fire Prevention	0.9	
	0012130-Disaster Preparedness	0.2	1	0012130-Disaster Preparedness	0.2	1
Fire Battalion Chief	0012110-Fire & Rescue Svcs.	2.0	2	0012110-Fire & Rescue Svcs.	3.0	3
Fire Captain	0012110-Fire & Rescue Svcs.	7.0	7	0012110-Fire & Rescue Svcs.	6.0	6
Fire Engineer	0012110-Fire & Rescue Svcs.	8.0	8	0012110-Fire & Rescue Svcs.	9.0	9
Fire Marshal	0012060-Parking Control	0.1				
	0012070-Fire Prevention	0.4				
	0012110-Fire & Rescue Svcs.	0.2				
	0012130-Disaster Preparedness	0.4	1			0
Fire Marshal II				0012060-Parking Control	0.1	
				0012070-Fire Prevention	0.4	
				0012110-Fire & Rescue Svcs.	0.2	
				0012130-Disaster Preparedness	0.4	1
Firefighter/Paramedic	0012110-Fire & Rescue Svcs.	9.0	9	0012110-Fire & Rescue Svcs.	9.0	9
Help Desk Technician				0011500-Information Systems	0.7	
				4053500-Sewer	0.1	
			0	4657000-Water Admin.	0.1	1
HR/Risk Management Analyst	0011100-City Clerk	0.2		0011100-City Clerk	0.2	
	0011200-City Manager	0.8	1	0011200-City Manager	0.8	1
Information Systems Analyst II	0011500-Information Systems	0.5				
	4053500-Sewer	0.1				
	4405900-LLCP	0.2				
	4657000-Water Admin.	0.1	1			0
Information Systems Analyst III				0011500-Information Systems	0.5	
				4053500-Sewer	0.1	
			0	4405900-LLCP	0.2	
				4657000-Water Admin.	0.1	1
Lead Mechanic/Fleet Svc	0014400-Vehicle Maint.	1.0	1	0014400-Vehicle Maint.	1.0	1
Parking Control Officer/Special Event Coordinator/Animal Control Officer	0012060-Parking Control	1.0	1	0012060-Parking Control	1.0	1
Planning Commission	0011600-Planning	5.0	5	0011600-Planning	5.0	5

COMPARATIVE STAFFING CHART
CLASSIFICATION BY ORGANIZATION ACCOUNT

POSITION	ACCOUNT FUNDED	21-22		ACCOUNT FUNDED	22-23	
		PERCENT	TOTAL		PERCENT	TOTAL
Public Works Director/City Engineer (see City Manager position)						
Senior Planner	0011600-Planning	1.0	1	0011600-Planning	1.0	1
Sr Accountant/Financial Analyst Temporary; Full-Time	0011400-Finance	0.8		0011400-Finance	0.3	
	0013600-Refuse	0.0		0013600-Refuse	0.1	
	4053500-Sewer	0.1		4053500-Sewer	0.3	
	4657000-Water Admin.	0.1	1	4657000-Water Admin.	0.3	1
Student Intern (part-time)	0011400-Finance	1.0		0011400-Finance	1.0	
	0013100-Engineering	3.0		0013100-Engineering	1.0	
	4657000-Water Admin.	0.0	4	4657000-Water Admin.	1.0	3
Supervising Accounting Technician	0011400-Finance	0.8		0011400-Finance	0.8	
	0013600-Refuse	0.2		0013600-Refuse	0.2	
	4053500-Sewer	0.4		4053500-Sewer	0.4	
	4657000-Water Admin.	0.6	2	4657000-Water Admin.	0.6	2
Superintendent (Field Services)	0013200-Street Maintenance	0.9		0011400-Finance	0.9	
	0014200-Parks	0.1		0013100-Engineering	0.1	
	1725100-Street Light District	0.1	1	4657000-Water Admin.	0.1	1
Superintendent (Utility Services)	4657010-Water Production	0.5		4657010-Water Production	0.5	
	4657020-Water Trans. & Distribtn	0.5	1	4657020-Water Trans. & Distribtn	0.5	1
Treatment Plant Operator II	4657010-Water Production	2.0	2	4657010-Water Production	2.0	2
Treatment Plant Operator III	4657010-Water Production	1.0	1	4657010-Water Production	1.0	1
Utility Division Aide	4657010-Water Production	1.0	1	4657010-Water Production	1.0	1
Utility Maintenance Technician I	4053500-Sewer	1.0		4053500-Sewer	1.0	
	4657020-Water Trans. & Distribtn	2.0		4657020-Water Trans. & Distribtn	3.0	
	4657030-Water - Meters	1.0	4	4657030-Water - Meters	1.0	5
Utility Maintenance Technician II	4657020-Water Trans. & Distribtn	1.0	1	4657020-Water Trans. & Distribtn	1.0	1
Utility Maintenance Technician III	4053500-Sewer	1.0		4053500-Sewer	1.0	
	4657020-Water Trans. & Distribtn	1.0	2	4657020-Water Trans. & Distribtn	1.0	2

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BENEFITS WORKSHEET

	MISC	SAFETY
PERS		
Classic Member	10.8700% ER Normal Contribution	21.8400% ER Normal Contribution
Member prior to 1/1/2013	14.6679% ER Unfunded Contribution 7.0000% EE Contribution	20.9726% ER Unfunded Contribution 9.0000% EE Contribution
PEPRA Member	7.4700% ER Contribution	12.7800% ER Contribution
New Member as of 1/1/2013	0.1398% ER Unfunded Contribution 6.7500% EE Contribution EE pays EE Contribution	0.1382% ER Unfunded Contribution 13.0000% EE Contribution EE pays EE Contribution
<hr/>		
SOC SEC	6.2% of total gross	N/A
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MEDICARE	1.45% of total gross	1.45% of total gross for new hires after 5/86
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LIFE INS	.275/\$1,000 of regular gross	.275/\$1,000 of regular gross
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LT DIS INS	1.26% of regular gross	\$24.50/mo
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CAFETERIA PLAN	\$22,716	\$22,716
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NOTES:

1. Regular gross is the normal workweek, excludes overtime and standby. Total gross includes them.
2. When using percentages, remember: 12.58% equals .1285, .32% equals .0032, etc.

Revised May 2022

Compensation Plan
Miscellaneous Employees
Fiscal Year 2022-2023

<u>POSITION TITLE</u>	<u>PAY GRADE</u>	<u>Annual Minimum</u>	<u>Annual Maximum</u>	<u>Authorized¹</u>
STUDENT INTERN	n/a	\$15.00		3
ADMINISTRATIVE SPECIALIST I	13	\$35,396.01	\$47,462.28	1
ACCOUNTING TECHNICIAN I	14	\$38,227.69	\$51,259.25	1
ADMINISTRATIVE SPECIALIST II	14	\$38,227.69	\$51,259.25	2
FIELD MAINTENANCE TECH I	15	\$41,285.90	\$55,359.99	7
UTILITIES AIDE	15	\$41,285.90	\$55,359.99	1
ACCOUNTING TECHNICIAN II	16	\$44,588.77	\$59,788.79	2
PARKING CONTROL OFFICER-SPECIAL EVENTS COORDINATOR	16	\$44,588.77	\$59,788.79	1
UTILITIES MAINTENANCE TECH I	16	\$44,588.77	\$59,788.79	5
ACCOUNTING SPECIALIST	17	\$48,155.87	\$64,571.87	1
ADMINISTRATIVE SPECIALIST III	17	\$48,155.87	\$64,571.87	1
TREATMENT PLANT OPERATOR I	17	\$48,155.87	\$64,571.87	0
CUSTOMER SERVICE/METER TECH	18	\$52,008.34	\$69,737.64	1
FIELD MAINTENANCE TECH II	18	\$52,008.34	\$69,737.64	3
STORMWATER INSPECTOR	18	\$52,008.34	\$69,737.64	0
CODE COMPLIANCE/ANIMAL CONTROL OFFICER	18	\$52,008.34	\$69,737.64	1
PARKING ENFORCEMENT/ANIMAL CONTROL OFFICER	18	\$52,008.34	\$69,737.64	0
ENGINEERING TECHNICIAN	19	\$56,169.01	\$75,316.65	1
EXECUTIVE AIDE	19	\$56,169.01	\$75,316.65	2
FACILITY MAINTENANCE COORDINATOR	19	\$56,169.01	\$75,316.65	1
FIELD MAINTENANCE TECH III	19	\$56,169.01	\$75,316.65	1
LEAD MECHANIC/FLEET SVCS COORDINATOR	19	\$56,169.01	\$75,316.65	1
PLANNING TECHNICIAN	19	\$56,169.01	\$75,316.65	0
SUPERVISING ACCOUNTING TECHNICIAN	19	\$56,169.01	\$75,316.65	2
TREATMENT PLANT OPERATOR II	19	\$56,169.01	\$75,316.65	2
UTILITIES MAINTENANCE TECH II	19	\$56,169.01	\$75,316.65	1
ASSISTANT PLANNER	20	\$60,662.53	\$81,341.97	0
EXECUTIVE ASSISTANT	20	\$60,662.53	\$81,341.97	0
INFORMATION SYSTEMS ANALYST I	20	\$60,662.53	\$81,341.97	0
SENIOR CODE ENFORCEMENT OFFICER	20	\$60,662.53	\$81,341.97	0
TREATMENT PLANT OPERATOR III	20	\$60,662.53	\$81,341.97	1
UTILITIES MAINTENANCE TECH III	20	\$60,662.53	\$81,341.97	2
UTILITIES PLANT MAINTENANCE MECHANIC	20	\$60,662.53	\$81,341.97	0
ASSOCIATE PLANNER	21	\$65,515.53	\$87,849.35	0
FIRE PREVENTION INSPECTOR	21	\$65,515.53	\$87,849.35	1
HUMAN RESOURCES - RISK MANAGEMENT ANALYST	21	\$65,515.53	\$87,849.35	1
INFORMATION SYSTEMS ANALYST II	21	\$65,515.53	\$87,849.35	0
SENIOR CENTER MANAGER (P/T)	21	\$31.50	\$42.24	0
INFORMATION SYSTEMS ANALYST III	22	\$70,756.77	\$94,877.29	1
EMERGENCY SERVICES COCRDINATOR	22	\$70,756.77	\$94,877.29	0
COMMUNICATIONS INFRASTRUCTURE INSPECTOR	23	\$76,417.31	\$102,467.47	0
SENIOR ACCOUNTANT/FINANCIAL ANALYST	23	\$76,417.31	\$102,467.47	1
ACCOUNTING MANAGER	24	\$82,530.69	\$110,664.84	0
CITY CLERK-HOUSING COORDINATOR	25	\$89,133.15	\$119,518.06	1
ACTING FIELD SERVICES SUPERINTENDENT	25	\$89,133.15	\$119,518.06	1
FIELD SERVICES SUPERINTENDENT	25	\$89,133.15	\$119,518.06	1
INFORMATION SYSTEMS ANALYST IV	25	\$89,133.15	\$119,518.06	0
SENIOR PLANNER	25	\$89,133.15	\$119,518.06	1
UTILITY SERVICES SUPERINTENDENT	25	\$89,133.15	\$119,518.06	1
ASSOCIATE ENGINEER	26	\$96,263.80	\$129,079.48	1

Compensation Plan
Miscellaneous Employees
Fiscal Year 2022-2023

<u>POSITION TITLE</u>	<u>PAY GRADE</u>	<u>Annual Minimum</u>	<u>Annual Maximum</u>	<u>Authorized¹</u>
ASSISTANT PUBLIC WORKS DIRECTOR/CITY ENGINEER	28	\$112,282.09	\$150,558.30	1
COMMUNITY DEVELOPMENT DIRECTOR	30	\$130,965.83	\$175,611.21	0
FINANCE DIRECTOR	30	\$130,965.83	\$175,611.21	1
PUBLIC WORKS DIRECTOR/CITY ENGINEER	31	\$141,443.10	\$189,660.11	0
ASSISTANT CITY MANAGER	32	\$152,758.55	\$204,832.93	0
FIRE CHIEF	33	\$164,979.23	\$221,219.54	1
CITY MANAGER	Contract		\$253,114.38	1
CITY COUNCIL	LLMC 2.12.020		\$1,066.73/monthly	5
				63
Ordinance 732, adopted May 10, 2016				
ADOPTED: June 14, 2022				
City Manager Contract Amendment approved July 12, 2022				
¹ Per the Fiscal Year 2022-2023 Budget adopted on May 24, 2022				

CITY OF LOMA LINDA SCHEDULE OF SALARY RANGES
EFFECTIVE JULY 1, 2022

	GRADE	MIN/STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Annual	11	\$30,346.37	\$31,863.69	\$33,456.87	\$35,129.71	\$36,886.20	\$38,730.51	\$39,698.77	\$40,691.24
Monthly		\$2,528.86	\$2,655.31	\$2,788.07	\$2,927.48	\$3,073.85	\$3,227.54	\$3,308.23	\$3,390.94
Bi-weekly		\$1,167.17	\$1,225.53	\$1,286.80	\$1,351.14	\$1,418.70	\$1,489.64	\$1,526.88	\$1,565.05
Hourly		\$14.59	\$15.32	\$16.09	\$16.89	\$17.73	\$18.62	\$19.09	\$19.56
Annual	12	\$32,774.08	\$34,412.78	\$36,133.42	\$37,940.09	\$39,837.09	\$41,828.94	\$42,874.66	\$43,946.53
Monthly		\$2,731.17	\$2,867.73	\$3,011.12	\$3,161.67	\$3,319.76	\$3,485.75	\$3,572.89	\$3,662.21
Bi-weekly		\$1,260.54	\$1,323.57	\$1,389.75	\$1,459.23	\$1,532.20	\$1,608.81	\$1,649.03	\$1,690.25
Hourly		\$15.76	\$16.54	\$17.37	\$18.24	\$19.15	\$20.11	\$20.61	\$21.13
Annual	13	\$35,396.01	\$37,165.81	\$39,024.10	\$40,975.31	\$43,024.08	\$45,175.28	\$46,304.66	\$47,462.28
Monthly		\$2,949.67	\$3,097.15	\$3,252.01	\$3,414.61	\$3,585.34	\$3,764.61	\$3,858.72	\$3,955.19
Bi-weekly		\$1,361.38	\$1,429.45	\$1,500.93	\$1,575.97	\$1,654.77	\$1,737.51	\$1,780.95	\$1,825.47
Hourly		\$17.02	\$17.87	\$18.76	\$19.70	\$20.68	\$21.72	\$22.26	\$22.82
Annual	14	\$38,227.69	\$40,139.07	\$42,146.02	\$44,253.32	\$46,465.99	\$48,789.29	\$50,009.02	\$51,259.25
Monthly		\$3,185.64	\$3,344.92	\$3,512.17	\$3,687.78	\$3,872.17	\$4,065.77	\$4,167.42	\$4,271.60
Bi-weekly		\$1,470.30	\$1,543.81	\$1,621.00	\$1,702.05	\$1,787.15	\$1,876.51	\$1,923.42	\$1,971.51
Hourly		\$18.38	\$19.30	\$20.26	\$21.28	\$22.34	\$23.46	\$24.04	\$24.64
Annual	15	\$41,285.90	\$43,350.20	\$45,517.71	\$47,793.60	\$50,183.28	\$52,692.44	\$54,009.75	\$55,359.99
Monthly		\$3,440.49	\$3,612.52	\$3,793.14	\$3,982.80	\$4,181.94	\$4,391.04	\$4,500.81	\$4,613.33
Bi-weekly		\$1,587.92	\$1,667.32	\$1,750.68	\$1,838.21	\$1,930.13	\$2,026.63	\$2,077.30	\$2,129.23
Hourly		\$19.85	\$20.84	\$21.88	\$22.98	\$24.13	\$25.33	\$25.97	\$26.62
Annual	16	\$44,588.77	\$46,818.21	\$49,159.12	\$51,617.08	\$54,197.93	\$56,907.83	\$58,330.53	\$59,788.79
Monthly		\$3,715.73	\$3,901.52	\$4,096.59	\$4,301.42	\$4,516.49	\$4,742.32	\$4,860.88	\$4,982.40
Bi-weekly		\$1,714.95	\$1,800.70	\$1,890.74	\$1,985.27	\$2,084.54	\$2,188.76	\$2,243.48	\$2,299.57
Hourly		\$21.44	\$22.51	\$23.63	\$24.82	\$26.06	\$27.36	\$28.04	\$28.74
Annual	17	\$48,155.87	\$50,563.66	\$53,091.84	\$55,746.43	\$58,533.75	\$61,460.44	\$62,996.95	\$64,571.87
Monthly		\$4,012.99	\$4,213.64	\$4,424.32	\$4,645.54	\$4,877.81	\$5,121.71	\$5,249.75	\$5,380.99
Bi-weekly		\$1,852.15	\$1,944.76	\$2,041.99	\$2,144.09	\$2,251.30	\$2,363.86	\$2,422.96	\$2,483.53
Hourly		\$23.15	\$24.31	\$25.52	\$26.80	\$28.14	\$29.55	\$30.29	\$31.04
Annual	18	\$52,008.34	\$54,608.76	\$57,339.20	\$60,206.16	\$63,216.47	\$66,377.29	\$68,036.72	\$69,737.64
Monthly		\$4,334.03	\$4,550.73	\$4,778.27	\$5,017.18	\$5,268.04	\$5,531.44	\$5,669.73	\$5,811.47
Bi-weekly		\$2,000.32	\$2,100.34	\$2,205.35	\$2,315.62	\$2,431.40	\$2,552.97	\$2,616.80	\$2,682.22
Hourly		\$25.00	\$26.25	\$27.57	\$28.95	\$30.39	\$31.91	\$32.71	\$33.53
Annual	19	\$56,169.01	\$58,977.46	\$61,926.33	\$65,022.65	\$68,273.78	\$71,687.47	\$73,479.66	\$75,316.65
Monthly		\$4,680.75	\$4,914.79	\$5,160.53	\$5,418.56	\$5,689.48	\$5,973.96	\$6,123.31	\$6,276.39
Bi-weekly		\$2,160.35	\$2,268.36	\$2,381.78	\$2,500.87	\$2,625.92	\$2,757.21	\$2,826.14	\$2,896.79
Hourly		\$27.00	\$28.35	\$29.77	\$31.26	\$32.82	\$34.47	\$35.33	\$36.21
Annual	20	\$60,662.53	\$63,695.66	\$66,880.44	\$70,224.46	\$73,735.68	\$77,422.46	\$79,358.02	\$81,341.97
Monthly		\$5,055.21	\$5,307.97	\$5,573.37	\$5,852.04	\$6,144.64	\$6,451.87	\$6,613.17	\$6,778.50
Bi-weekly		\$2,333.17	\$2,449.83	\$2,572.32	\$2,700.94	\$2,835.99	\$2,977.79	\$3,052.23	\$3,128.54
Hourly		\$29.16	\$30.62	\$32.15	\$33.76	\$35.45	\$37.22	\$38.15	\$39.11
Annual	21	\$65,515.53	\$68,791.31	\$72,230.88	\$75,842.42	\$79,634.54	\$83,616.27	\$85,706.68	\$87,849.35
Monthly		\$5,459.63	\$5,732.61	\$6,019.24	\$6,320.20	\$6,636.21	\$6,968.02	\$7,142.22	\$7,320.78
Bi-weekly		\$2,519.83	\$2,645.82	\$2,778.11	\$2,917.02	\$3,062.87	\$3,216.01	\$3,296.41	\$3,378.82
Hourly		\$31.50	\$33.07	\$34.73	\$36.46	\$38.29	\$40.20	\$41.21	\$42.24
Annual	22	\$70,756.77	\$74,294.61	\$78,009.34	\$81,909.81	\$86,005.30	\$90,305.57	\$92,563.21	\$94,877.29
Monthly		\$5,896.40	\$6,191.22	\$6,500.78	\$6,825.82	\$7,167.11	\$7,525.47	\$7,713.60	\$7,906.44
Bi-weekly		\$2,721.41	\$2,857.49	\$3,000.36	\$3,150.38	\$3,307.90	\$3,473.29	\$3,560.12	\$3,649.13
Hourly		\$34.02	\$35.72	\$37.50	\$39.38	\$41.35	\$43.42	\$44.50	\$45.61

CITY OF LOMA LINDA SCHEDULE OF SALARY RANGES
EFFECTIVE JULY 1, 2022

	GRADE	MIN/STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Annual	23	\$76,417.31	\$80,238.18	\$84,250.09	\$88,462.59	\$92,885.72	\$97,530.01	\$99,968.26	\$102,467.47
Monthly		\$6,368.11	\$6,686.52	\$7,020.84	\$7,371.88	\$7,740.48	\$8,127.50	\$8,330.69	\$8,538.96
Bi-weekly		\$2,939.13	\$3,086.08	\$3,240.39	\$3,402.41	\$3,572.53	\$3,751.16	\$3,844.93	\$3,941.06
Hourly		\$36.74	\$38.58	\$40.50	\$42.53	\$44.66	\$46.89	\$48.06	\$49.26
Annual	24	\$82,530.69	\$86,657.22	\$90,990.08	\$95,539.58	\$100,316.56	\$105,332.39	\$107,965.70	\$110,664.84
Monthly		\$6,877.56	\$7,221.44	\$7,582.51	\$7,961.63	\$8,359.72	\$8,777.70	\$8,997.14	\$9,222.07
Bi-weekly		\$3,174.26	\$3,332.97	\$3,499.62	\$3,674.60	\$3,858.33	\$4,051.25	\$4,152.53	\$4,256.34
Hourly		\$39.68	\$41.66	\$43.75	\$45.93	\$48.23	\$50.64	\$51.91	\$53.20
Annual	25	\$89,133.15	\$93,589.81	\$98,269.30	\$103,182.77	\$108,341.91	\$113,759.01	\$116,602.99	\$119,518.06
Monthly		\$7,427.76	\$7,799.15	\$8,189.11	\$8,598.57	\$9,028.49	\$9,479.92	\$9,716.92	\$9,959.84
Bi-weekly		\$3,428.20	\$3,599.61	\$3,779.59	\$3,968.57	\$4,167.00	\$4,375.35	\$4,484.73	\$4,596.85
Hourly		\$42.85	\$45.00	\$47.24	\$49.61	\$52.09	\$54.69	\$56.06	\$57.46
Annual	26	\$96,263.80	\$101,076.99	\$106,130.84	\$111,437.38	\$117,009.25	\$122,859.71	\$125,931.20	\$129,079.48
Monthly		\$8,021.99	\$8,423.09	\$8,844.24	\$9,286.45	\$9,750.77	\$10,238.31	\$10,494.27	\$10,756.63
Bi-weekly		\$3,702.46	\$3,887.58	\$4,081.96	\$4,286.05	\$4,500.36	\$4,725.38	\$4,843.51	\$4,964.60
Hourly		\$46.28	\$48.59	\$51.02	\$53.58	\$56.25	\$59.07	\$60.54	\$62.06
Annual	27	\$103,964.90	\$109,163.15	\$114,621.31	\$120,352.38	\$126,370.00	\$132,688.50	\$136,005.71	\$139,405.85
Monthly		\$8,663.75	\$9,096.93	\$9,551.78	\$10,029.37	\$10,530.84	\$11,057.38	\$11,333.81	\$11,617.16
Bi-weekly		\$3,998.65	\$4,198.58	\$4,408.51	\$4,628.94	\$4,860.39	\$5,103.40	\$5,230.99	\$5,361.76
Hourly		\$49.98	\$52.48	\$55.11	\$57.86	\$60.75	\$63.79	\$65.39	\$67.02
Annual	28	\$112,282.09	\$117,896.19	\$123,791.00	\$129,980.55	\$136,479.58	\$143,303.56	\$146,886.15	\$150,558.30
Monthly		\$9,356.84	\$9,824.69	\$10,315.92	\$10,831.72	\$11,373.30	\$11,941.97	\$12,240.52	\$12,546.53
Bi-weekly		\$4,318.54	\$4,534.47	\$4,761.19	\$4,999.25	\$5,249.22	\$5,511.68	\$5,649.47	\$5,790.71
Hourly		\$53.98	\$56.68	\$59.51	\$62.49	\$65.62	\$68.90	\$70.62	\$72.38
Annual	29	\$121,264.66	\$127,327.89	\$133,694.28	\$140,378.99	\$147,397.94	\$154,767.84	\$158,637.04	\$162,602.97
Monthly		\$10,105.39	\$10,610.66	\$11,141.20	\$11,698.25	\$12,283.17	\$12,897.33	\$13,219.76	\$13,550.25
Bi-weekly		\$4,664.03	\$4,897.23	\$5,142.09	\$5,399.19	\$5,669.15	\$5,952.61	\$6,101.43	\$6,253.96
Hourly		\$58.30	\$61.22	\$64.28	\$67.49	\$70.86	\$74.41	\$76.27	\$78.17
Annual	30	\$130,965.83	\$137,514.12	\$144,389.83	\$151,609.32	\$159,189.79	\$167,149.28	\$171,328.01	\$175,611.21
Monthly		\$10,913.82	\$11,459.51	\$12,032.49	\$12,634.12	\$13,265.82	\$13,929.11	\$14,277.34	\$14,634.27
Bi-weekly		\$5,037.15	\$5,289.01	\$5,553.46	\$5,831.13	\$6,122.69	\$6,428.82	\$6,589.54	\$6,754.28
Hourly		\$62.96	\$66.11	\$69.42	\$72.89	\$76.53	\$80.36	\$82.37	\$84.43
Annual	31	\$141,443.10	\$148,515.26	\$155,941.02	\$163,738.07	\$171,924.97	\$180,521.22	\$185,034.25	\$189,660.11
Monthly		\$11,786.93	\$12,376.28	\$12,995.09	\$13,644.84	\$14,327.09	\$15,043.44	\$15,419.53	\$15,805.02
Bi-weekly		\$5,440.12	\$5,712.13	\$5,997.73	\$6,297.62	\$6,612.50	\$6,943.13	\$7,116.70	\$7,294.62
Hourly		\$68.00	\$71.40	\$74.97	\$78.72	\$82.66	\$86.79	\$88.96	\$91.18
Annual	32	\$152,758.55	\$160,396.48	\$168,416.30	\$176,837.12	\$185,678.98	\$194,962.93	\$199,837.00	\$204,832.93
Monthly		\$12,729.88	\$13,366.38	\$14,034.70	\$14,736.43	\$15,473.25	\$16,246.92	\$16,653.09	\$17,069.42
Bi-weekly		\$5,875.33	\$6,169.10	\$6,477.55	\$6,801.43	\$7,141.50	\$7,498.58	\$7,686.04	\$7,878.19
Hourly		\$73.44	\$77.11	\$80.97	\$85.02	\$89.27	\$93.73	\$96.08	\$98.48
Annual	33	\$164,979.23	\$173,228.19	\$181,889.60	\$190,984.08	\$200,533.28	\$210,559.94	\$215,823.94	\$221,219.54
Monthly		\$13,748.27	\$14,435.69	\$15,157.47	\$15,915.35	\$16,711.11	\$17,546.67	\$17,985.34	\$18,434.97
Bi-weekly		\$6,345.36	\$6,662.63	\$6,995.76	\$7,345.54	\$7,712.82	\$8,098.46	\$8,300.92	\$8,508.45
Hourly		\$79.32	\$83.28	\$87.45	\$91.82	\$96.41	\$101.23	\$103.76	\$106.36
Annual	34	\$178,177.57	\$187,086.45	\$196,440.77	\$206,262.81	\$216,575.95	\$227,404.75	\$233,089.87	\$238,917.12
Monthly		\$14,848.14	\$15,590.54	\$16,370.07	\$17,188.57	\$18,048.00	\$18,950.40	\$19,424.16	\$19,909.76
Bi-weekly		\$6,852.99	\$7,195.63	\$7,555.42	\$7,933.19	\$8,329.85	\$8,746.34	\$8,965.00	\$9,189.12
Hourly		\$85.66	\$89.95	\$94.44	\$99.16	\$104.12	\$109.33	\$112.06	\$114.86

28.00% SPREAD MIN
8.00% SPREAD BETWEEN GRADES
5.00% SPREAD BETWEEN STEPS

Step 7 after 3 years at Step 6 2.50%
Step 8 after 3 years at Step 7 2.50%

City Manager Contract Salary - \$253,114.38 (contract amendment adopted by City Council Action on July 12, 2022)

City Council Salary - Ordinance 732, adopted May 10, 2016

ADOPTED: 6/14/22

CITY OF LOMA LINDA SALARY SCHEDULE SAFETY EMPLOYEES
FISCAL YEAR 2022-2023

<u>POSITION TITLE</u>	<u>PAY GRADE</u>	<u>Annual Minimum</u>	<u>Annual Maximum</u>	<u>Authorized</u>
FIREFIGHTER-EMT	FIRE 1	\$66,773.64	\$87,404.51	0
FIREFIGHTER/PARAMEDIC	FIRE 4	\$77,298.84	\$101,181.65	9
FIRE ENGINEER	FIRE 6	\$85,221.97	\$111,552.77	9
FIRE CAPTAIN	FIRE 8	\$93,957.22	\$122,986.92	6
FIRE MARSHAL I	FIRE 8	\$93,957.22	\$122,986.92	0
FIRE BATTALION CHIEF	FIRE 14	\$125,911.65	\$164,814.22	3
FIRE MARSHAL II	FIRE 14	\$125,911.65	\$164,814.22	2
FIRE DIVISION CHIEF	FIRE 14	\$125,911.65	\$164,814.22	0
				29

**Fire Pay Plan
Effective July 1, 2022**

	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
	FIRE 1	\$66,773.64	\$70,112.32	\$73,617.94	\$77,298.84	\$81,163.78	\$83,192.87	\$85,272.69	\$87,404.51
MONTHLY		\$5,564.47	\$5,842.69	\$6,134.83	\$6,441.57	\$6,763.65	\$6,932.74	\$7,106.06	\$7,283.71
BIWEEKLY		\$2,568.22	\$2,696.63	\$2,831.46	\$2,973.03	\$3,121.68	\$3,199.73	\$3,279.72	\$3,361.71
HOURLY		\$32.10	\$33.71	\$35.39	\$37.16	\$39.02	\$40.00	\$41.00	\$42.02
56-HOUR		\$22.93	\$24.08	\$25.28	\$26.54	\$27.87	\$28.57	\$29.28	\$30.02
	FIRE 2	\$70,112.32	\$73,617.94	\$77,298.84	\$81,163.78	\$85,221.97	\$87,352.52	\$89,536.33	\$91,774.74
MONTHLY		\$5,842.69	\$6,134.83	\$6,441.57	\$6,763.65	\$7,101.83	\$7,279.38	\$7,461.36	\$7,647.90
BIWEEKLY		\$2,696.63	\$2,831.46	\$2,973.03	\$3,121.68	\$3,277.77	\$3,359.71	\$3,443.71	\$3,529.80
HOURLY		\$33.71	\$35.39	\$37.16	\$39.02	\$40.97	\$42.00	\$43.05	\$44.12
56-HOUR		\$24.08	\$25.28	\$26.54	\$27.87	\$29.27	\$30.00	\$30.75	\$31.52
	FIRE 3	\$73,617.94	\$77,298.84	\$81,163.78	\$85,221.97	\$89,483.07	\$91,720.15	\$94,013.15	\$96,363.48
MONTHLY		\$6,134.83	\$6,441.57	\$6,763.65	\$7,101.83	\$7,456.92	\$7,643.35	\$7,834.43	\$8,030.29
BIWEEKLY		\$2,831.46	\$2,973.03	\$3,121.68	\$3,277.77	\$3,441.66	\$3,527.70	\$3,615.89	\$3,706.29
HOURLY		\$35.39	\$37.16	\$39.02	\$40.97	\$43.02	\$44.10	\$45.20	\$46.33
56-HOUR		\$25.28	\$26.54	\$27.87	\$29.27	\$30.73	\$31.50	\$32.28	\$33.09
	FIRE 4	\$77,298.84	\$81,163.78	\$85,221.97	\$89,483.07	\$93,957.22	\$96,306.15	\$98,713.80	\$101,181.65
MONTHLY		\$6,441.57	\$6,763.65	\$7,101.83	\$7,456.92	\$7,829.77	\$8,025.51	\$8,226.15	\$8,431.81
BIWEEKLY		\$2,973.03	\$3,121.68	\$3,277.77	\$3,441.66	\$3,613.74	\$3,704.08	\$3,796.69	\$3,891.60
HOURLY		\$37.16	\$39.02	\$40.97	\$43.02	\$45.17	\$46.30	\$47.46	\$48.65
56-HOUR		\$26.54	\$27.87	\$29.27	\$30.73	\$32.27	\$33.07	\$33.90	\$34.75
	FIRE 5	\$81,163.78	\$85,221.97	\$89,483.07	\$93,957.22	\$98,655.08	\$101,121.46	\$103,649.50	\$106,240.74
MONTHLY		\$6,763.65	\$7,101.83	\$7,456.92	\$7,829.77	\$8,221.26	\$8,426.79	\$8,637.46	\$8,853.39
BIWEEKLY		\$3,121.68	\$3,277.77	\$3,441.66	\$3,613.74	\$3,794.43	\$3,889.29	\$3,986.52	\$4,086.18
HOURLY		\$39.02	\$40.97	\$43.02	\$45.17	\$47.43	\$48.62	\$49.83	\$51.08
56-HOUR		\$27.87	\$29.27	\$30.73	\$32.27	\$33.88	\$34.73	\$35.59	\$36.48
	FIRE 6	\$85,221.97	\$89,483.07	\$93,957.22	\$98,655.08	\$103,587.83	\$106,177.53	\$108,831.97	\$111,552.77
MONTHLY		\$7,101.83	\$7,456.92	\$7,829.77	\$8,221.26	\$8,632.32	\$8,848.13	\$9,069.33	\$9,296.06
BIWEEKLY		\$3,277.77	\$3,441.66	\$3,613.74	\$3,794.43	\$3,984.15	\$4,083.75	\$4,185.84	\$4,290.49
HOURLY		\$40.97	\$43.02	\$45.17	\$47.43	\$49.80	\$51.05	\$52.32	\$53.63
56-HOUR		\$29.27	\$30.73	\$32.27	\$33.88	\$35.57	\$36.46	\$37.37	\$38.31
	FIRE 7	\$89,483.07	\$93,957.22	\$98,655.08	\$103,587.83	\$108,767.22	\$111,486.40	\$114,273.56	\$117,130.40
MONTHLY		\$7,456.92	\$7,829.77	\$8,221.26	\$8,632.32	\$9,063.94	\$9,290.53	\$9,522.80	\$9,760.87
BIWEEKLY		\$3,441.66	\$3,613.74	\$3,794.43	\$3,984.15	\$4,183.35	\$4,287.94	\$4,395.14	\$4,505.02
HOURLY		\$43.02	\$45.17	\$47.43	\$49.80	\$52.29	\$53.60	\$54.94	\$56.31
56-HOUR		\$30.73	\$32.27	\$33.88	\$35.57	\$37.35	\$38.29	\$39.24	\$40.22
	FIRE 8	\$93,957.22	\$98,655.08	\$103,587.83	\$108,767.22	\$114,205.58	\$117,060.72	\$119,987.24	\$122,986.92
MONTHLY		\$7,829.77	\$8,221.26	\$8,632.32	\$9,063.94	\$9,517.13	\$9,755.06	\$9,998.94	\$10,248.91
BIWEEKLY		\$3,613.74	\$3,794.43	\$3,984.15	\$4,183.35	\$4,392.52	\$4,502.34	\$4,614.89	\$4,730.27
HOURLY		\$45.17	\$47.43	\$49.80	\$52.29	\$54.91	\$56.28	\$57.69	\$59.13
56-HOUR		\$32.27	\$33.88	\$35.57	\$37.35	\$39.22	\$40.20	\$41.20	\$42.23
	FIRE 9	\$98,655.08	\$103,587.83	\$108,767.22	\$114,205.58	\$119,915.86	\$122,913.76	\$125,986.60	\$129,136.27
MONTHLY		\$8,221.26	\$8,632.32	\$9,063.94	\$9,517.13	\$9,992.99	\$10,242.81	\$10,498.88	\$10,761.35
BIWEEKLY		\$3,794.43	\$3,984.15	\$4,183.35	\$4,392.52	\$4,612.15	\$4,727.45	\$4,845.64	\$4,966.78
HOURLY		\$47.43	\$49.80	\$52.29	\$54.91	\$57.65	\$59.09	\$60.57	\$62.08
56-HOUR		\$33.88	\$35.57	\$37.35	\$39.22	\$41.18	\$42.21	\$43.26	\$44.35

**Fire Pay Plan
Effective July 1, 2022**

	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
	FIRE 10	\$103,587.83	\$108,767.22	\$114,205.58	\$119,915.86	\$125,911.65	\$129,059.44	\$132,285.93	\$135,593.08
MONTHLY		\$8,632.32	\$9,063.94	\$9,517.13	\$9,992.99	\$10,492.64	\$10,754.95	\$11,023.83	\$11,299.42
BIWEEKLY		\$3,984.15	\$4,183.35	\$4,392.52	\$4,612.15	\$4,842.76	\$4,963.82	\$5,087.92	\$5,215.12
HOURLY		\$49.80	\$52.29	\$54.91	\$57.65	\$60.53	\$62.05	\$63.60	\$65.19
56-HOUR		\$35.57	\$37.35	\$39.22	\$41.18	\$43.24	\$44.32	\$45.43	\$46.56
	FIRE 11	\$108,767.22	\$114,205.58	\$119,915.86	\$125,911.65	\$132,207.23	\$135,512.41	\$138,900.22	\$142,372.73
MONTHLY		\$9,063.94	\$9,517.13	\$9,992.99	\$10,492.64	\$11,017.27	\$11,292.70	\$11,575.02	\$11,864.40
BIWEEKLY		\$4,183.35	\$4,392.52	\$4,612.15	\$4,842.76	\$5,084.89	\$5,212.02	\$5,342.32	\$5,475.87
HOURLY		\$52.29	\$54.91	\$57.65	\$60.53	\$63.56	\$65.15	\$66.78	\$68.45
56-HOUR		\$37.35	\$39.22	\$41.18	\$43.24	\$45.40	\$46.54	\$47.70	\$48.89
	FIRE 12	\$114,205.58	\$119,915.86	\$125,911.65	\$132,207.23	\$138,817.59	\$142,288.03	\$145,845.23	\$149,491.36
MONTHLY		\$9,517.13	\$9,992.99	\$10,492.64	\$11,017.27	\$11,568.13	\$11,857.34	\$12,153.77	\$12,457.62
BIWEEKLY		\$4,392.52	\$4,612.15	\$4,842.76	\$5,084.89	\$5,339.14	\$5,472.62	\$5,609.43	\$5,749.67
HOURLY		\$54.91	\$57.65	\$60.53	\$63.56	\$66.74	\$68.41	\$70.12	\$71.87
56-HOUR		\$39.22	\$41.18	\$43.24	\$45.40	\$47.67	\$48.86	\$50.08	\$51.34
	FIRE 13	\$119,915.86	\$125,911.65	\$132,207.23	\$138,817.59	\$145,758.47	\$149,402.43	\$153,137.49	\$156,965.93
MONTHLY		\$9,992.99	\$10,492.64	\$11,017.27	\$11,568.13	\$12,146.54	\$12,450.20	\$12,761.46	\$13,080.50
BIWEEKLY		\$4,612.15	\$4,842.76	\$5,084.89	\$5,339.14	\$5,606.10	\$5,746.25	\$5,889.90	\$6,037.15
HOURLY		\$57.65	\$60.53	\$63.56	\$66.74	\$70.08	\$71.83	\$73.62	\$75.46
56-HOUR		\$41.18	\$43.24	\$45.40	\$47.67	\$50.05	\$51.31	\$52.59	\$53.90
	FIRE 14	\$125,911.65	\$132,207.23	\$138,817.59	\$145,758.47	\$153,046.39	\$156,872.55	\$160,794.36	\$164,814.22
MONTHLY		\$10,492.64	\$11,017.27	\$11,568.13	\$12,146.54	\$12,753.87	\$13,072.71	\$13,399.53	\$13,734.52
BIWEEKLY		\$4,842.76	\$5,084.89	\$5,339.14	\$5,606.10	\$5,886.40	\$6,033.56	\$6,184.40	\$6,339.01
HOURLY		\$60.53	\$63.56	\$66.74	\$70.08	\$73.58	\$75.42	\$77.30	\$79.24
56-HOUR		\$43.24	\$45.40	\$47.67	\$50.05	\$52.56	\$53.87	\$55.22	\$56.60

25.00% SPREAD MIN TO MAX
5.00% SPREAD BETWEEN GRADES
5.00% SPREAD BETWEEN STEPS 1-5; 2.5% BETWEEN STEP 5 & 6
Step 7 after 3 years at Step 6 2.50%
Step 8 after 3 years at Step 7 2.50%

ADOPTED: 6/14/2022

Glossary of Finance and Budget Terms

ACCOUNTING SYSTEM:	The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.
ACCOUNTS PAYABLE:	Amounts owing to private persons, firms, or corporations for goods and services received.
ACCOUNTS RECEIVABLE:	Amounts owing from private persons, firms, or corporations for goods and services furnished.
ADOPTION:	Formal action by the City Council which sets the spending path for the fiscal year.
ALLOCATION:	The practice of spreading costs between various cost centers on some predetermined reasonable basis (e.g., percentages) as opposed to distribution of expenses on a unit charge or direct identification basis.
ACTIVITY:	A specific unit of work or service performed.
APPROPRIATION:	An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.
APPROPRIATION ORDINANCE:	The official enactment by the City Council establishing the legal authority for the City officials to obligate and expend resources.
ASSESSED VALUATION:	The estimated value placed upon real and personal property by the County Assessor as the basis for levying property taxes.
ASSETS:	The entries on a balance sheet showing all properties and claims against others that may be used directly or indirectly to cover liabilities.
AUDIT:	<p>A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:</p> <ul style="list-style-type: none">■ ascertain whether financial statements fairly present financial positions and results of operations;■ test whether transactions have been legally performed;

- identify areas for possible improvements in accounting practices and procedures;
- ascertain whether transactions have been recorded accurately and consistently; and
- ascertain the managerial conduct of officials responsible for governmental resources.

BALANCE SHEET:	A statement purporting to present the financial position of an entity by disclosing its assets, liabilities, and fund equities as of a specific date. Under varying circumstances, assets are carried at “lower of cost or market”, “cost less allowance for depreciation”, etc.
BOND (Debt instrument):	A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.
BUDGET (Operating):	A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.
BUDGET CALENDAR:	The schedule of key dates or milestones which the City follows in the preparation and adoption of the annual budget.
BUDGET MESSAGE:	A general discussion of the proposed budget presented in writing (City Manager’s) as a part of, or supplement to, the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.
CAPITAL ASSETS:	Assets of significant value and having a useful life of more than one year. Capital assets are also called fixed assets.
CAPITAL OUTLAYS:	Expenditures for the acquisitions of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.
CAPITAL PROJECTS:	Projects that purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

CAPITAL PROJECTS FUND:	Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).
CERTIFICATE OF DEPOSIT:	A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period for a specified rate of interest.
COMMODITIES:	Items of expenditure (in the operating budget) which after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.
CONTINGENCY:	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.
CONTRACTUAL SERVICES:	Items of expenditure for services the City receives from professional individuals or an outside company. Utilities, rent and maintenance service agreements are examples of contractual services.
CONSUMER PRICE INDEX (CPI):	A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.
DEBT SERVICE:	Payment of interest and repayment of principal to holders of the City's debt instruments.
DEBT SERVICE FUND:	Used to account for the accumulation of resources for, and payment of, general long-term debt principal and interest.
DEFICIT:	(1) The excess of entity's liabilities over its assets (See Fund balance). (2) The excess of expenditures or expenses over revenues during a single accounting period.
DEPARTMENT:	An organizational unit comprised of one or more divisions.
DEPRECIATION:	(1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.
DIVISION:	A program or activity, within a department, that furthers the objectives of the City Council by providing services or products.

ENCUMBRANCES:	Obligations in the form of purchase orders or contract commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.
ENTERPRISE FUND:	Separate financial accounting used for government operations that are financed and operated in a manner similar to private business enterprises, and where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body had decided that periodic determination of net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those used for utilities and transit systems.
EXPENDITURES:	Where accounts are kept on the accrual or modified basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.
FISCAL YEAR:	The twelve month period beginning July 1 st and ending the following June 30 th .
FIXED CHARGES:	Are items of expenditure for services rendered by internal operations of the City. Building rental, indirect operating expenses, and depreciation are examples of fixed charges.
FRINGE BENEFITS:	These include employee retirement, social security, health, dental, life insurance, worker's compensation, uniforms and deferred compensation plans.
FULL FAITH AND CREDIT:	A pledge of the City's taxing power of a government to repay debt obligations (typically used in reference to General Obligation Bonds or tax-supported debt).
FUND:	An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.
FUND BALANCE:	The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.
GENERAL FUND:	The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose. The general fund

accounts for all financial resources except those required to be accounted for in another fund.

INTERGOVERNMENTAL GRANT:	A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.
INVESTMENT:	Securities and real estate purchased and held for the production of income in the form of interest, dividends, rental, or base payments.
LIABILITY:	Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date; financial obligations entered in the balance sheet. NOTE: The term does not include encumbrances.
MATURITIES:	The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.
MUNICIPAL CODE:	A book containing City Council Approved Ordinances currently in effect. The Code defines City Policy in various categories (i.e., building regulations, planning and zoning regulations, sanitation and health standards, and traffic regulations).
OBJECT OF EXPENDITURE:	Expenditure classifications based upon the types of categories of goods and services purchased. Typical objects of expenditure include: <ol style="list-style-type: none">1) personnel services (salaries and wages);2) maintenance and operations; (utilities, repairs and maintenance, travel, contractual services, etc.);3) capital outlays (equipment, automotive, construction projects).
OPERATING FUNDS:	Resources derived from recurring sources used to finance ongoing operating expenditures and pay-as-you-go capital projects.
ORDINANCE:	A formal legislative enactment by the governing board (City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.
PERSONNEL SERVICES:	Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees and the incident fringe benefit cost associated with City employment.

PROGRAM:	An activity, or division, within a department which furthers the objectives of the City Council, by providing services or a product.
RATING:	The credit worthiness of a City as evaluated by independent agencies.
REIMBURSEMENTS:	Payments remitted by another agency, department, or fund to help defray the costs of a particular service or activity for which some benefit was obtained by the reimbursing party. These amounts are recorded as expenditures, or expenses in the reimbursing fund and as a reduction of expenditures, or expenses, in the fund that is reimbursed.
RELINE	To insert a pipe inside another pipe
RESERVE:	Accounts used to indicate that a portion of fund equity is legally restricted for a specific purpose, or set aside for emergencies or unforeseen expenditures not otherwise budgeted for. Reserve accounts can also be used to earmark a portion of fund balance to indicate that it is not appropriate for expenditures.
RESOLUTION:	A special order of the City Council which requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval. A Resolution has lower legal standing than an Ordinance. The adopted operating budget is approved by Resolution and requires a majority vote of the Council members present at the time of adoption.
RESOURCES:	Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.
REVENUE:	The term designates an increase to a fund's assets which: <ul style="list-style-type: none"> ■ does not increase a liability (e.g., proceeds from a loan); ■ does not represent a repayment of an expenditure already made; ■ does not represent a cancellation of certain liabilities; and ■ does not represent an increase in contributed capital.
REVENUE BONDS:	When a government issues bonds, which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. In addition to a pledge of revenues, such bonds sometimes may be secured by a lien against property.
REVENUE	A formal estimate of how much revenue will be earned from a

ESTIMATES:	specific revenue source for some future period; typically, a future fiscal year.
SALARIES AND BENEFITS:	An operating budget category which generally accounts for full-time and part-time salaries, overtime costs, and fringe benefits.
SOURCE OF REVENUE:	Revenues are classified according to their source or point of origin.
SPECIAL REVENUE FUND:	Used to account for the proceeds of special revenue sources that are restricted by law (or administrative action) to expenditures for specific purposes.
MAINTENANCE AND OPERATIONS:	This budget category accounts for all non-personnel, and non-capital outlay expenses (i.e., building/structure maintenance, contractual services, equipment maintenance, office supplies, small tool purchases, and utility costs).
TAXES:	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does this term include charges for services rendered only to those paying such charges.
TRANSFERS IN/OUT:	Payments from one fund to another fund, primarily for work or services provided.
TRUST & AGENCY FUND:	A type of fund which temporarily holds monies for other agencies or legal entities.
UNIT COST:	The cost required to produce a specific product or unit of service (e.g., the cost to purify one thousand gallons of water).
USER CHARGES (also known as USER FEES):	The payment of a fee for direct receipt of a public service by the party benefiting from the service.
YIELD:	The rate earned on an investment based on the price paid.

ABBREVIATIONS AND ACRONYMS

AB	Assembly Bill
ACIA	American Construction Inspectors Association
ADA	American Disabilities Act
ADD.	Addition
ADMIN	Administrative
AMBAC	American Municipal Bond Assurance Corporation
APWA	American Public Works Association
AQMD	Air Quality Management District
ASAP	As soon as possible
ASCE	American Society of Civil Engineers
ASSOC.	Associate
ASST.	Assistant
AWWA	American Water Works Association
BLDG	Building
CAL OSHA	California Occupational Safety and Health Act
CDBG	Community Development Block Grant from HUD
CEO	Code Enforcement Officer
CHCC	California Healthy Cities and Communities
CLK.	Clerk
CMAQ	Congestion Mitigation & Air Quality
CMOM	Capacity, Management, Operations & Maintenance
COP	Certificates of Participation
CORP YARD	City of Loma Linda Corporation Yard
CPI	Consumer Price Index
CPSI	Certified Playground Safety Inspector
CRA	California Redevelopment Association
CRWQCB	California Regional Water Quality Control Board
CSFA	California State Firefighters Association
CSMFO	California Society of Municipal Finance Officers
CWEA	California Wastewater Environmental Association
DEPT.	Departmental
DIST.	Disturbance
DMV	Department of Motor Vehicles
DOC	Department of Conservation
EAP	Employee Assistance Program
E.G.	For Example (Exempli Gratia)
EHS	Environmental Health Services
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
EQUIP.	Equipment
ESRI	Environmental Systems Research Institute
EXEC.	Executive
EXP.	Expense

FAU	Federal Aid to Urban Areas
FD.	Fund
FEMA	Federal Emergency Management Agency
FPI	Fire Prevention Inspector
GAAFR	Governmental Accounting, Auditing and Financial Reporting
GAAP	Generally Accepted Accounting Practices
GFOA	Government Finance Officer's Association
GIS	Geographical Information System
HBRR	Highway Bridge Replacement & Rehabilitation Program
HES	Hazard Elimination Safety
HP3500	Hewlett Packard 3500 Printer
HUD	The U.S. Department of Housing and Urban Development
ICMA	International City/County Management Association
ICSC	International Council of Shopping Centers
ICWA	Inland County Water Association
IMP.	Improvement
INC.	Incorporated
IND.	Industrial
INS.	Insurance
INT.	Interest
ISTEA	Intermodal Surface Transportation Efficiency Act
JPA	Joint Powers Authority
JT POWERS	Joint Powers
KVW	Kilovolt Wattage
LAIF	Local Agency Investment Fund
LAN	Lim and Nacimiento Engineering
LAN	Local Area Network
LCC	League of California Cities
LIC	License
LLU	Loma Linda University
LMD	Landscape Maintenance District
LTD.	Limited
MGMT.	Management
MGR.	Manager
MISC.	Miscellaneous
MNTC.	Maintenance
MSA	Municipal Superintendents Association
MTG.	Meeting
NPDES	National Pollutant Discharge Elimination System
OMB	Office of Management and Budget
OPS.	Operations
PCF	Paid Call Firefighter
PCO	Parking Control Officer
PDA	Personal Data Assistant
PERS	Public Employee's Retirement System
PK.	Park
PKG.	Parking
PREM	Premium
PROP 127	Proposition 127: ½ cents of sales for public safety services (Public Safety Augmentation Fund)

PUB.	Public
PW	Public Works Department
PW/PS	Public Works/Public Safety Departments
RIC	Rapid Intervention Crew
REHAB.	Rehabilitation
RES.	Residential
SB	Senate Bill
SCADA	Supervisory Control and Data Acquisition
SCAG	Southern California Association of Governments
SCBA	Self Contained Breathing Apparatus
SIG.	Signal
SO.	South
SR.	Senior
ST.	Street
SUPVR.	Supervisor
SVC	Services
SWRCB	State Water Resources Control Board
TCSA	Traffic Control Supervisors Association
TECH.	Technician
UCR	University California, Riverside
UPRR	Union Pacific Railroad
US	United States
VA	Veterans Administration
VEH.	Vehicle

Abbreviations and Acronyms

AB	Assembly Bill
ACO	Animal Control Officer
ACIA	American Construction Inspectors Association
ADA	Americans with Disabilities Act
ADD.	Addition
ADMIN	Administrative
AED	Automated External Defibrillator
AGA	Association of Government Accountants
AICP	American Institute of Certified Planners
ALS	Advanced Life Support
AMBAC	American Municipal Bond Assurance Corporation
APA	American Planning Association
APWA	American Public Works Association
AQMD	Air Quality Management District
ASCE	American Society of Civil Engineers
ASSOC.	Associate
ASST.	Assistant
AVE.	Avenue
AWWA	American Water Works Association
BLDG	Building
CAD	Computer-Aided Design
CAFR	Comprehensive Annual Financial Report
CAL OSHA	California Occupational Safety and Health Act
CALPERS	California Public Employees' Retirement System
CAPPO	California Association of Public Procurement Officials
CASp	Certified Access Specialist
CCAC	City Clerks Association of California
CDs	Compact Disc
CDBG	Community Development Block Grant
CDF	California Department of Forestry
CEO	Code Enforcement Officer
CEQA	California Environmental Quality Act
CERT	Community Emergency Response Team
CHCC	California Healthy Cities and Communities
CIP	Capital Improvement Program
CJPIA	California Joint Powers Insurance Authority
COPS	Citizens Option for Public Safety
CMRTA	California Municipal Revenue and Tax Association
CMTA	California Municipal Treasurers Association
CPR	Cardiopulmonary resuscitation
CRA	California Redevelopment Association
CRWQCB	California Regional Water Quality Control Board
CSA	Contracted Service Area
CSMFO	California Society of Municipal Finance Officers
CSTI	California Specialized Training Institute
CUPA	Certified Unified Program Agencies
CWEA	California Water Environment Association
DCA	Development Code Amendment

DLT	Distributed Ledger Technology
DMV	Department of Motor Vehicles
DOJ	Department of Justice
DR.	Drive
EHS	Environmental, Health and Safety
EMPG	The Emergency Management Performance Grant
EMS	Emergency Medical Services
EOC	Emergency Operation Center
ETC	et cetera
EVOC	Emergency Vehicle Operation Center
FD	Fund
FPI	Fire Prevention Inspector
FPS	Facilities Protection Services
FSA	Family Service Association
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GPA	General Plan Amendment
GPS	Global Positioning System
GIS	Geographic Information System
Hazmat	Hazardous materials
HDL	Hinderliter, de Llamas & Associates
HIPAA	Health Insurance Portability and Accountability Act
HPE	Hewlett Packer Enterprise
HR	Human Resources
HTs	Handheld Talkie
HVAC	Heating, ventilation, and air conditioning
ICEMA	Inland Counties Emergency Medical Agency
ICSC	International Council of Shopping Centers
IDF	Intermediate Distribution Frame
IE	Inland Empire
IIMC	International Institute of Municipal Clerks
INFRA	Infrastructure
IS	Information System
JPIA	Joint Powers Insurance Authority
KW	Kilowatt
LAFCO	Local Agency Foundation Commission
LCA	Lease Corporation of America
LD	Lead
LEAP	Local Early Action Planning
LFT	Linear Feet
LLU	Loma Linda University
LLUMC	Loma Linda University Medical Center
LMD	Landscape Maintenance District
LSSI	Lender Support System, Inc
MAINT.	Maintenance
MDC	Mobile Digital Computer
MDF	Main Distribution Frame
MG	Million Gallon
MISC.	Miscellaneous
MO/MOS	Month/Months
MT.	Mountain

MTG	Meeting
NAS	Network Area Storage
NPDES	National Pollution Discharge Elimination System
ONSSI	On-Net Surveillance Systems, Inc
OSHA	Occupational Safety and Health Administration
PAPA	Pesticide Applicators Professional Association
PCO	Parking Control Officer
RD.	Road
PRV	Pressure Regulator Valve
PW	Public Works
RACES	Radio Amateur Civilian Emergency Services
RCI	Registered Construction Inspectors
RDA	Redevelopment Agency
RIC	Rapid Intervention Crew
ROM	Read-Only Memory
RTP	Richardson Treatment Plant
SA	Successor Agency
SANBAG	San Bernardino Associated Governments
SB	San Bernardino
SBCTA	San Bernardino County Transportation Authority
SBSD	San Bernardino County Sheriff's Department
SCADA	Supervisory Control and Data Acquisition
SCAG	Southern California Association of Governments
SCBA	Self-Contained Breathing Apparatus
SCE	Southern California Edison
SEMS	Standardized Emergency Management System
SFP	Small Form-factor Pluggable
SHRM	Society for Human Resource Management
SLBAD	Street Light Benefit Assessment District
SMS	Short Message Service
SOP	Standard Operation Procedures
SS	Social Security
ST.	Street
SRVC	Services
SWRCB	State Water Resources Control Board
TB	Tuberculosis
VA	Veterans Administration
TCSA	Traffic Control Supervisors Association
TTC	Technical Training for Clerks
UL	Underwriters Laboratory
UPRR	Union Pacific Railroad
UPS	Uninterruptible Power Supply
USC	University of Southern California
VLF	Vehicle License Fee
VM Ware	Virtual Machine Ware
VoIP	Voice over Internet Protocol
Wi-Fi	Wireless Fidelity
ZC	Zone Change

CITY OF LOMA LINDA

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May 10, 2022

Honorable Mayor and City Council,

I am pleased to submit for your consideration a new Capital Improvement Program (CIP) for Fiscal Years 2022/2023 through 2025/2027.

The five-year CIP is a plan to construct proposed capital improvement projects along with their estimated costs and funding sources. These improvements provide the quality service and improvements expected by the residents and businesses of the City of Loma Linda. The program prepared in fiscal year increments (see Summary of Expenditures section), is reviewed and updated by the City Council annually. This is to confirm or reorganize projects reflecting current priorities and capital improvements to be included in the coming year's budget.

Thank you for your consideration of this important document.

T. Jarb Thaipejr, P.E.
City Manager/ Public Works Director/ City Engineer

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Introduction

Capital improvement programming incorporates planning on a short-range and mid-range basis. It links and coordinates long-range general plans with growth, development and the annual budgetary process. The Capital Improvement Program (CIP) formulates a plan, on a priority basis, to comply with State law within the confines of the financial capabilities of the City. It is necessary to carefully analyze the manner in which funds are programmed for improvements. Fiscal analysis, aimed at maximizing local resources, is a significant element of the program. In this way, the City attempts to achieve the goals and objectives of the citizens through the City Council.

In planning a Capital Improvement Program, it is necessary to analyze the impact of individual projects on the operating budget. All capital projects entail some operation and maintenance costs that will have to be carried as an on-going expense. In this analysis, the continuing operational costs must be considered against the public benefit as well as operational savings resulting from the replacement of substandard or outdated facilities.

The CIP is a planning document and does not appropriate any funds:

The projects approved during the CIP process for the upcoming fiscal year are incorporated into the proposed yearly budget. The City Council approves appropriations for those projects through adoption of the annual budget. The remaining four years reflect staff's recommended priorities and are reviewed and revised annually by the City Council.

CIP Organization:

The CIP is divided into seven major categories as follows:

Fleet:

Fleet projects include the replacement of automotive equipment as well as new vehicles. Funding for these projects come from various accounts.

General Buildings:

General Buildings projects include remodeling and replacing existing facilities and/or constructing new facilities. Funding for projects come from the City General Fund, Federal Funds e.g. Community Development Block Grants (CDBG) and State funds.

Parks and Recreation:

Parks and Recreation projects include maintenance and upgrade of parks, game courts and fields, lighting, recreation buildings, park restroom buildings and playground equipment. Park Construction Fees, Community Development Block Grant (CDBG) and Park Bond Fund are typical funding sources.

Sewer:

The Sewer Program includes projects to increase system capacity for new users, replace aging or obsolete systems and to meet new regulatory requirements. Sewer connection fees and sewer enterprise monies and development impact fee fund projects.

Storm Drains:

The Storm Drain Program includes projects to install new storm drain systems as provided in the City's comprehensive Storm Drain Master Plan or replace aging or obsolete systems. Development fees and Storm Drain capital funds typically fund these projects.

Streets and Street Lights:

The Streets and Street Lights program include projects to extend and widen streets, street resurfacing, construct bridges, curbs, gutters, sidewalks, handicap ramps, bikeways, street lighting systems, traffic signals and acquiring right of way. Funding for projects may come from Federal and State aid, State Gas Tax funds, Half Cent Sales Tax funds (Measure I), CDBG funds, Traffic system development fees and the Street Light Assessment District taxes.

Water:

The Water Program includes projects to increase system capacity for new users, replace aging or obsolete systems and satisfy new regulatory requirements. Water Enterprise and Water Capital Acquisition proceeds fund projects.

POTENTIAL SOURCES OF FUNDING

The City's General Fund is limited and cannot be relied upon to finance all Capital Improvement Projects. A number of other sources are utilized to complete the high priority items. These include:

1. Community Development Block Grant Funds (CDBG)
2. County Funds
3. Donations
4. Congestion Management and Air Quality Program (CMAQ)
5. Fire Equipment Capital Fund
6. Fire Facilities Fund
7. Half-Cent Sales Tax - Arterial Funds (MSART)
8. Half-Cent Sales Tax - Local Funds (Measure I)
9. Hazard Elimination Safety Program (HES)
10. Highway Bridge Rehabilitation & Replacement (HBRR) Funds
11. Senate Bill 1 (SB1)
12. Land and Water Conservation Fund
13. Landscape Maintenance District
14. Lease Purchase Financing
15. Park Development Fee Fund
16. Revenue Bonds
17. Safe Route to School Fund (SR2S)
18. Section 130 Federal-Aid Grade Crossing Funds
19. Sewer Capital Fund
20. Sewer Enterprise Construction Fund
21. State Gasoline Tax
22. State Infrastructure Bank Loan
23. Storm Drain Capital Fund
24. Street Light Assessment District
25. The Transportation Equity Act for the 21st Century (TEA21)
26. Traffic Systems Fee Fund
27. Transportation Demand Act Fund (TDA)
28. Underground Utilities -PUC Rule No. 20, 20A, 20B
29. Urban Park and Recreation Recovery Act
30. Water Capital Fund
31. Water Enterprise Fund

The above sources of funding have limitations that must be recognized:

1. **Community Development Block Grant Funds (CDBG)**

The primary objective of this program is to develop viable urban communities, provide affordable housing, a suitable living environment and expand the economic opportunities of low and moderate income persons. This may be achieved through the elimination of slums, blight and detrimental living conditions; conservation and expansion of housing stock; improved public services and land use.

2. **County Funds**

Funds received from the County of San Bernardino, usually earmarked for a specific project. These can also be the County's share of a joint project within the City's sphere of influence

3. **Donations**

Funds derived from individuals or corporations usually in order to get a tax write-off. Normally, these funds are accounted for in a trust fund. These funds are usually restricted to specific projects.

4. **Congestion Management and Air Quality (CMAQ)**

The 1991 Federal Intermodal Surface Transportation Efficiency Act (ISTEA) provides funds for management of traffic congestion and improving air quality through reduced traffic delay.

5. **Fire Equipment Capital Fund**

New developments are required to pay a fee based upon area for the improvement of fire equipment.

6. **Fire Facilities Fund**

New developments are required to pay a fee based upon area for the improvement of fire facilities.

7. **Half-Cent Sales Tax - Arterial Fund (MSART)**

Measure "I" Arterial Funds have been allocated by San Bernardino County Transportation Authority (SBCTA) for transportation projects within the region.

8. **Half-Cent Sales Tax - Local Funds (Measure I)**

Measure "I" Local Funds are distributed to cities on a per capita basis. These funds must be expended on streets and roads pursuant to a Twenty Year Transportation Plan and a Five Year CIP adopted by City resolution.

9. **Hazard Elimination Safety Program (HES)**

Projects within high accident areas are submitted to Caltrans. Those projects with a sufficiently high priority are designated to receive 90% funding of the project with a 10% local match.

10. **Highway Bridge Rehabilitation & Replacement (HBRR) Funds**

Federal Funds are provided under this program to finance 80% of the cost for rehabilitating or replacing bridges that are sufficiently deteriorated. The remaining 20% is funded with local match. Caltrans determines the level of deterioration.

11. **Senate Bill 1 (SB 1)**

On April 28, 2017 the Governor signed Senate Bill 1 to address basic road maintenance, rehabilitation and critical safety needs on State and Local road systems. This effort will be funded by increases in fuel taxes and vehicle registration fees. The first step to access these funds is to provide the State with an approved project list including annual Capital Improvement budgeting.

12. **Land and Water Conservation Fund**

The purpose of this State fund is to acquire and/or develop facilities to satisfy basic outdoor park and recreational needs, with an emphasis on region-wide requirements. Projects must appear in the Parks and Recreation Element of the local General Plan and must conform to the State outdoor recreational plan. The basis for funding is a 50-50 match.

13. **Landscape Maintenance District**

Special assessment districts were formed to identify and assess a property's proportionate share of the cost for construction and maintenance of the City's streetscape. In order for a property to be assessed, it must receive an identifiable benefit from installation of the improvements.

14. **Lease Purchase Financing**

This method is sometimes referred to as the "pay-as-you-use" method. It allows for the expenditure to be made up front and then payments (plus interest) made as the capital improvement is used. This financing method can be used for a new telephone or computer system.

15. **Park Development Fund**

This fund was created to assist with the development of the City park system and for the construction and reconstruction of recreational facilities. These funds may be used for the acquisition of land, construction and furnishing of buildings, installation of equipment, etc.

16. **Revenue Bonds**

Bonds whose debt service payments are financed by charges placed exclusively on users. These charges are termed user charges and may include service charges, tolls, special taxes, admission fees, leases and rents. Revenue bonds are similar to bonds issued by private enterprises.

17. **Safe Route to School Fund (SR2S)**

This funding was established as part of AB 1475 in October 1999. The City will compete with other agencies for this funding.

18. **Section 130 of Federal-Aid At-Grade Crossing Funds**

Section 130 of the Federal-Aid Highway Act is used to fund 90% of the cost of adding or upgrading railroad crossing protection devices, a minimum 10% local match is required. The at-grade crossings are selected from a priority list established by the railroad. The funds cannot be used for widening a crossing, those costs have to be borne by the City.

19. **Sewer Capital Fund**

New developments are required to pay a fee based upon area for construction of sewer system.

20. **Sewer Enterprise Construction Fund**

Monies are derived from sewer connection fees. These funds are used to extend the City's sewer system into non-serviced areas and to replace broken or worn out pipelines.

21. **State Gasoline Tax**

The City receives a share of the state taxes on gasoline. Currently, these monies are transferred to General Fund to help fund personnel and equipment costs for maintenance of streets.

22. **State Infrastructure Bank Loan**

The State of California administers a loan program wherein local agencies have access to "below market" loans for the purpose of improving infrastructure.

23. **Storm Drain Capital Fund**

New developments are required to pay a fee based upon area for construction of storm drains.

24. **Street Light Assessment District**

Special assessment districts were formed to identify and assess a property's proportionate share of the cost for construction and maintenance of street lighting in the district.

25. **The Transportation Equity Act for the 21st Century (TEA21)**

Under this program, the City will compete with other agencies for transportation enhancement projects.

26. **Traffic Systems Fee Fund**

Fees collected from trip generating developments to finance traffic related projects or increase system capacity.

27. **Transportation Development Act Fund (TDA)**

The State Transportation Development Act provides that two percent (2%) of Local Transportation Funds (LTF) shall be made available to counties and cities for the exclusive use of pedestrians and bicycles

28. **Underground Utility District - PUC Rule No. 20, 20A and 20B**

Rule No. 20 of the Public Utilities Commission requires energy providers to set aside a certain percentage of their revenues to underground facilities as designated by the City. About \$60,000 per year is set aside by Southern California Edison to underground their facilities. Utility companies, such as telephone and cable television, have to finance the cost of placing their facilities underground. Districts are formed by Council action and do carry costs to those within the districts not covered by these funds.

29. **Urban Park and Recreation Recovery Act**

This Act seeks to restore facilities which have fallen into disrepair; to encourage innovation in recreation programming; to stimulate and support local recreation system maintenance and recovery and to improve the management and delivery of recreational services for urban residents. Funding under this Act is 70% Federal with a 30% local match.

30. **Water Capital Fund**

New developments are required to pay a fee based upon area for construction and improvement of water system.

31. **Water Enterprise Fund**

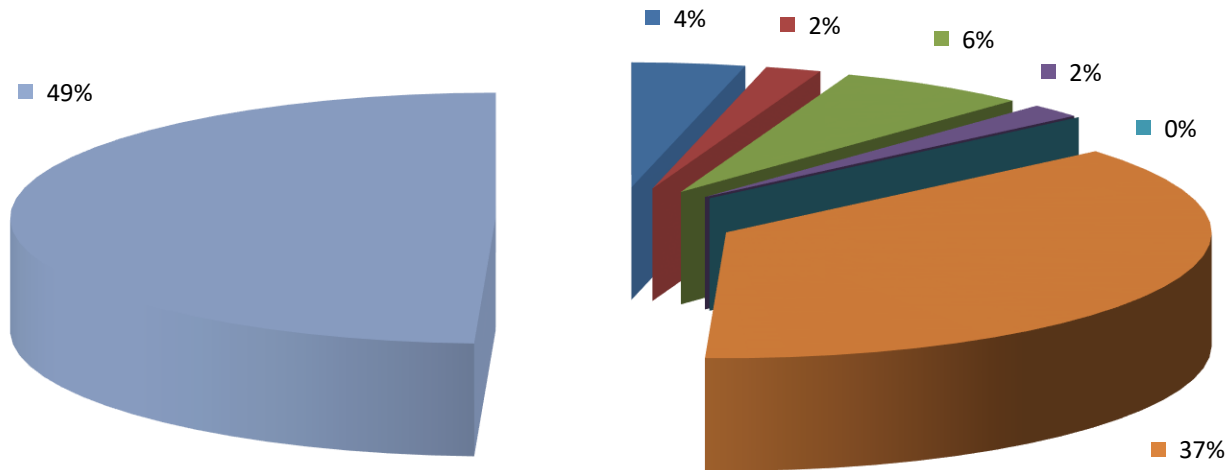
Monies are collected from water usage fees. These funds are used for replacement and maintenance of the City's water system.

**CITY OF LOMA LINDA
PUBLIC WORKS DEPARTMENT**

FIVE-YEARS CAPITAL IMPROVEMENT PROGRAM SUMMARY

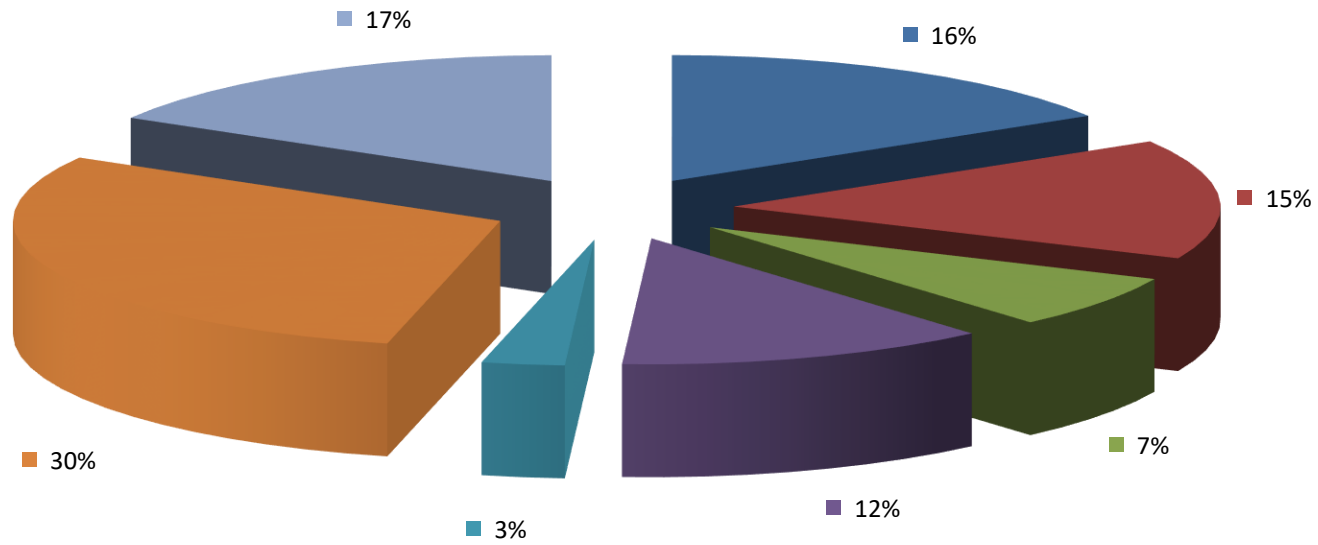
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	TOTALS
FLEET	\$ 529,000	\$ 595,000	\$ 113,500	\$ 37,500	\$ -	\$ 1,275,000
GENERAL BUILDINGS	\$ 260,000	\$ 560,000	\$ 2,035,000	\$ 35,000	\$ -	\$ 2,890,000
PARKS	\$ 890,000	\$ 250,000	\$ 100,000	\$ 100,000	\$ 90,000	\$ 1,430,000
SEWER	\$ 250,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 700,000
STORM DRAINS	\$ -	\$ 100,000	\$ 8,500,000	\$ 600,000	\$ 1,500,000	\$ 10,700,000
STREETS/STREET LIGHTS	\$ 5,166,000	\$ 1,080,000	\$ 1,080,000	\$ 1,080,000	\$ 2,480,000	\$ 10,886,000
WATER	\$ 6,900,000	\$ 605,000	\$ 705,000	\$ -	\$ -	\$ 8,210,000
TOTALS	\$ 13,995,000	\$ 3,640,000	\$ 12,533,500	\$ 1,852,500	\$ 4,070,000	\$ 36,091,000

EXPENDITURES BY PERCENTAGE FY 2022-2023



■ Fleet = \$529,000 ■ General Buildings = \$260,000 ■ Parks = \$890,000 ■ Sewer = \$250,000 ■ Storm Drains = \$0 ■ Streets / Street Lights = \$5,166,000 ■ Water = \$6,900,000

EXPENDITURES BY PERCENTAGE FY 2023-2024

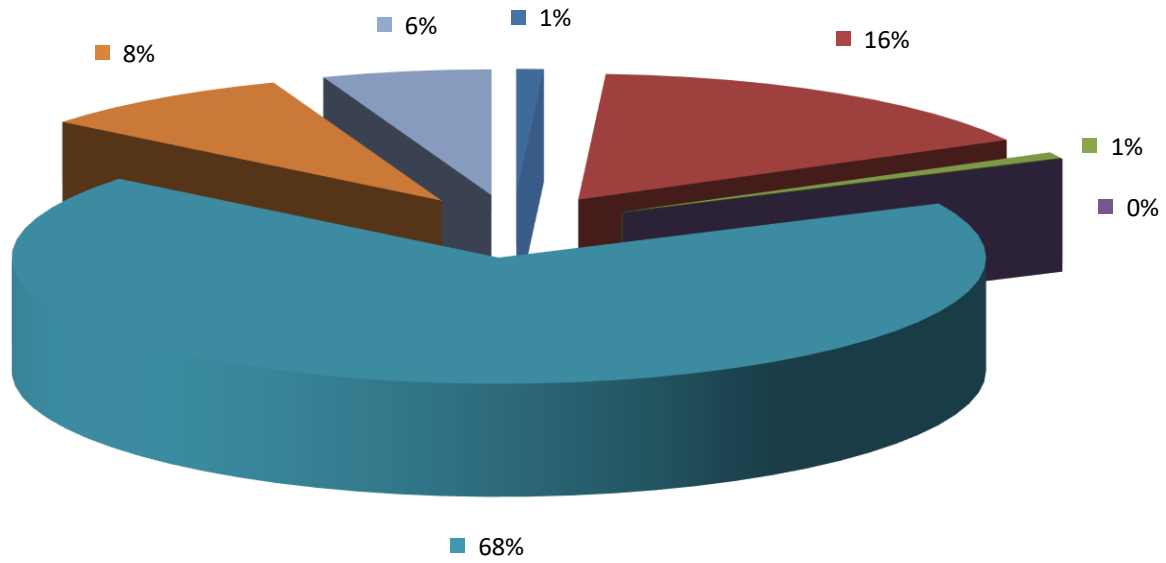


■ Fleet = \$595,000
■ Sewer = \$450,000
■ Water = \$605,000

■ General Buildings = \$560,000
■ Storm Drains = \$100,000

■ Parks = \$250,000
■ Streets / Street Lights = \$1,080,000

EXPENDITURES BY PERCENTAGE FY 2024-2025



■ Fleet = \$113,500

■ General Buildings = \$2,035,000

■ Parks = \$100,000

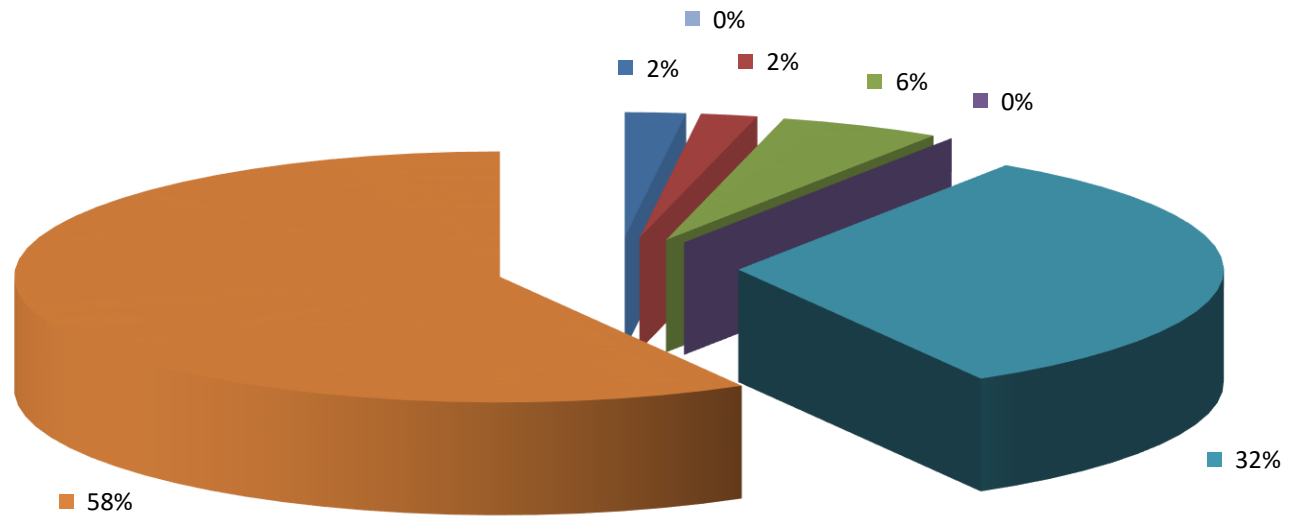
■ Sewer = \$0

■ Storm Drains = \$8,500,000

■ Streets / Street Lights = \$1,080,000

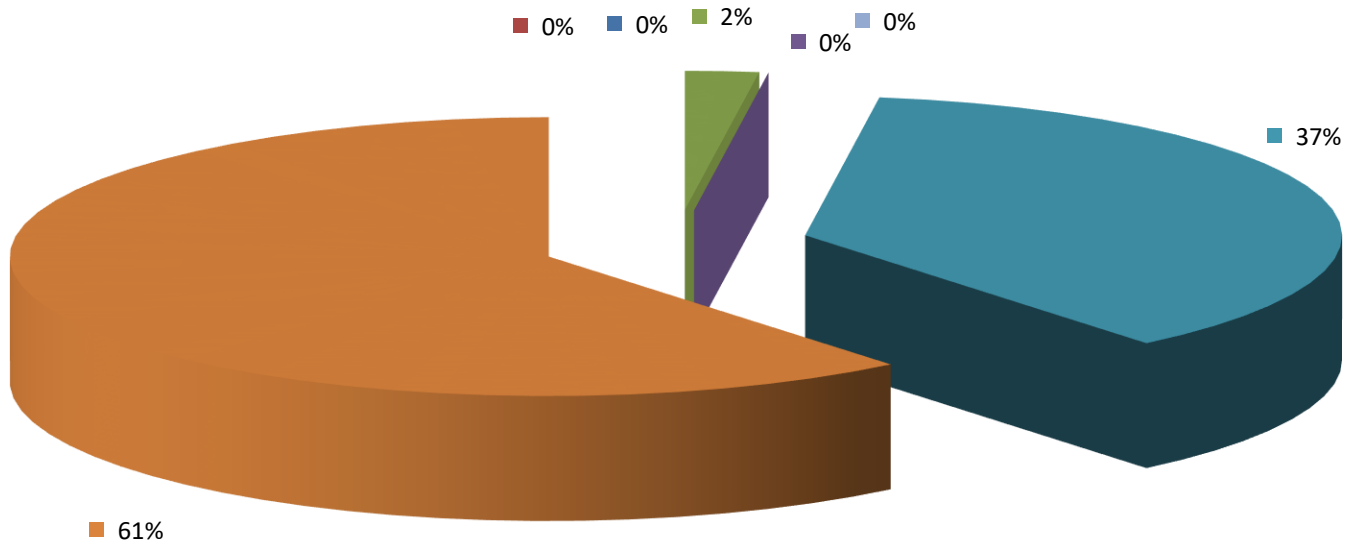
■ Water = \$705,000

EXPENDITURES BY PERCENTAGE FY 2025-2026



■ Fleet = \$37,500 ■ General Buildings = \$35,000 ■ Parks = \$100,000 ■ Sewer = \$0 ■ Storm Drains = \$600,000 ■ Streets / Street Lights = \$1,080,000 ■ Water = \$0

EXPENDITURES BY PERCENTAGE FY 2026-2027



■ Fleet = \$514,000
 ■ General Buildings = \$1,116,000
 ■ Parks = \$855,000
 ■ Sewer = \$150,000
 ■ Storm Drains = \$0
 ■ Streets / Street Lights = \$3,149,000
 ■ Water = \$2,355,000

City of Loma Linda
Capital Improvement Program
FLEET
Project Summary

PROJECT	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	TOTAL
1. Park division - Replace 2001 F250 truck (PK 576)	\$35,000					\$35,000
2. Park division - Replace 2001 F250 truck (ST 577)	\$35,000					\$35,000
3. Street division - Replace 1999 F 350 Dump truck (ST 126)	\$150,000					\$150,000
4. Street division - Replace 2001 F250 truck (ST 310)	\$35,000					\$35,000
5. Street division - Replace 1998 High Lift truck (ST 179)	\$150,000					\$150,000
6. Utility division - Replace 2005 F150 truck (PD 346)	\$79,000					\$79,000
7. Utility division - Replace 2016 Chevrolet truck (ME 904)	\$45,000					\$45,000
8. Park division - Replace 2008 F150 truck (PK 011)		\$45,000				\$45,000
9. Utility division - Replace Caterpillar PL 2WS		\$90,000				\$90,000
10. Park division - Replace 2001 F350 dump truck, (PK804)		\$65,000				\$65,000
11. Street division - Replace 2003 F350 Flat bed truck (ST 312)		\$50,000				\$50,000
12. Street division - Replace 2003 Backhoe loader		\$90,000				\$90,000
13. Street division - Replace 1998 John Deere Tractor		\$45,000				\$45,000
14. Street division - Replace 2008 F550 Asphalt dump truck(ST727)		\$70,000				\$70,000
15. Street division - Replace 2000 Water truck (JU 783)		\$60,000				\$60,000
16. Street division - Replace 2003 F350 Flatbed truck (ST 312)		\$50,000				\$50,000
17. Parking control - Replace 2012 Ford Explorer		\$30,000				\$30,000
18. Admin. Division - Replace Ford Taurus (PC 032)			\$37,500			\$37,500
19. Engineering division - Replace 20085 Ford Ranger			\$38,000			\$38,000
20. Utility division - Replace 2008 F150 truck (DI 012)			\$38,000			\$38,000
21. Admin. Division - Replace 2010 Honda Insight (PC 520)				\$37,500		\$37,500
TOTAL	\$529,000	\$595,000	\$113,500	\$37,500	\$0	\$1,275,000

City of Loma Linda
 Capital Improvement Program
FLEET
 Project Descriptions

Project	Description	Potential Funding	Cost
2022 - 2023			
1 Park Division	Replace 2001 F250 trucks, (PK 576)	General Fund	\$35,000
2 Park Division	Replace 2001 F250 trucks, (PK 577)	General Fund	\$35,000
3 Street Division	Replace 1999 F350 Dump trucks, (ST 126)	General Fund	\$150,000
4 Street Division	Replace 2001 F250 trucks, (ST 310)	General Fund	\$35,000
5 Street Division	Replace 1998 High Lift (ST 179)	General Fund	\$150,000
6 Utility Division	Replace 2005 F150 truck (PD 346)	Water Funds	\$45,000
7 Utility Division	Replace 2016 Chevrolet (ME904)	Water Funds	\$45,000
Total			\$495,000
2023 - 2024			
8 Park Division	Replace 2008 F150 trucks, (PK 011)	General Fund	\$45,000
9 Utility Division	Replace Caterpillar PL 2WS - Model 420D	Water Funds	\$90,000
10 Park Division	Replace 2001 F350 dump trucks, (PK 804)	General Fund	\$65,000
11 Street Division	Replace 2003 F350 Flat bed truck, (ST 312)	General Fund	\$50,000
12 Street Division	Replace 2003 Backhoe loader	General Fund	\$90,000
13 Street Division	Replace 1998 John Deere Tractor	General Fund	\$45,000
14 Street Division	Replace 2008 F550 Asphalt dump truck, (ST 727)	General Fund	\$70,000
15 Street Division	Replace 2000 Water truck (JU 783)	General Fund	\$60,000
16 Street Division	Replace 2003 F350 flatbed truck (ST 312)	General Fund	\$50,000
17 Parking Control	Replace 2012 Ford Explorer (CM 923)	General Fund	\$30,000
Total			\$550,000
2024 - 2025			
18 Admin. Division	Replace 2003 Ford Taurus, (PC 032)	General Fund	\$37,500
19 Engineering	Replace 2008 Ford Ranger	General Fund	\$38,000
20 Utility Division	Replace 2008 F150 truck (DI 012)	Water Funds	\$38,000
Total			\$113,500
2025 - 2026			
21 Admin. Division	Replace 2010 Honda	General Fund	\$37,500
2026 - 2027			
None			

City of Loma Linda
 Capital Improvement Program
GENERAL BUILDINGS
 Project Summary

PROJECT	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	TOTAL
1. City Yard, New Building	\$240,000	\$500,000	\$2,000,000	\$0	\$0	\$2,740,000
2. City Hall, Replace ceiling tiles	\$20,000	\$0	\$0	\$0	\$0	\$20,000
3. City Hall, Replace LED lighting	\$0	\$5,000	\$0	\$0	\$0	\$5,000
4. City Hall, ADA Modifications	\$0	\$15,000	\$15,000	\$15,000	\$0	\$45,000
5. Library - Facility Improvement	\$0	\$10,000	\$0	\$0	\$0	\$10,000
6. City Hall, Re-roofing	\$0	\$30,000	\$0	\$0	\$0	\$30,000
7. City Hall, Replace HVAC	\$0	\$0	\$20,000	\$20,000	\$0	40,000
TOTAL	\$260,000	\$560,000	\$2,035,000	\$35,000	\$0	\$2,890,000

City of Loma Linda
 Capital Improvement Program
GENERAL BULDINGS
 Project Descriptions

Project	Description	Potential Funding	Cost
2022 - 2023			
1 City Yard	New Building	General Facililty Fund	\$240,000
2 City Hall	Replace ceiling tiles	General Fund	\$20,000
Total			\$260,000
2023 - 2024			
1 City Yard	New Building	General Facililty Fund	\$500,000
3 City Hall	Replace LED lighting	General Fund	\$5,000
4 City Hall	ADA Modifications	General Fund	\$15,000
5 Library	Facility Improvement	Library Mitigation Fund	\$10,000
6 City Hall	Re-roofing	General Fund	\$30,000
Total			\$560,000
2024 - 2025			
1 City Yard	New Building	General Facililty Fund	\$2,000,000
4 City Hall	ADA Modifications	General Fund	\$15,000
7 City Hall	Replace HVAC	General Fund	\$20,000
Total			\$2,035,000
2025 - 2026			
4 City Hall	ADA Modifications	General Fund	\$15,000
7 City Hall	Replace HVAC	General Fund	\$20,000
Total			\$35,000
2026 - 2027			
None			\$0

City of Loma Linda
Capital Improvement Program
PARKS
Project Summary

PROJECT	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	TOTAL
1. Various locations - Tree planting	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
2. Various locations - Install security lighting and cameras	\$50,000	\$20,000	\$10,000	\$0	\$0	\$80,000
3. Various locaitions - Art in public place	\$100,000	\$50,000	\$10,000	\$10,000	\$0	\$170,000
4. Heritage Park, and various parks - Improvement	\$500,000	\$100,000	\$0	\$0	\$0	\$600,000
5. Hulda Crooks Park - Install walking track	\$200,000	\$0	\$0	\$0	\$0	\$200,000
6. Various locations -Site Improvements	\$0	\$40,000	\$40,000	\$50,000	\$50,000	\$180,000
TOTAL	\$890,000	\$250,000	\$100,000	\$100,000	\$90,000	\$1,430,000

City of Loma Linda
 Capital Improvement Program
PARKS
 Project Descriptions

Project	Description	Potential Funding	Cost
2022 - 2023			
1	Various Locations	Tree Planting	Park Development Fund \$40,000
2	Various Locations	Replace security lighting and cameras	Park Development Fund \$50,000
3	Various Locations	Art in public place	Art in public place Fund \$100,000
4	Heritage Park	Park Improvement	Park Development Fund \$500,000
5	Hulda Crooks Park, Install walking track	Park Improvement	Park Development Fund \$200,000
Total			\$890,000
2023 - 2024			
1	Various Locations	Tree Planting	Park Development Fund \$40,000
2	Various Locations	Install security lighting and cameras	Park Development Fund \$20,000
3	Various Locations	Art in public place	Art in public place Fund \$50,000
4	Heritage Park	Park Improvement	Park Development Fund \$100,000
6	Various Locations	Site Improvements	Park Development Fund \$40,000
Total			\$250,000
2024 - 2025			
1	Various Locations	Tree Planting	Park Development Fund \$40,000
2	Various Locations	Install security lighting and cameras	Park Development Fund \$10,000
3	Various Locations	Art in public place	Art in public place \$10,000
6	Various Locations	Site Improvements	Park Development Fund \$40,000
Total			\$100,000
2025 - 2026			
1	Various Locations	Tree Planting	Park Development Fund \$40,000
3	Various Locations	Art in public place	Art in public place \$10,000
6	Various Parks	Site Improvements	Park Development Fund \$50,000
Total			\$100,000
2026 - 2027			
1	Various Locations	Tree Planting	Park Development Fund \$40,000
6	Various Locations	Site Improvements	Park Development Fund \$50,000
Total			\$90,000

City of Loma Linda
 Capital Improvement Program
SEWER
 Project Summary

PROJECT	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	TOTAL
1. Install sewer pump station at the end of Juanita St.	\$250,000	\$0	\$0	\$0	\$0	\$250,000
2. Campus St. - Jack and bore steel pipe casing at UPRR	\$0	\$200,000	\$0	\$0	\$0	\$200,000
3. Lilac St. - Pipe bursting from 8" to 12" sewerline	\$0	\$250,000	\$0	\$0	\$0	\$250,000
TOTAL	\$250,000	\$450,000	\$0	\$0	\$0	\$700,000

City of Loma Linda
 Capital Improvement Program
SEWER
 Project Descriptions

Project	Description	Potential Funding	Cost
2022 - 2023			
1 <i>Juanita St.</i>	Install sewer pump Station	Sewer Capital Funds	\$250,000
Total			\$250,000
2023 - 2024			
2 Campus St.	Jack and bore steel pipe casing under the railroad track for future sewer pipe	Sewer Capital Funds	\$200,000
3 Lilac St.	Pipe Bursting from 8" to 12" Sewerline	Sewer Capital Fund	\$250,000
Total			\$450,000
2024 - 2025			
None			\$0
2025 - 2026			
None			\$0

City of Loma Linda
 Capital Improvement Program
STORM DRAINS
 Project Summary

PROJECT	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	TOTAL
1. Daisy and Iris Ave. - Install 24" storm drain pipe	\$0	\$100,000	\$0	\$0	\$0	\$100,000
2. Barton Road - New Jersey St. to California St.	\$0	\$0	\$8,000,000	\$0	\$0	\$8,000,000
3. Benton St. - Extend existing S.D. pipe from Barton to Lawton	\$0	\$0	\$500,000	\$0	\$0	\$500,000
4. Replace dirt channel between Benton St. and Anderson St.	\$0	\$0	\$0	\$600,000	\$0	\$600,000
5. New Jersey St. - Orange Ave. to Citrus Ave.	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000
6. Van Leuvan St. Storm Drain- Railroad to Orange Grove St.	\$0	\$0	\$0	\$0	\$500,000	\$500,000
TOTAL	\$0	\$100,000	\$8,500,000	\$600,000	\$1,500,000	\$10,700,000

City of Loma Linda
 Capital Improvement Program
STORM DRAIN
 Project Descriptions

Project	Description	Potential Funding	Cost
2022- 2023			
None			\$0
Total			\$0
2023 - 2024			
1 Daisy and Iris Ave.	Install 24" storm drain pipe	Storm Drain Capital Fund	\$100,000
Total			\$100,000
2024 - 2025			
2 Barton Road	Install Storm Drain from New Jersey St. to California St.	Storm Drain Capital Fund	\$8,000,000
3 Benton St.	Extend existing storm drain pipe from Barton Rd. to Lawton Ave.	Storm Drain Capital Fund	\$500,000
Total			\$8,500,000
2025 - 2026			
4 North Side of Drayson Center	Benton St. to Anderson St. Replace Dirt Channel	Storm Drain Capital Fund	\$600,000
Total			\$600,000
2026 - 2027			
5 New Jersey St.	Orange Ave to Citrus Ave	Storm Drain Capital Fund	\$1,000,000
6 Van Leuvan St.	Install Storm Drain from Railroad to Orange Grove St.	Storm Drain Capital Fund	\$500,000
Total			\$1,500,000

City of Loma Linda
 Capital Improvement Program
STREETS/ STREET LIGHTS
 Project Summary

PROJECT	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	TOTAL
1. California Street widening - Orange St. to Park Ave.	\$3,709,000	\$0	\$0	\$0	\$0	\$3,709,000
2. ADA ramps / Sidewalk replacement at various locations	\$220,000	\$50,000	\$50,000	\$50,000	\$50,000	\$420,000
Birch Ave, Pecan way, Cedar way, Murphy St, Ray Ct., Welebir St, Nicks Ave.,						
3. Mandarin Ct. , Orange Creast way, Huron St, Cypress St, Almont Ct, Carrol Ct. pavement rehab.	\$810,000	\$0	\$0	\$0	\$0	\$810,000
Mt. View Ave. - Van Leuven St. to Redlands Blvd., Rosewood Dr., Spade Dr., Sun						
4. Ave., Whittier Ave., San Andrea St, Delgado St, Loma Visa Dr., San Juan Dr. Pavement rehabilitation	\$407,000	\$0	\$0	\$0	\$0	\$407,000
5. Solar street light at various locations	\$20,000	\$0	\$0	\$0	\$0	\$20,000
6. Striping at various locations	\$0	\$30,000	\$30,000	\$30,000	\$30,000	\$120,000
7. Pavement rehabilitation by Slurry Seal method	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$800,000
8. Pavement rehabilitation by grind and over lay method	\$0	\$800,000	\$800,000	\$800,000	\$800,000	\$3,200,000
9. Van Leuven St. extension from Orange Grove St. to Caroline St.	\$0	\$0	\$0	\$0	\$1,400,000	\$1,400,000
TOTAL	\$5,166,000	\$1,080,000	\$1,080,000	\$1,080,000	\$2,480,000	\$10,886,000

City of Loma Linda
 Capital Improvement Program
STREETS/STREET LIGHTS
 Project Descriptions

Project	Description	Potential Funding	Cost
2022 - 2023			
1	California St. widening - Orange St. to Park Ave.	Traffic Mitigation Fund \$1,439,100, MSART Fund \$2,269,900	\$3,709,000
2	Various Locations Birch Ave.,Pecan way, Cedar way, Murphy St., Ray Ct., Welebir St., Nicks Ave,	Replace ADA ramps and sidewalk CDBG \$120,000, Measure I \$100,000	\$220,000
3	Mandarin Ct., Orange Crest Way, Huron St, Cypress St, Almond Ct, Carrol Ct.	Pavement rehabilitation by Grind and overlay method. RMRA \$567,000, Measure I \$243,000	\$810,000
4	Mt. View Ave., Van Leuven St. to Redlands, Rosewood Dr., Spade Dr, Sun Ave., Whittier Ave, San Andrea St., Delgado St, Loma Vista Dr., San Juan Dr.	Pavement rehabilitation Bond Proceed \$250,000 Measure I \$157,000	\$407,000
5	Various Locations	Solar street light General Fund	\$20,000
Total			\$5,166,000
2023 - 2024			
2	ADA ramps /Sidewalk at various locations	Replace ADA ramps and sidewalk Mearsure I	\$50,000
6	Striping at Various Locations	Striping Mearsure I	\$30,000
7	Various locations	Pavement rehab. by slurry seal method Measure I , SB 1	\$200,000
8	Various locations	Pavement rehab. by grind and overlay method Measure I , SB 1	\$800,000
Total			\$1,080,000
2024 - 2025			
2	Various Locations	Replace ADA ramps and sidewalk Measure I	\$50,000
6	Striping at Various Locations	Striping Mearsure I	\$30,000
7	Various locations	Pavement rehab. by slurry seal method Measure I , SB 1	\$200,000
8	Various locations	Pavement rehab. by grind and overlay method Measure I , SB 1	\$800,000

* To Be Determined

City of Loma Linda
 Capital Improvement Program
STREETS/STREET LIGHTS
 Project Descriptions

Project	Description	Potential Funding	Cost
Total			\$1,080,000
2025 - 2026			
2 Various Locations	Replace ADA ramps and sidewalk	Measure I	\$50,000
6 Striping at Various Locations	Striping	Mearsure I	\$30,000
7 Various locations	Pavement rehab. by slurry seal method	Measure I , SB 1	\$200,000
8 Various locations	Pavement rehab. by grind and overlay method	Measure I , SB 1	\$800,000
Total			\$1,080,000
2026 - 2027			
2 Various Locations	Replace ADA ramps and sidewalk	Measure I	\$50,000
6 Striping at Various Locations	Striping	Mearsure I	\$30,000
7 Various locations	Pavement rehab. by slurry seal method	Measure I , SB 1	\$200,000
8 Various locations	Pavement rehab. by grind and overlay method	Measure I , SB 1	\$400,000
9 Van Leuven St.	Extension from Orange Grove St. to Caroline St	TBD	\$1,400,000
Total			\$2,080,000

* To Be Determined

City of Loma Linda
Capital Improvement Program
WATER
Project Summary

PROJECT	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	TOTAL
1. Replace water meter	\$10,000	\$5,000	\$5,000	\$0	\$0	\$20,000
2. Replace water service laterials	\$150,000	\$0	\$0	\$0	\$0	\$150,000
3. South Hill - Install 1.6 MG reservoir for presure zone 2A	\$6,000,000	\$0	\$0	\$0	\$0	\$6,000,000
4. Install new 12" waterline at Beaumont Ave. and New Jersey St.	\$180,000	\$0	\$0	\$0	\$0	\$180,000
5. Huron St. - Install new presure regulating valve	\$100,000	\$0	\$0	\$0	\$0	\$100,000
6. Beaumont Ave., New Jersey Ave. - Install new 12" waterline	\$460,000	\$0	\$0	\$0	\$0	\$460,000
7. Poplar St - Replace 6" with 8" waterline, Shepardson Dr. to Prospect Ave., Van Leuven St. to Channel, Park Ave. to Redlands Blvd.	\$0	\$600,000	\$0	\$0	\$0	\$600,000
8. Prospect Ave.- Replace 6" with 8" waterline , Poplar St. to Benton, Benton St. from Prospect Ave. to Barton Rd.	\$0	\$0	\$500,000	\$0	\$0	\$500,000
9. Campus St. - Replace 6" with 8" waterline, University St. to Shepardson St.	\$0	\$0	\$200,000	\$0	\$0	\$200,000
TOTAL	\$6,900,000	\$605,000	\$705,000	\$0	\$0	\$8,210,000

City of Loma Linda
 Capital Improvement Program
WATER
 Project Descriptions

Project	Description	Potential Funding	Cost
2022 - 2023			
1	Various Locations	Replace water meters	Water Acquisition Fund \$10,000
2	Various Locations	Replace water service laterials	Water Enterprise Fund \$150,000
3	South hills	Install 1.6 MG reservoir for presure zone 2A	Water Acquisition Fund \$6,000,000
4	Mt. View well No 5	Rehabilitation	Water Enterprise Fund \$180,000
5	Huron St.	Install new presure regulating valve	Water Enterprise Fund \$100,000
6	Beaumont Ave.	Install new 12" waterline and New Jersey St.	Water Acquisition Fund \$460,000
Total			\$6,900,000
2023 - 2024			
1	Various Locations	Replace water meters	Water Enterprise Fund \$5,000
7	Poplar St.	Replace waterline, Shepardson Dr. to Prospect Ave., Van Leuven St. to Channel and Park Ave. to Redlands Blvd.	Water Enterprise \$300,000 Water Acquisition Fund \$300,000 \$600,000
Total			\$605,000
2024 - 2025			
1	Various Locations	Replace water meters	Water Enterprise Fund \$5,000
8	Prospect Ave.	Replace waterline, Poplar St. to Benton St., Benton St., from Prospect Ave. to Barton Rd.	Water Enterprise \$250,000 Water Acquisition Fund \$250,000 \$500,000
9	Campus St.	Replace 6" with 8" waterline from University St. to Shepardson St.	Water Enterprise \$100,000 Water Acquisition Fund \$100,000 \$200,000
Total			\$705,000

City of Loma Linda
 Capital Improvement Program
WATER
 Project Descriptions

Project	Description	Potential Funding	Cost
2025 - 2026			
	None		
Total			\$0
2026 - 2027			
	None		
Total			\$0